

MINUTES OF THE REGULAR COUNCIL MEETING OF THE VILLAGE OF VILNA
 IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY March 12, 2025 IN THE COUNCIL CHAMBERS
 OF THE VILLAGE OF VILNA MUNICIPAL OFFICE
 5135 – 50TH STREET, VILNA AT 5:30 P.M.

PRESENT: Mayor Leroy Kunyk
 Deputy Mayor Tammy Lynn Thompson
 Loni Leslie, Administration
 Earla Wagar, CAO

VIRTUALLY PRESENT: Councillor Paul Miranda

DELEGATIONS:

GALLERY: Linda Yurdiga and Hank Keller

CALL TO ORDER: Mayor Kunyk called the meeting to order at 5:30 p.m.

1. AGENDA:

1. **AGENDA**
 - a. Additions/Changes
2. **DELEGATION:**
3. **MINUTES**
 - a. February 19, 2025
4. **BUSINESS ARISING FROM MINUTES**
5. **REPORTS**
- 5.1 **ACTION LIST UPDATE**
6. **BUSINESS:**
 - a. Library Board Request for Payroll Reimbursement Extension
 - b. Subdivision Authority request for approval of subdivision conditions
7. **BYLAWS AND POLICIES**
 - a. **Policies and Procedures Review**
8. **FINANCIAL**
 - a. **Accounts paid to February 28, 2025 \$167,575.77**

i. Computer Cheques (207 – 219)	\$20,102.50
ii. On Line Banking (218-01 – 220-01)	\$57,413.78
iii. E-Transfers (219-001 – 219-008)	\$39,884.98
iv. Auto Withdrawals Receiver General	\$7,539.12
v. Other Electronic Fund Transfers	\$23,946.06
vi. February, 2025 Payroll	\$18,575.36
9. **CORRESPONDENCE:**
 - a. Community Futures – February 2025 Managers Report
 - b. Minister of Municipal Affairs – Provincial Priorities Act & Regulations
 - c. Minister of Municipal Affairs – Local Government Framework Fund
 - d. Alberta Health – Refocusing Alberta Health System

RES: 032-025 Moved by Deputy Mayor Thompson that the Agenda for the March 12, 2025 meeting be accepted as presented.

CARRIED

3. MINUTES

a) Regular Council Meeting January 22, 2025

RES: 033-025 Moved by Deputy Mayor Thompson that the minutes of the February 19, 2025 Regular Meeting of Council be accepted as amended.

CARRIED

4. BUSINESS ARISING FROM MINUTES – None

5. REPORTS

a. Mayor Kunyk

- i. **February 19, 2025 – Physician & Health Care Professionals –** Reviewed Bylaws and Policies.
- ii. **February 20, 2025 – Evergreen Waste Management –** we reviewed the “WeRecycle” mile app that identifies what and how to recycle. It provides guidelines for trash sorting and pick-up.
- iii. **February 28, 2025 – NLLS –** Kehewin Cree Nation joined NLLS.
- iv. **March 6, 2025 –** Associated Engineers & Alpha Construction presented the 90% completion of the Designs milestone. The estimated costs have increased sizably. Administration will ask for an increase in the Water Wastewater Grant. The Construction is scheduled to start in April.
- v. **March 11, 2025 – Physician & Health Care Professionals –** In Person workshop
- vi. **March 11, 2025 – Vilna & District Municipal Library -** The 2024-25 year budget was stretched leaving the Library with Financial constraints.

b. Deputy Mayor Thompson –

- i. **Smoky Lake Foundation** - Reviewed the draft 2025 Budget.
- ii. **Veterans Memorial Highway –** Reviewed policies.
- iii. **HUB** - The meeting was in Two Hills, attended in person - morning. A great venue to assist municipalities attract economic development.

c. Councillor Miranda – None

d. Administration Report – Loni Leslie

February 21, 2025 Report Alberta HUB Meeting, Two Hills

Very interesting presentations in the afternoon.

Atco Presentation:

ATCO - Smallest population with largest consumption and distribution area, which is why our distribution rates are so much higher than the rest of the province. Whenever possible ATCO encourages ratepayers to advocate for equalized distribution rates. Work has begun.

Power is deemed an “essential service” – in emergency situations the power community and province act to restore.

Areum Analytics Presentation:

- Skyways Drone Project. Funding by all levels of government and Dept. of Defence.
- Huge improvements in drone capability. Currently identifying “drone highways”.
- Interesting stat – last year 6500 acres of crop were sprayed by drone, 120 acres were done legally.
- Standardizing of “out of line of sight” operation of aviation. Alberta HUB region the only region chosen for this work.

Administration Report – Earla Wagar

- **WATER RESERVOIR**

The meeting on March 6th, 2025 detailed the construction process and cost estimate. Initial estimate of approximately \$4,750,000.00.

The current estimate is approximately \$6.6M, with the worst case it could be as high as \$7.9M.

The report to Alberta Transportation has been filed for 2024/25 provincial fiscal year. We will be forwarding updated information to the Grants Department, hoping that they will add to the grant.

The general contractor will be Alpha Construction. Construction is anticipated to begin April.

- **PUBLIC WORKS**

The warm winter and better equipment have reduced the work for Public Works.

- **ADMINISTRATION**

The warm weather has brought people out to enjoy the sunshine, but it also has brought out bylaw non-compliance. We've had bylaw complaints and we're working on them, but it's very hard to get people to comply.

- **PROPERTY TAXES:**

BALANCE Current Taxes March 22, 2025	
2025 Prepayments	-\$24,121.66
2024 Outstanding	\$48,273.93
ARREARS (prior to 2024)	\$95,629.68
<u>TOTAL TAXES OWING</u>	\$119,781.95
<u>Interest & Penalties</u>	\$53,333.05
	<u>\$173,115.00</u>
Less Village property (Tax Recovery)	(\$38,824.79)
	<u>\$134,290.21</u>

RES: 034-025 Moved by Deputy Councillor Miranda that the reports be accepted as information.

CARRIED

6. BUSINESS

a. Library Request for Payroll Reimbursement Extension

The library has requested that Council defer the outstanding Accounts Receivable for the 2024 Payroll of \$35,148.38 until they can have a more in-depth review of their finances.

RES: 035-025 Moved by Mayor Kunyk that a decision about the outstanding 2024 library payroll reimbursement be delayed until May to allow time for the Library Board to review their records and determine their financial status.

CARRIED UNANIMOUSLY

b. Subdivision Authority Request for Approval of Subdivision Conditions

RES: 036-025 Moved by Deputy Mayor Thompson to approve the recommendation of our Subdivision Authority, Jane Dauphinee of Municipal Planning Services to separate Lots 3 & 4, Block 3, Plan 1887CL.

CARRIED

7. BYLAWS AND POLICIES

- a. Policy Review** - deferred

8. FINANCIAL

a. Accounts paid February 28, 2025	\$164,312.51
i. Computer Cheques (207-219)	\$20,102.50
ii. On-Line Banking (218-220)	\$57,413.78
iii. E-Transfers 219-001-008)	\$39,844.98
iv. Auto Withdrawals (Rec. General)	\$ 7,593.12
v. Other Electronic Funds	\$18,282.97
vi. Payroll – February	\$21,075.36

RES: 037-025 Moved by Council Miranda that the accounts paid for February 1 - 28, 2025, totaling \$164,312.51 be approved. **CARRIED**

9. CORRESPONDENCE

- a.** Community Futures – February 2025 Managers Report
- b.** Minister of Municipal Affairs – Provincial Priorities Act & Regulations
- c.** Minister of Municipal Affairs – Local Government Framework Fund
- d.** Alberta Health – Refocusing Alberta Health System

RES: 038-025 Moved by Mayor Kunyk that the correspondence be accepted for information. **CARRIED**

10. MEETING SCHEDULE

- a.** March 10, 2025 – MuniCorr – 10:00
- b.** March 11, 2025 – Physician and Health Care Worker – 9:00 a.m.
- c.** March 12, 2025 – 28/63 Water Commission – 10:00 a.m.
- d.** March 12, 2025 – Council
- e.** March 13, 2025 – COPS
- f.** March 20, 2025 – Evergreen Regional Waste Commission – 10:00 a.m.
- g.** March 21, 2025 – Smoky Lake Foundation - 9:00 a.m.
- h.** March 24, 2025 – Regional Emergency Plan Review – Admin
- i.** March 28, 2025 – Veterans Memorial Highway
- j.** April 1, 2025 – 9:00 a.m Director of Emergency Management Annual Meeting.
- k.** April 8, 2025 – Library Board
- l.** April 9, 2025 – 28/63 Water Commission – 10:00 a.m.
- m.** April 9, 2025 – Regular Council – 5:30 p.m.
- n.** April 14, 2025 – MuniCorr – 10:00 a.m.
- o. October 20, 2025 – Municipal Elections**
- p. October 27, 2025 – Council Training**

RES: 039-025 Moved by Deputy Mayor Thompson that the Meeting Schedule be approved with additions. **CARRIED**

11. CLOSED SESSION

RES: 040-025 Moved by Mayor Kunyk that at 7:30 p.m., in accordance with Section 23 (1b) of the Freedom of Information Act, Council move into Closed Session to discuss a legal matter.

CARRIED

RES: 041-025 Moved by Deputy Mayor Thompson Council move out of Closed Session at 7:45 p.m.

CARRIED

12. ADJOURNMENT

RES. 042-025 Mayor Kunyk adjourned the Regular Meeting of Council held March 12, 2025 at 7:45p.m.

CARRIED

Leroy Kunyk, Mayor

S E A L

Earla Wagar, CAO