

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE VILLAGE OF VILNA**  
 IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY, NOVEMBER 10, 2021, IN THE COUNCIL  
 CHAMBERS OF THE VILLAGE OF VILNA MUNICIPAL OFFICE  
 5135 – 50<sup>TH</sup> STREET, VILNA AT 5:30 P.M.

**PRESENT:** Mayor Leroy Kunyk  
 Deputy Mayor Thompson – by ZOOM  
 Councillor Paul Miranda  
 Earla Wagar, CAO

**ABSENT:**

**GALLERY:**

**ORDER:** Mayor Kunyk called the meeting to order at 5:35 p.m.

**1. AGENDA:**

**RES: 214-21** Moved by Councillor Miranda that the Agenda be approved as amended to include items:  
 6.d Seniors Driveway Clearing Program  
 6.e CRASC Assessment Appeal Board Agreement

**CARRIED**

<b>1. AGENDA</b>	
Additions/Changes	
<b>2. DELEGATION</b>	
<b>3. MINUTES</b>	
a. Special Meeting – October 15, 2021	
b. Organizational Meeting – October 25, 2021	
<b>4. BUSINESS ARISING FROM MINUTES</b>	
<b>5. REPORTS</b>	
a. Mayor	
b. Deputy Mayor	
c. Councillor Report	
d. Administration Report	
<b>6. BUSINESS:</b>	
a. ATCO Electrical Franchise Agreement	
b. RCMP Report	
c. Reservoir Project	
<b>7. BYLAWS AND POLICIES</b>	
<b>8. FINANCIAL REPORT</b>	
a. <b>Accounts paid – Sept. 17 – Oct 31, 2021</b>	<b>\$215,717.93</b>
i. A/P <b>Sept. 17 – Oct 31, 2021</b> (13965-13982)	\$13,497.56
ii. EFT <b>Sept. 17 – Oct 31, 2021</b> (2021069-2021084)	\$188,124.80
iii. EFT Payroll September & October, 2021	\$14,095.57
<b>9. NEXT MEETINGS</b>	
<b>10. ADJOURNMENT</b>	

**2. DELEGATIONS**

**3. MINUTES**

a. Regular Meeting – September 23, 2021

**RES: 215-21** Moved by Councillor Miranda that the minutes of the Regular Meeting of Council on September 23, 2021, be accepted as presented.

**CARRIED**

**b. Special Meeting – October 15<sup>th</sup>, 2021**

**RES: 216-21** Moved by Mayor Kunyk that the minutes of the Special Meeting of Council on October 15, 2021, be accepted as presented.

**CARRIED**

**c. 2021 Organizational Meeting – October 25<sup>th</sup>, 2021**

**RES: 217-21** Moved by Councillor Miranda that the minutes of the 2021 Organizational Meeting of Council on October 25<sup>th</sup>, 2021, be accepted as presented.

**CARRIED**

**4. BUSINESS ARISING FROM THE MINUTES:**

**5. REPORTS**

**a. Mayor Kunyk**

Mayor Kunyk indicated that there had not been any of his Committee Meetings scheduled as yet.

**b. Deputy Mayor Thompson**

- NE MuniCorr Meeting – November 8, 2021 – 10:00 a.m.

The meeting, being a Virtual Meeting, was postponed due to lack of quorum. The meeting was tentatively rescheduled for the following Monday.

**c. Councillor Miranda**

Councillor Miranda reported that there had been no Committee Meetings under his responsibility scheduled.

**d. Administration Report**

**Administration Report to Council Meeting November 10, 2021**

<b>BALANCE Current Taxes October 2021</b>		\$74,045.52
	<b>ARREARS</b>	\$105,269.84
	<b>TOTAL TAXES OWING</b>	179,315.66
	<b>Interest &amp; Penalties</b>	
	Less Village property (Tax Recovery)	(\$24,839.99)
		<b>\$154,475.67</b>

**UTILITIES**

- We have about a dozen accounts that are more than 2 months in arrears, but they have been notified that it not paid by December 31, 2021 the balances will be transferred to the taxes. We’re more assured of getting our payments that way than shutting off water services.

**PUBLIC WORKS**

- On September 16<sup>th</sup> the garbage truck turned a corner too sharply in the alley behind the shop. It hit the power pole and took out much of the telephone services in the area. No one was hurt. We have submitted an insurance claim to cover all costs resulting from the incident.
- The 4-way Stop Signs seem to be slowing down the traffic. There are a few people in the area that don’t like them, but they are probably the ones who were speeding.
- They are taking advantage of the warmer weather and have been handing Christmas lights.

**CAPITAL PROJECTS:*****WATER METER REPLACEMENT PROJECT***

- The meter replacement project is scheduled to begin on November 15<sup>th</sup>. The meters are here and the contractor is scheduled to start installations on the 15<sup>th</sup>. I have recommended that they do the difficult one first, i.e. mobile homes.

***WATER RESERVOIR***

Public Works has been tasked with submitting at least 2 times the number of tests that we had been doing as well, they will be flushing the hydrants more regularly, even when it gets colder. This will insure that the water stays fresh.

- The project is progressing, waiting for interim funding as well as project funding.

**CENTENIAL PARK**

The title transfer from Smoky Lake County to the Village of Vilna went through on November 3<sup>rd</sup>. The committee can start planning.

**GRANT APPLICATIONS**

- The Grant Agreement for the Regional Services Study is still waiting for the Ministers signature. We are scheduled to meet with the contractor 13'Ways on November 24<sup>th</sup>.
- An application is being prepared to have a study done on the High Speed Internet in the region.

**LAND GRANT FROM THE ESTATE OF FRANK PAWLOWSKI**

- The papers have been signed by Mr. Pawlowski's executor and have been forwarded to Land Titles for processing.

**RES: 218-21** Moved by Deputy Mayor Thompson that the reports be accepted for information.  
**CARRIED**

**6. BUSINESS****a. ATCO Electrical Franchise Agreement**

**RES: 219-21** Moved by Mayor Kunyk that the Council of the Village of Vilna resolve to maintain the current 20% Electrical Franchise Fee for the 2022 year.  
**CARRIED**

**b. RCMP Quarterly Report**

**RES: 220-21** Moved by Councillor Miranda that the RCMP Quarterly Policing Report, as submitted, be accepted as information.  
**CARRIED**

**c. Meeting with Minister of Transportation for Reservoir Funding**

**RES: 221-21** Moved by Councillor Miranda that CAO Earla Wagar, along with Smoky Lake CAO, representing the Highway 28/63 Water Commission and Associated Engineering representatives meet with the Hon. Sawhney, Minister of Transportation on Thursday, November 18<sup>th</sup> to address the necessity to get funding to restore or totally replace the treated water reservoir.  
**CARRIED**

**d. Seniors Snow Removal Program**

**RES: 222-21** Moved by Mayor Kunyk that the Village again offer the Seniors Driveway Snow Removal Program at the same fee of \$50.00 per season per principal residence

of one or more Senior or Special Needs citizens using Family and Community Support Funds.

**CARRIED**

**CRASC Assessment Appeal Board Agreement**

**RES: 223-21**

Moved by Councillor Miranda that the Village of Vilna enter into an Agreement with the Capital Region Assessment Services Commission to provide Appeal Board Members, and an Assessment Clerk, should the Village have any Assessment Appeals in the 2022 tax years.

**CARRIED**

**7. BYLAWS**

**8. FINANCIAL REPORT**

a. <b>Accounts paid – Sept. 17 – Oct 31, 2021</b>	<b>\$215,717.93</b>
i. A/P <b>Sept. 17 – Oct 31, 2021</b> (13965-13982)	\$13,497.56
ii. EFT <b>Sept. 17 – Oct 31, 2021</b> (2021069-2021084)	\$188,124.80
iii. EFT Payroll September & October, 2021	\$14,095.57
iv. EFT Payroll August 2021	\$14,095.57

**RES. 224-21**

Moved by Councillor Miranda that the Financial Report as presented be accepted for information.

**CARRIED**

**9. CORRESPONDENCE**

- a. Decentralized Energy, re: Newsletter
- b. Municipal World, re: Newsletter
- c. Alberta Counsel, re: Webinar regarding Bill 77
- d. AUMA, re: Introduction letter
- e. Municipal Services, re: Flag Half Mast for Remembrance Day
- f. Occupational Health & Safety, re: Webinar regarding Legislation Changes
- g. MCSnet,ca, re: Fibre Optic (Fibre to the Premises)

**RES. 225-21**

Moved by Councillor Miranda that the Correspondence as presented be accepted for information.

**10. CARRIED**

**11. NEXT MEETINGS**

- a. November 10, 2021 – Regular Council – 5:30 p.m.
- b. November 16, 2021 – Highway 28/62 Water Commission – 10:00 ZOOM
- c. November 18, 2021 – Meeting with Minister of Transportation – 4:30 AUMA
- d. November 24, 2021 – Meeting with 13 Ways regarding Regional Services Study
- e. December 6, 2021 - Regional Community Development - 10:00 - ZOOM
- f. December 8, 2021 - Evergreen Regional Waste Services Commission – 10:00 Zoom
- g. December 9, 2021 - Regional Fire Committee – 1:00 p.m. – ZOOM
- h. December 13, 2021 - MuniCorr – 10:00 ZOOM

**12. CLOSED SESSION**

**13. ADJOURNMENT**

**RES. 226-21**

Moved by Mayor Kunyk the Regular Meeting of Council held on November 10 2021 be adjourned at 8:00 p.m.

**CARRIED**

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Leroy Kunyk

S E A L

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Earla Wagar, CAO