

MINUTES OF THE REGULAR COUNCIL MEETING OF THE VILLAGE OF VILNA
IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY May 21, 2025 IN THE COUNCIL CHBERS
OF THE VILLAGE OF VILNA MUNICIPAL OFFICE
5135 – 50TH STREET, VILNA AT 5:30 PM

PRESENT: Mayor Leroy Kunyk
Deputy Mayor Tammy Lynn Thompson - Virtual
Councillor Miranda – Virtual
Loni Leslie, Administration
Earla Wagar, CAO

VIRTUALLY PRESENT:

DELEGATIONS:

GALLERY:

CALL TO ORDER: Mayor Kunyk called the meeting to order at 5:30 pm

1. AGENDA:

1)	AGENDA		
a)	Additions/Changes		
2)	DELEGATION:		
3)	MINUTES		
a)	April 23, 2025		
4)	BUSINESS ARISING FROM MINUTES		
5)	REPORTS		
6)	BUSINESS:		
a)	2025 Operating Budget		
b)	2025 Capital Budget		
7)	BYLAWS AND POLICIES		
8)	602-25 Maintenance Tax Bylaw		
9)	603-25 Split Tax Class Bylaw		
10)	601-25 Tax Levy Bylaw		
11)	604-25 Regulating Use of MuniCorr Corridor		
12)	FINANCIAL		
i)	Accounts paid to April 30, 2025	\$75,896.65	
ii)	Computer Cheques (220 – 227)		\$
	22,091.22		
iii)	Online Banking (414-001 – 415-002)		\$
	8,566.60		
iv)	Credit Cards -Transfers (317-001)		\$
	2,155.28		
v)	Auto Withdrawals	\$ 11,721.52	
vi)	Other Electronic Fund Transfers		\$
	10,188.88		
vii)	April 2025 Payroll	\$ 21,173.15	
13)	CORRESPONDENCE:		
a)	Vilna School – Graduation Invitation		
b)	Alberta Environment – Water Availability Engagement		
c)	RCMP – Smoky Lake County Quarterly Report		
d)	RCMP – Smoky Lake Provincial Community Report		
e)	RCMP – Smoky Lake Provincial Crimes Report		
f)	RCMP Vilna 2024 – 25 Community Letter		
g)	Municipal Affairs – LGFF (Local Government Fiscal Framework)		

RES: 053-025 Moved by Deputy Mayor Thompson that the Agenda for the May 21, 2025 meeting be accepted as presented. **CARRIED**

2. DELEGATION

3. MINUTES

a) Regular Council Meeting April 23, 2025

RES: 054-025 Moved by Councillor Miranda that the minutes of the April 23, 2025 Regular Meeting of Council be accepted as presented. **CARRIED**

4. BUSINESS ARISING FROM MINUTES – None

5. REPORTS

a. Mayor Kunyk

- i. **April 24, 2025 – Alberta Municipal Affairs Statutes Amendment Act**
 - Webinar analysis of Bill 50.
- ii. **April 28, 2025 – Joint Municipality Meeting**
 - Regional updates.
 - Victim Services report.
- iii. **May 2, 2025 – Northern Lights Library Services**
 - Auditor’s report
 - Update on regional library services.
- iv. **May 13, 2025 - Vilna & District Municipal Library**
 - Hired new Library Clerk
 - Financial review

- Summer fundraising plans.
- v. **May 14, 2025 - Evergreen Regional Waste Commission**
 - Update on site activities,
 - Financial planning.
- b. **Deputy Mayor Thompson**
 - i. **May 12, 2025 – MuniCorr**
 - Reviewed policies.
- c. **Councillor Miranda**
 - i. **May 20, 2025 – Community Futures**
 - Positive movement in Smoky Lake and some in St. Paul.
 - Discussed operating Budget
 - Borrowers are diligent in repaying their loans
 - Power Up North conference will be discussed at the next meeting.
- d. **Administration Report to Council May 21, 2025**
 - i. **WATER RESERVOIR**
 - Construction is proceeding. The Water Commission communication tower was moved successfully. The excavation is completed and the base is in place. Will have an update with Associated Engineers on Wednesday morning. Will have an update.
 - ii. **PUBLIC WORKS**
 - The sidewalk repairs are taking a little longer than expected. The product that we purchased isn't working, so we are going to use a different product.
 - iii. **ADMINISTRATION**
 - One administrator is working towards getting certified as a Water/Wastewater Operator. Having her license will make the testing and reporting more expedient, with fewer concerns from Alberta Environment.
 - Dogs and Community Standards Bylaws continue to be issues without the availability of bylaw personnel or a place to take animals.
 - If you have any confidential documents we will have the shredding company here on Monday, May 26, 2025.

PROPERTY TAXES

BALANCE Current Taxes May 21, 2025	
2025 Prepayments	-\$46,342.03
2024 Outstanding	\$37,816.44
ARREARS (prior to 2024)	,\$90,989.93
<u>TOTAL TAXES OWING</u>	,\$82,464.34
<u>Interest & Penalties</u>	,\$50,280.71
	<u>\$132,745.05</u>
Less Village property (Tax Recovery)	(\$38,824.79)
	<u>\$93,920.26</u>

- RES: 055-025
- Moved by Deputy Mayor Thompson that the reports be accepted as information.
- CARRIED
6. BUSINESS
- a. 2025 Operating Budget
- RES: 056-025
- Moved by Mayor Kunyk that the 2025 Operating Budget with expenditures in the amount of \$1,050,832.46 and the Revenues in the amount of 652,220.00 resulting in a tax levy of T419,187.03.
- CARRIED
- b. 2025 -26 Capital Budget
- RES: 057-025
- Moved by Councillor Miranda that the 2025-26 Capital Budget in the amount of \$7,153,000.00 be approved highlighting that the Water Reservoir costs will be approximately \$7,000,000.00 and the balance of the projects will be infrastructure upgrades and equipment purchases.
- CARRIED
7. BYLAWS AND POLICIES
- a. Bylaw #602-25 Maintenance Tax
- RES: 058-025
- Moved by Councillor Miranda that 1st Reading be given to Bylaw #602-25 Maintenance Tax Bylaw for 2025.
- CARRIED

RES: 059-025 **Moved by Deputy Mayor Thompson** that 2nd Reading be given to Bylaw #602-25 Maintenance Tax Bylaw for 2025. **CARRIED**

RES: 060-025 **Moved by Mayor Kunyk** that Unanimous Consent be given for 3rd and final reading of Bylaw #602-25 Maintenance Tax Bylaw for 2025. **CARRIED**

RES: 061-025 **Moved by Mayor Kunyk** that 3rd and final Reading be given to Bylaw #602-25 Maintenance Tax Bylaw for 2025. **CARRIED**

b. Bylaw #603-25 Dividing Assessment

RES: 062-025 **Moved by Mayor Kunyk** that 1st Reading be given to Bylaw #603-25 Dividing Assessment Bylaw. **CARRIED**

RES: 063-025 **Moved by Councillor Miranda** that 2nd Reading be given to Bylaw #603-25 Dividing Assessment Bylaw. **CARRIED**

RES: 064-025 **Moved by Deputy Mayor Thompson** that Unanimous Consent be given for 3rd and final reading of Bylaw #603-25 Dividing Assessment Bylaw. **CARRIED**

RES: 065-025 **Moved by Councillor Miranda** that 3rd and final Reading be given to Bylaw #603-25 Dividing Assessment Bylaw. **CARRIED**

c. Bylaw #601-25 Tax Rate Bylaw

RES: 066-025 **Moved by Mayor Kunyk** that 1st Reading be given to Bylaw #601-25 2025 Tax Rate Bylaw. **CARRIED**

RES: 067-025 **Moved by Deputy Mayor Thompson** that 2nd Reading be given to Bylaw #601-25 2025 Tax Rate Bylaw. **CARRIED**

RES: 068-025 **Moved by Councillor Miranda** that Unanimous Consent be given for 3rd and final reading of Bylaw #601-25 2025 Tax Rate Bylaw. **CARRIED**

RES: 069-025 **Moved by Councillor Miranda** that 3rd and final Reading be given to Bylaw #601-25 2025 Tax Rate Bylaw. **CARRIED**

8. FINANCIAL

a. Accounts paid April 30,2025	\$75,896.65
i. Computer Cheques (228-233)	\$22,091.22
ii. On-Line Banking (414-001-415-002)	\$ 8,566.60
iii. Credit Cards	\$ 2,155.28
iv. Auto Withdrawals	\$11,721.52
v. Bill Payments	\$10,188.88
vi. Payroll – March	\$21,173.15

RES: 070-025 **Moved by Deputy Mayor Thompson** that the accounts paid for April 2 - 30, 2025, totaling \$75,896.65 be approved. **CARRIED**

9. CORRESPONDENCE

- a.** Vilna School – Graduation Invitation
- b.** Alberta Environment – Water Availability Engagement
- c.** RCMP – Smoky Lake County Quarterly Report
- d.** RCMP – Smoky Lake Provincial Community Report
- e.** RCMP – Smoky Lake Provincial Crimes Report
- f.** RCMP Vilna 2024 – 25 Community Letter
- g.** Municipal Affairs – LGFF (Local Government Fiscal Framework)

RES: 071-025 **Moved by Councillor Miranda** that the correspondence be accepted for information. **CARRIED**

10. MEETING SCHEDULE

- a.** May 21, 2025 – Council Meeting
- b.** May 22, 2025 – COPS – Bellis
- c.** May 23, 2025 – Pool Hall
- d.** May 23, 2025 – Smoky Lake Foundation 9:00 a.m.
- e.** June 9, 2025 – MuniCorr – 10:00 a.m.

- f. June 10, 2025 – Regional Health Care
- g. July 16, 2025 – Highway 28/63 Water Commission
- h. June 18, 2025 – Regular Council
- i. June 19, 2025 – Evergreen Regional Waste Commission
- j. **October 20, 2025 – Municipal Elections**
- k. **October 27, 2025 – Council Training**

RES: 072-025 Moved by Deputy Mayor Thompson that the Meeting Schedule be approved with additions.
CARRIED

11. CLOSED SESSION

RES: 073-025 Moved by Deputy Mayor Thompson that under the guidelines of the Freedom of Information Act, Section 25 (1B) Council move into Closed Session at 7:00 p.m.

CARRIED

RES: 074-025 Moved by Mayor Kunyk that Council moves out of Closed Session at 8:15 p.m.

CARRIED

RES: 075-025 Moved by Deputy Mayor Thompson that Council accept Earla Wagar’s request to step down as CAO and accept her recommendation that Loni Leslie be appointed to the position effective June 1, 2025, and further that the proposed agreement be accepted with agreed upon amendments.

CARRIED

12. ADJOURNMENT

RES. 076-025 Mayor Kunyk adjourned the Regular Meeting of Council held May 21. 2025 at 8:20 pm

CARRIED

Leroy Kunyk, Mayor

S E A L

Earla Wagar, CAO