

MINUTES OF THE REGULAR COUNCIL MEETING OF THE VILLAGE OF VILNA
 IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY JULY 30, 2025 IN THE COUNCIL CHAMBERS
 OF THE VILLAGE OF VILNA MUNICIPAL OFFICE
 5135 – 50TH STREET, VILNA AT 5:30 PM

PRESENT: Mayor Leroy Kunyk
 Deputy Mayor Tammy Lynn Thompson
 Loni Leslie, CAO
 Earla Wagar, Administrative Assistant

VIRTUALLY PRESENT:

ABSENT: Councillor Paul Miranda

DELEGATIONS: None

GALLERY: None

CALL TO ORDER: Mayor Kunyk called the meeting to order at 5:40 pm

1. AGENDA:

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a. Additions/Changes

2. DELEGATION:

3. MINUTES

a. June 18, 2025

4. BUSINESS ARISING FROM MINUTES

5. REPORTS

6. BUSINESS:

- a. Trees – Budget Expense Increase from surplus
- b. Street Sweeper
- c. Rodeo
- d. Parade Candies
- e. Fire Hall Lease Agreement
- f. Smoky Lake County Regional Fire & Rescue Services

7. BYLAWS AND POLICIES

- a. 600-25 Repeal
- b. 604-25 Regulating Use of MuniCorr Corridor

8. FINANCIAL

a. **Accounts paid to July 30, 2025**

\$72,324.82

i. Computer Cheques (246 – 256)	\$ 7,961.95
ii. Online Banking (715-001 – 715-009)	\$ 15,868.42
iii. E-Transfers (715-001 – 715-003)	\$ 1,017.61
iv. Credit Cards -Transfers (715-001)	\$ 394.94
v. Auto Withdrawals (630-0001 – 715-0003)	\$ 21,569.81
vi. CRA 20250715-0001	\$ 6,719.47
vii. June 2025 Payroll	\$ 18,792.62

9. CORRESPONDENCE:

- a. Alberta HUB – Site Selector project
- b. Friends of the Pool Hall – Letter to SL County re FCSS Grant
- c. Town of Smoky Lake ACP grant – Highway Corridor Concept Plan
- d. Community Futures, Lemonade Day
- e. RCMP Letter from Commanding Officer, Alberta RCMP
- f. AB Gov Recall Act information bulletin – Bill 54
ABMunis Recommendations on the Recall Act – Bill 54
Elections Alberta Fact Sheet
- g. RCMP Stats Report YTD June
- h. Changes to the Community Organization Property Tax Exemption Regulation (COPTER)
- i. Thank you message from a very special visitor.

RES: 087-025 Moved by Deputy Mayor Thompson that the Agenda for the July 30th, 2025 meeting be accepted as presented with the removal of Item 6.f Smoky Lake County Fire & Rescue Service, to be replaced with Item 6.f Purchase of a Tractor Shelter. **CARRIED**

2. DELEGATION – None

3. MINUTES

a. Regular Council Meeting June 18, 2025

RES: 088-025 Moved by Deputy Mayor Thompson that the minutes of the June 18th, 2025 Regular Meeting of Council be accepted as presented. **CARRIED**

4. BUSINESS ARISING FROM MINUTES – None

5. REPORTS

a. Deputy Mayor Thompson

i. July 18, 2025 – Smoky Lake Seniors Foundation

- Board resolved not to have alternate members.

b. Mayor Kunyk

i. June 18, 2025 – Intermunicipal Collaboration Committee (Fire Dept)

- Vilna's Bickle Fire Truck
- Delegation from Vilna Volunteer Firefighters Association
- Vilna Lease Agreement
- Security Systems – Bonnyville Regional Fire
- Dispatch Service – Bonnyville Regional Fire
- Security Cameras
- Vilna will be hosting a memorial for the 23 volunteers that have passed away.

ii. June 19, 2025 – Evergreen Regional Waste

- Tendering the waste trucking costs

iii. June 25, 2025 – Friends of the Vilna Pool Hall

- Had some flooding in the basement, taken care of.
- Installed a freezer in basement.

iv. July 8, 2025 – Library Board

- Membership is increasing.

v. July 10, 2025 – Citizens On Patrol

- Experiencing numerous Break & Entres
- Smoky Lake County Peace Officer has resigned
- Metis Crossing Recovery Treatment Centre is scheduled to open in September.
- One Constable will be transferring in September.
- A bench will be placed near the Seniors Centre in memory of Delores McCormack

vi. July 22, 2025 Regional Health Care, Attraction & Retention

- The local doctors will be working with the Committee to begin another recruitment initiative.

vii. July 29, 2025 – Intermunicipal Collaborative Committee (ICC)

- Fire: Committee has accepted the Village of Vilna proposed Lease Agreement.
- Fire: Recommending that 1st Reading of the Smoky Lake Regional Fire & Rescue Committee Bylaw be given by each municipality if the Village of Vilna Council approved the proposed Lease Agreement.
- Street Sweeper: Tabled to next ICC meeting.
- New Peace Officer: County has hired new Peace Officer; however, they do not plan on contracting him to other municipalities at this time.
- Peace Officer: An independent Peace Officer operating out of Bonnyville may be willing to contract to regional municipalities.
- FCSS: A proposal to regionalize the FCSS programs will be discussed.

c. Administration Report to Council July 30, 2025

WATER RESERVOIR

- Admin has submitted a grant application with ABMunis for the solar panel portion of the building.

PUBLIC WORKS

- Hydrants were flushed this week.
- The campground is being maintained by Village PW staff.
- Repairing sidewalks and patching asphalt is ongoing all summer.
- 8 new picnic tables were placed in Bonnie Lake Campground. We need another 8 for next year.

ADMINISTRATION

- The tax sale will occur on September 17, 2025
- The Occupational Health and Safety Officer issued orders for documents. That was done and we received a “well done” pass.
- Catalis is planning updates to our Regional GIS platform
- The Firehall Lease Agreement was drafted and to ICC for the meeting July 29.
- “Freedom of Information and Protection of Privacy” Act has been replaced with 2 separate laws – the Protection of Privacy Act and Access to Information Act.
- We continue to work with the RCMP about vehicle drivers in the Village. Where available, video is sent.
- We will have to add a speed bump (or two) to 49th Avenue West. We have had a disturbing number of high speed complaints.

PROPERTY TAXES

<u>TOTAL TAXES OWING INCLUDING VILLAGE OWNED</u>	
	\$275,673.17

RES: 089-025 Moved by Mayor Kunyk that the reports be accepted as information.

CARRIED

6. BUSINESS

a. Tree Management

Trees on the boulevards and on municipally owned property are in serious need of pruning or removal. This item was not included in the 2025 budget and so it is being recommended that Council approve this as an unbudgeted item.

RES: 090-025 Moved by Mayor Kunyk that the Council of the Village of Vilna approve an unbudgeted expenditure of \$4,025.00 for the removal of trees that require removal due to health, location and potential to cause damage to property.

CARRIED

b. Street Sweeper

In 2008 the municipalities of the region collaborated to purchase a street sweeper (\$165,000.00) using an MSI grant. Over the years the sweeper has required repairs and parts, but is becoming difficult to repair and parts hard to source.

The CAO's will be meeting to discuss their recommendations to ICC regarding the potential of replacing the current sweeper or other options.

c. Rodeo

As part of the Vilna Ag. Society's Boomtown Days, the Roughstock Rodeo is coming to Vilna August 15, 2025. As an event in the Village, it will pull people, and therefore revenue for our businesses to the Village. The Rodeo organizer has requested a contribution from the Village to the rodeo in the amount of \$200.00. Revenue generation from the rodeo is going to the Vilna Ag Society and not the rodeo organizer.

RES: 091-025 Moved by Mayor Kunyk that the Village of Vilna recognizes the economic advantage of events for businesses within Village and approves the contribution of \$200.00 to the Roughstock Rodeo event to be held on August 15th, 2025 and the Vilna arena. **CARRIED**

d. RCMP Community Development Fund

RES: 092-025 Moved by Deputy Mayor Thompson That the Village of Vilna recognize the importance of the RCMP to our community and approve the contribution of \$100.00 to the RCMP Community Development Fund or approximately \$100.00 worth of candy to be distributed by the RCMP during the 2025 Boomtown Parade. **CARRIED**

e. Fire Hall Lease Agreement

As part of the soon to be agreed upon Smoky Lake County Regional Fire and Rescue Service, the County has resolved to lease each of the firehalls from each of the 3 participating Urban Municipalities.

RES: 093-025 Moved by Mayor Kunyk that the Council of the Village of Vilna confirm the terms of the proposed Fire Hall Lease Agreement with Smoky Lake County including a clause that will give the Vilna and District Volunteer Firefighters Association use of one service bay, one storage unit and the mezzanine floor to use for their Community and Social activities, conditional upon acceptance by the Inter-Municipal Collaboration Committee and Smoky Lake County. **CARRIED**

f. Purchase of a Shelter for the John Deere Tractor

The John Deere tractor has been housed in the Arena due to lack of storage space within the PW Shop. The PW Foreman requested an outdoor shelter for it as they have been asked to remove the tractor from the Arena as quickly as possible (by the end of this week as per Vilna Ag Society). They plan to begin using the Arena more often, primarily for the rodeo coming August 15, 2025.

This is an unbudgeted item. A new shelter of sufficient size is estimated to cost \$730.00.

The CAO purchased this same sized shelter a few years ago but has not been able to use it. It has been offered to the Village for the cost of \$400.00. Regardless of budget, this requires approval of Council if purchasing from the CAO.

RES: 094-025 Moved by Mayor Kunyk that the Council of the Village of Vilna approve an unbudgeted expenditure of \$400.00 payable to CAO Loni Leslie for the purchase of a soft top shelter to house the John Deere tractor from her. **CARRIED**

7. BYLAWS AND POLICIES

a. Bylaw #604-25 Regulating Use of MuniCorr Corridor

RES: 095-025 Moved by Deputy Mayor Thompson that the passing of Bylaw #604-25 continue to be deferred until a better understanding of the responsibility for Signage replacement and Bylaw Enforcement is clarified. **CARRIED**

b. Bylaw #600-25 Intermunicipal Regional Fire and Rescue Services Agreement

Bylaw #600-25 was passed by Council on February 19th, 2025. Since the passing, there have been recommended amendments by the ICC which make this Bylaw flawed.

RES: 096-025 Moved by Mayor Kunyk that considering recommended amendments to the Intermunicipal Regional Fire and Rescue Services Agreement, Bylaw #600-25 hereby be repealed. **CARRIED**

Mayor Kunyk declared a recess at 7:20 p.m. resuming at 7:35 p.m.

8. FINANCIAL

a. Accounts paid to July 30, 2025 **\$72,324.82**

i. Computer Cheques (246 – 256)	\$ 7,961.95
ii. Online Banking (715-001 – 715-009)	\$ 15,868.42
iii. E-Transfers (715-001 – 715-003)	\$ 1,017.61
iv. Credit Cards -Transfers (715-001)	\$ 394.94
v. Auto Withdrawals (630-0001 – 715-0003)	\$ 21,569.81
vi. CRA 20250715-0001	\$ 6,719.47
vii. June 2025 Payroll	\$ 18,792.62

RES: 097-025 Moved by Mayor Kunyk that the accounts paid for June 18 – July 30, 2025, totaling \$72,324.82 be approved. **CARRIED**

9. CORRESPONDENCE

- a. Alberta HUB – Site Selector project
- b. Friends of the Pool Hall – Letter to SL County re FCSS Grant
- c. Town of Smoky Lake ACP grant – Highway Corridor Concept Plan
- d. Community Futures, Lemonade Day
- e. RCMP Letter from Commanding Officer, Alberta RCMP
- f. AB Gov Recall Act information bulletin
 - i. ABMunis Recommendations on the Recall Act – Bill 54
 - ii. Elections Alberta Fact Sheet
- g. RCMP Stats Report YTD June
- h. Changes to the Community Organization Property Tax Exemption Regulation (COPTER)
- i. Thank you message from a very special visitor.

RES: 098-025 Moved by Deputy Mayor Thompson that the correspondence be accepted for information. **CARRIED**

10. MEETING SCHEDULE

- a. July 29, 2025 – ICC
- b. July 30, 2025 – Regular Council

- c. August 11, 2025 – MuniCorr
- d. August 15th, 2025 – Rodeo
- e. August 16, 2025 - Parade and Boomtown Days Fair
- f. August 17, 2025 – Vilna Car Show
- g. August 16-17 – Alberta Open Farm Days
- h. August 20, 2025 – Highway 28/63 Water Commission
- i. August 21, 2025 – Evergreen Regional Waste
- j. August 22, 2025 - ICC
- k. September 22, 2025 – Nomination Day
- l. September 29, 2025 – Joint Muni – Vilna
- m. October 7 & 8, 2025 – Community Futures Power Up North Conference
- n. **October 20, 2025 – Municipal Elections**
- o. **October 27, 2025 – Council Training**

RES: 099-025 Moved by Mayor Kunyk that the Meeting Schedule be approved with additions.

CARRIED

11. CLOSED SESSION

RES: 100-025 Moved by Deputy Mayor Thompson that in accordance with Section S. 20 (1) of the Access to Information Act – Personal Privacy, Council shall move into Closed Session at 8:00 p.m.

RES: 101-025 Moved by Mayor Kunyk that Council move out of Closed Session at 9:00 p.m.

CARRIED

12. ADJOURNMENT

RES. 102-025 Mayor Kunyk adjourned the Regular Meeting of Council held July 30. 2025 at 9:00 pm

CARRIED

Leroy Kunyk, Mayor

S E A L

Loni Leslie, CAO