

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE VILLAGE OF VILNA**  
IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY JUNE 18, 2025 IN THE COUNCIL CHAMBERS  
OF THE VILLAGE OF VILNA MUNICIPAL OFFICE  
5135 – 50<sup>TH</sup> STREET, VILNA AT 5:30 PM

**PRESENT:** Mayor Leroy Kunyk  
Loni Leslie, CAO  
Earla Wagar, Administrative Assistant

**VIRTUALLY PRESENT:** Deputy Mayor Tammy Lynn Thompson  
Councillor Paul Miranda

**DELEGATIONS:**

**GALLERY:**

**CALL TO ORDER:** Mayor Kunyk called the meeting to order at 5:40 pm

**1. AGENDA:**

<b>1. AGENDA</b>	
a. Additions/Changes	
<b>2. DELEGATION:</b>	
<b>3. MINUTES</b>	
a. May 21, 2025	
<b>4. BUSINESS ARISING FROM MINUTES</b>	
<b>5. REPORTS</b>	
<b>5.1 ACTION LIST UPDATE</b>	
<b>6. BUSINESS:</b>	
a. Document Disposal	
b. Summer Schedule	
<b>7. BYLAWS AND POLICIES</b>	
a. 604-25 Regulating Use of MuniCorr Corridor	
<b>8. FINANCIAL</b>	
a. <b>Accounts paid to May 31, 2025</b>	<b>\$90,959.86</b>
i. Computer Cheques (234 – 242)	\$ 40,529.45
ii. Online Banking (526-001 – 526-011)	\$ 28,100.56
iii. E-Transfers (527-001)	\$ 35.57
iv. Credit Cards -Transfers (527-001)	\$ 4,003.35
v. May 2025 Payroll	\$ 18,290.93
b. <b>Accounts paid to June 16, 2025</b>	<b>\$321,234.14</b>
i. Computer Cheques (243 – 245)	\$304,095.20
ii. Online Banking (616-001 – 616-006)	\$ 12,736.42
iii. E-Transfers (616-001)	\$ 1,074.10
iv. Credit Cards -Transfers (616-001)	\$ 3,301.42
<b>TOTAL ...</b>	<b>\$412,194.00</b>
<b>9. CORRESPONDENCE:</b>	
a. Town of Smoky Lake, RE: Heritage Day Parade (Aug 2, 2025)	
b. Alberta Infrastructure, RE: K-12 School Ownership	

- RES: 077-025

Moved by Deputy Mayor Thompson that the Agenda for the June 18, 2025 meeting be accepted as presented.

CARRIED
2. DELEGATION
3. MINUTES

a. Regular Council Meeting May 21, 2025
- RES: 078-025

Moved by Councillor Miranda that the minutes of the May 21, 2025 Regular Meeting of Council be accepted as presented.

CARRIED
4. BUSINESS ARISING FROM MINUTES – None
5. REPORTS

a. Mayor Kunyk

i. May 22, 2025 – Citizens On Patrol

- Several B & E's in Smoky Lake.
  - Discussed the Smoky Lake Car Show scheduled for Pumpkin Fest

ii. May 23, 2025 – Friends of the Pool Hall Society

- Upgrading the basement.
  - Will be Refreshing the front outside windows using existing frames.

iii. June 10, 2025 – Regional Health Care, Attraction & Retention

- Initiating doctor attraction (planning);
  - Alberta Health Services was at meeting, discussed restructuring Recruitment process.

- Smoky Lake Hospital at capacity, talked about moving the medical clinic.
  - City Council is creating a Municipally Controlled Corporation (MCC) which is being established to run a medical clinic in the hopes that the clinic can assist with physician recruitment.
- iv. **June 10, 2025 - Vilna & District Municipal Library**
- Operating basic library services
  - Will not be running FCSS programming yet.
- v. **June 18, 2025 – ICC re: Regional Fire**
- Fire Hall Leases
  - Draft Bylaw
  - Don Romanko, Vilna Fire Department Presentation.
- vi. **June 18, 2025 – ICC – Street Sweeper**
- Discussion regarding replacement of the Street Sweeper
- vii. **June 16, 2025 – Highway 28/63 Water Commission**
- Discussion regarding water replacement appears to be slower than usual.
- b. **Deputy Mayor Thompson**
- i. **June 9, 2025 – MuniCorr**
- a.Planning the annual Trail trip.
- c. **Councillor Miranda**
- i. **June 17, 2025 – Community Futures**
- AGM
  - Chair Dale Hedrick, Treasurer Linda Fenerty
  - Discussed the size of the Board
  - Lemonade Day was very successful
  - Power Up North Conference is scheduled for Oct. 7 & 8, 2025
- d. **Administration Report to Council May 21, 2025**
- i. **WATER RESERVOIR**
- Construction is proceeding. The Water Commission communication tower was moved successfully. The excavation is complete and the base is in place. Will have an update with Associated Engineers on Wednesday morning.
- ii. **PUBLIC WORKS**
- The sidewalk repairs are taking a little longer than expected. The product that we purchased isn't working, so we are going to use a different type.
- iii. **BONNIE LAKE**
- The season has started off slowly. Hopefully we will have a full campground for the July Long Weekend.
- iv. **ADMINISTRATION**
- The Tax notices were mailed on May 29<sup>th</sup>, 2025. More people are asking to be set up on the monthly payment plan. Having payments coming in monthly reduces the financial stress in the months prior to the taxes being levied.
  - We had a meeting with an Occupational Health and Safety Officer to review and discuss our safety protocols in order to ensure the safety of our employees. He recommended a few additions which will be included prior to the month end.

PROPERTY TAXES

BALANCE Current Taxes June 18, 2025	
2025 Tax Levy	\$419,161.94
2025 Payments	(\$117,432.27)
Current Taxes Owing	<b>\$301,729.67</b>
ARREARS Taxes Owing	\$121,245.79
<b><u>TOTAL TAXES OWING</u></b>	<b>\$422,975.46</b>
<b><u>Interest &amp; Penalties</u></b>	<b>\$49,006.07</b>
	<b>\$471,981.53</b>
Less Village property (Tax Recovery)	(\$38,824.79)
<b><u>Taxes Owing as of June 18, 2025</u></b>	<b>\$433,156.74</b>

RES: 079-025

Moved by Councillor Miranda that the reports be accepted as information.

CARRIED

6. BUSINESS

a. Document Disposal

RES: 080-025

Moved by Mayor Kunyk that the Council of the Village of Vilna acknowledge the disposal of documents from 2016 and 2017 including:

- Receivable Records
- Accounts Payable Records
- Account reports and Journal Entries
- Financial Records - General Ledger, Trial Balance, Reports
- Bank Statements and Records
- Bank Reconciliations
- Payroll Documents
- Receipts Journals and Records
- Disbursement Journals
- Requisition Records
- Advertising Records

CARRIED

b. Summer Council Meeting Schedule

RES: 081-025

Moved by Deputy Mayor Thompson that the next regular Council Meeting shall be scheduled for Wednesday, July 30<sup>th</sup>, 2025 at 5:30 p.m. with the understanding that if any critical issues arise during the summer requiring attention, that a Special Meeting shall be called to deal with these items.

CARRIED

7. BYLAWS AND POLICIES

a. Bylaw #604-25 Regulating Use of MuniCorr Corridor

RES: 082-025

Moved by Deputy Mayor Thompson that the passing of Bylaw #604-25 be deferred until a better understanding of the responsibility for Bylaw Enforcement be clarified.

CARRIED

8. FINANCIAL

a.Accounts paid to May 31, 2025	\$90,959.86
a. Computer Cheques (234 – 242)	\$ 40,529.45
b. Online Banking (526-001 – 526-011)	\$ 28,100.56
c. E-Transfers (527-001)	\$ 35.57
d. Credit Cards -Transfers (527-001)	\$ 4,003.35
e.May 2025 Payroll	\$ 18,290.93
b. Accounts paid to June 16, 2025	\$321,234.14
f. Computer Cheques (243 – 245)	\$304,095.20
g. Online Banking (616-001 – 616-006	\$ 12,736.42
h. E-Transfers (616-001)	\$ 1,074.10
i. Credit Cards -Transfers (616-001)	\$ 3,301.42
TOTAL:	\$412,194.00

RES: 083-025

Moved by Councillor Miranda that the accounts paid for May 1 - 31, 2025, totaling \$90,959.86 and the accounts paid from June 1 – June 16, 2025 totaling \$412,095.20 be approved.

CARRIED

9. CORRESPONDENCE

- a.

Town of Smoky Lake, RE: Heritage Day Parade (Aug 2, 2025)
- b.

Alberta Infrastructure, RE: K-12 School Ownership

RES: 084-025

Moved by Mayor Kunyk that the correspondence be accepted for information.

CARRIED

10. MEETING SCHEDULE

- a.

June 18, 2025 – Council Meeting
- b.

June 19, 2025 – Evergreen Regional Waste Commission- 10 am
- c.

June 20, 2025 – Smoky Lake Seniors Foundation
- d.

June 20, 2025 – Saddle Lake Pow Wow
- e.

June 25, 2025 – NE HUB AGM – 5:30 p.m.

- f. June 25, 2025 – Taste of Vermillion
- g. June 25, 2025 – Friends of the Vilna Pool Hall Society
- h. July 14, 2025 – MuniCorr
- i. July 16, 2025 – Highway 28/63 Water Commission
- j. July 22, 2025 – Physicians & Health Care Professionals Committee
- k. July 29, 2025 – ICC – Regional Fire
- l. July 30, 2025 – Regular Council
- m. August 11, 2025 – MuniCorr
- n. August 15-16 – Boomtown Days
- o. August 17, 2025 – Vilna Car Show
- p. August 16-17 – Alberta Open Farm Days
- q. August 20, 2025 – Highway 28/63 Water Commission
- r. August 21, 2025 – Evergreen Regional Waste
- s. October 7 & 8 – Community Futures Power Up North Conference
- t. **October 20, 2025 – Municipal Elections**
- u. **October 27, 2025 – Council Training**

**RES: 085-025** Moved by Deputy Mayor Thompson that the Meeting Schedule be approved with additions.

**CARRIED**

**11. CLOSED SESSION**

**12. ADJOURNMENT**

**RES. 086-025** Mayor Kunyk adjourned the Regular Meeting of Council held June 18. 2025 at 7:00 pm

**CARRIED**

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Leroy Kunyk, Mayor

S E A L

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Loni Leslie, CAO