

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE VILLAGE OF VILNA
IN THE PROVINCE OF ALBERTA, HELD ON TUESDAY, FEBRUARY 18, 2021
IN THE COUNCIL CHAMBERS OF THE VILLAGE OF VILNA MUNICIPAL OFFICE
5135 – 50TH STREET, VILNA AT 11:30 A.M.**

PRESENT: Mayor Leo Chapdelaine
Deputy Mayor Donald Romanko
Earla Wagar, Interim CAO

ABSENT: Councillor Roy Dyck

GALLERY

ORDER: Mayor Chapdelaine called the meeting to order at 11:30 a.m.

- 1. AGENDA**
Additions/Changes
- 2. DELEGATION**
- 3. MINUTES**
 - a. January 19, 2021
- 4. BUSINESS ARISING FROM MINUTES**
- 5. REPORTS**
- 6. BUSINESS:**
 - a. 2021 Election Process
 - b. MOST funding options
 - c. Regional GIS Agreement
 - d. District Fire Chief Job Description Policy
- 7. BYLAWS AND POLICIES**
 - a. Municipal Development Plan Bylaw 561-21 - 1st reading
 - b. Domestic Pet Bylaw #560-21 – Discussion
- 8. FINANCIAL REPORT**
 - a. **Accounts paid – January 1, 2021 – February 16, 2021**
\$39,813.47
 - i. A/P Jan 1 – Feb 16, 2021 (13852-13866) \$15,463.64
 - ii. EFT Jan 1-Feb 16 2021 (2021001-2021008) \$12,552.29
 - iii. EFT Payroll January 2021 \$11,797.54
- 9. CORRESPONDENCE**
 - a. Municipal District of Bonnyville, re: Need for Stronger Western Canada
Municipal Advocate
 - b. Farm Safety Centre, re: Letter of Support
 - c. Alberta Counsel, re: Newsletter
 - d. Michelle Wright, re: Economic Development Officer’s report
 - e. AUMA, re: Webinar regarding Provincial Budget
 - f. RMA/AUMA, re: President’s Summit on Provincial Police Force
- 10. NEXT MEETINGS**
- 11. ADJOURNMENT**

1. AGENDA:

RES: 018-21 Moved by Deputy Mayor Romanko that the Agenda be accepted as presented.

CARRIED

2. MINUTES

a. Regular Council Meeting January 19, 2021

RES: 019-21 Moved by Mayor Chapdelaine that the minutes of the January 19, 2021 Regular Council Meeting be accepted as presented.

CARRIED

4. BUSINESS ARISING FROM MINUTES:

5. REPORTS:

a. ADMINISTRATION REPORT

TAXES OWING AS AT January 31, 2021

| | | |
|--|--|---------------------|
| | CURRENT (2020) | \$39,380.37 |
| | ARREARS | \$75,374.97 |
| | <u>TOTAL TAXES OWING</u> | <u>\$114,755.34</u> |
| | <u>Interest & Penalties</u> | <u></u> |
| | Less Village property (Tax Recovery) | (\$24,839.99) |
| | | 89,915.31 |

WATER BREAK – February 7th, 2021

- The water line in front of the Outreach School broke on Sunday, February 7th. Of course it has to be the coldest stretch of weather we’ve experienced for years. Even colder than the New Year’s Day break last year. The contractors were having trouble getting their equipment started, and when it was started the fuel was jelling. The weather also caused some grief with the shut off valves. On Thursday, February 11th they were finally able to get the break repaired.

PUBLIC WORKS

- We had to replace the colorimeter this year. It’s the monitor that PW uses to randomly test water samples. The Cost was \$1,000.00 but as with any equipment, it does wear out.
- Even with leaving a layer of snow on the streets, the pipes still froze.
- Public Works has done a great job of clearing the snow off the roadways, except for the piles that are accumulating at the corner of the streets. They will be moving that off as soon as the weather breaks. It’s just not practicable to start equipment in this weather.

BYLAW ENFORCEMENT

- I have made Bylaw Enforcement, specifically Pet Control, my mission for 2021. We have had a couple dogs running at large in the village and they have created some frustrations.
- Attached is a draft of the Pet Control Bylaw that hopefully will replace the Dog Bylaw from 2006. One of the biggest issues, besides dog running at large, is levying and collecting fines. The way Bylaw 446 is written, if we have an infraction of the bylaw the primary way of levying and collecting fines is through the court system. Our municipality is too small, and so is our budget, to provide for legal fees and court costs. I have found some municipalities that have chosen to attach unpaid fines to the property taxes of the property where the animal resides. This might create a concern for the landlords of the community, but hopefully they will understand and assist in the collection.
- Bylaw 560-21 the Pet Ownership and Control Bylaw will also include some direction for the control of cats and will have a section approving and controlling back yard hens.

WATER TREATMENT PLANT RESERVOIR

- It appears that the only solutions for the failing concrete in the water reservoir are:
 - To find a way to create a barrier in the existing reservoir and store sufficient water to continue to operate, or
 - Build a new reservoir.
- The engineers are trying to find a solution. They tell me that Alberta Transportation and Utilities are not giving out much money this year, the other source of grant funds would be the Alberta Water/Wastewater Partnership. There are a few small municipalities that got approved for water reservoirs to be constructed this year. The estimated cost is about \$1.25 Million Dollars and we will have to contribute 25%. The deadline for applications for funding for 2021 was in November. Both of these agencies have a limited amount of money and they prioritize the projects. I think we need to get an application started.

2021 CONSTRUCTION PROJECTS

- The initial project for 2021 will be the completion of 49th avenue, including the ditch and boulevard repairs and the surfacing.
- The Infrastructure Study indicates that we will have more water and sewer mains to look and,
- Based on the frustrations with getting the water valves shut off, this is a priority as well.

JANUARY 19, 2021 MEETING DIRECTIONS

- OLD MUNICIPAL BUILDING
 - I have spoken to Public Works, this project should be undertaken by a contractor with its own WCB coverage. There is potential for physical damage if not done safely.
- BURNED HALMART BUILDING
 - The owner has not responded to my letters regarding the clean-up, so we have spoken to a contractor. This too will have to wait until spring.
- TRAIL WASHROOMS – SOLAR ELECTRICITY
 - The cost of purchasing solar panels for this building would be reasonable since the majority of the costs would be lighting, water heating and winter heat.
 - I've attached a review of the current power costs. The panel costs would be recovered in no more than 2 years. The problem is where or how to install them so that they don't get vandalized.
- VILNA CARES SOCIETY
 - I've forwarded the information to Heidi at the Lodge.

MAYOR CHAPDELAINÉ'S REPORTS***Evergreen Waste Management: January 27, 2021***

- Alberta Environment Report on January 05, 2021 gave Evergreen Waste Management a passing grade on its site.
- A letter was sent to the Saddle Lake Cree Nation and Band Council Members thanking them for the collaboration on the MSW pilot project in the spring of 2020 and looking forward to continued collaboration in 2021.
- Regional site report indicated the JCB loader needs a pump.
- Baled cardboard is being hauled away from St. Paul so they can recycle it.
- We are getting ready for our 4th lift to be started on top of cell 6.
- Evergreen through the County of St, Paul gets special pricing from Lakeland Fire & Safety and these prices are available to all nearby municipalities. So we should try and take advantage of this.
- Next meeting March 11, 2021

CRASC (Capital Region Assessment Services Commission – February 18, 2021

- Archie Grover and Richard Barham have been providing administrative support to CRASC for nearly 20 years. They have signed a contract for this year, but have announced that they will be terminating their contract in 2022.

DEPUTY MAYOR ROMANKO'S REPORT

Highway 28/63 Water Commission – January 20th and February 17, 2021

- \$2.3 Million owed to the Water Commission to fulfill Whitefish Lake contract;
 - Letter to be written to MLA and Transportation Minister to get funds.
- Still no agreement with Whitefish Lake Reserve because of their elections.
 - They have been given 90 days to sign the agreement.
- Passed overdraft agreement by law for \$1 million to cover expenses, if necessary.
- Administration Fee for 2021 will be \$16,000.00 (an increase of \$5,000.00)
- All 4 contracts on certificate of completion and under warranty until 2022.
- Reservoir has some last minute work to be done to be ready for water supply by end of February or mid March.
- Live staking to be done in stream to prevent erosion from wetlands.
- Next meeting – March 11, 2021

HUB – January 25, 2021

- There is still no plan from the province to expand broadband services, it's too expensive for most municipalities.
 - Formed a committee to work on future projects for broadband.
- CARES (Community and Regional Economic Support) program is working on drone videos of all communities, looking for commercial and industrial sites. Videos will be free and placed on our WebSite as well as HUB.
- Bob Bezpalko has resigned from HUB effective March 31, 2021 and will be taking a position as Vegreville's Economic Development Officer.
- Next Meeting – March 22, 2021.

Smoky Lake Seniors Foundation – February 12, 2021

- Smoky Lake
 - BVNook has two suites available in Manor, 2 2 bedroom and 1 1 bedroom available in rentals.
 - All residents and staff wearing masks.
 - Christmas party was scheduled for January 7.
 - 3 staff on medical leave.
 - Staff does shopping and banking for residents.
 - Waskatenau has 2 suites empty.
 - 9 residents refused the COVID-19 vaccine
 - 3 staff are off on medical leave.
 - Running recreation programs 7 days per week.
- Vilna
 - 21 out of 28 rooms occupied
 - 6 of the 12 rooms occupied in Jenny's Cottage
 - Still no visitors in or out, mail and banking done by staff.
 - The Gazebo has been lighted and heated and is well used.
 - Staff and residents are following due diligence to protect residents.
 - Increased participation in recreation.
- Maintenance
 - Vilna – sewage blockage in one of the condo's – taken care of.
 - New brushes for sweeper ordered.

- Cab ordered for new tractor in Vilna.
- Upgrades to Cedar Woods Manor are ongoing.
- Nurse-Call Pendants need to be replaced to address current technology.
- COVID has resulted in an increase in garbage, requiring an increase in garbage bins.
- Province will be getting a structural engineer to look at the foundation shift at Bar-V-Nook.

COUNCILLOR DYCK'S REPORTS

RES: 020-21 Moved by Mayor Chapdelaine that the reports be accepted as presented.

CARRIED

6. BUSINESS:

a. 2021 Municipal Election Procedure

RES: 021-21 Moved by Deputy Mayor Romanko that Interim CAO Earla Wagar be appointed as Returning Officer in charge of the 2021 Municipal Election.

CARRIED

b. MOST (Municipal Operating Support Transfer) Grant

RES: 022-21... Moved by Mayor Chapdelaine that Administration look into criteria and guidelines around the MOST funding to determine best use of the funds.

CARRIED

c. Regional GIS Agreement

RES: 023-21 Moved by Mayor Chapdelaine that the Village of Vilna enter into an agreement with the Town of Smoky Lake, Village of Waskatenau, and Smoky Lake County, participate in the Regional GIS program with Smoky Lake County being the managing partner, and further that the Village agree that the software support contract with MuniSight be continued for 2021

CARRIED

d. District Fire Chief Policy

RES: 024-21 Moved by Mayor Chapdelaine that the Village of Vilna support and adopt the Regional Fire and Rescue Policy Statement referred to as the District Fire Chief Job Description and described as Policy Statement #M-01-44-01.

CARRIED

7. BYLAWS AND POLICIES

a. Municipal Development Plan Bylaw #561-21

RES: 025-21 Moved by Deputy Mayor Romanko that 1st Reading be given to Bylaw #561-21 titled the Village of Vilna Municipal Development Plan Bylaw.

CARRIED

b. Bylaw #560-21 Pet Ownership Bylaw

Bylaw #560-21 was reviewed and it was agreed that it be brought forward to the next meeting with amendments that will make it more manageable.

- RES: 026-21** Moved by Mayor Chapdelaine that 1st Reading be given to Bylaw 560-21, for the purpose of licensing, regulating and controlling pet ownership within the boundaries of the Village of Vilna.

CARRIED

8. FINANCIAL REPORT

| | | |
|------|--|--------------------|
| a. | Accounts paid – January 1, 2021 – February 16, 2021 | \$39,813.47 |
| i. | A/P Jan 1 – Feb 16, 2021 (13852-13866) | \$15,463.64 |
| ii. | EFT Jan 1-Feb 16 2021 (2021001-2021008) | \$12,552.29 |
| iii. | EFT Payroll January 2021 | \$11,797.54 |

- RES: 027-21** Moved by Deputy Mayor Romanko that the payment of the accounts in the amount of \$39,813.47 for the month of January to February 17th, 2021 be accepted as presented.

CARRIED

9. CORRESPONDENCE

- a. Municipal District of Bonnyville, re: Need for Stronger Western Canada Municipal Advocate
- b. Farm Safety Centre, re: Letter of Support
- c. Alberta Counsel, re: Newsletter
- d. Michelle Wright, re: Economic Development Officer's report
- e. AUMA, re: Webinar regarding Provincial Budget
- f. RMA/AUMA, re: President's Summit on Provincial Police Force
- g. North-East MuniCorr Ltd., re: Operations Requisitioning

- RES. 028-21** Moved by Mayor Chapdelaine moved that the correspondence be accepted as presented and that item 9.g, North East MuniCorr Ltd. request for Operations Requisitioning be brought forward to the next meeting.

CARRIED

10. NEXT MEETINGS

- a. February 17, 2021 – Highway 28/63 Water Commission – ZOOM – 10:00 A.M.
- b. February 18, 2021 - CRASC – ZOOM -10:00 a.m.
- c. February 18, 2021 - Regular Council – 11:30 a.m.
- d. February 18, 2021 – Dr. Recruitment & Retention – ZOOM – 5:00 p.m.
- e. February 22, 2021 – Smoky Lake Region ICC Meeting – ZOOM – 1:00 p.m.
- f. February 24, 2021 – Regional Fire and Rescue Meeting – ZOOM – 1:00 p.m.
- g. February 26, 2021 – Northern Lights Library – ZOOM – 10:00 a.m.
- h. March 3, 2021 – RCDC Workshop – ZOOM – 9:00 a.m.
- i. March 8, 2021 – MuniCorr – ZOOM – 10:00 a.m.
- j. March 11, 2021 – Evergreen Regional Waste – ZOOM – 10:00 a.m.
- k. March 18, 2021 – Regular Council – 10:00 a.m.
- l. March 22, 2021 – Highway 28/63 Water Commission – ZOOM – 10:00 a.m.
- m. March 22, 2021 – HUB – ZOOM – 10:00 a.m.

- RES. 029-21** Moved by Deputy Mayor Romanko that Council Meeting Schedule be adopted.

CARRIED

11. CLOSED SESSION

- RES. 030-21** Moved by Mayor Chapdelaine that Council move into Closed Session at 1:30 p.m. to discuss a Human Rights issue. .

CARRIED

RES. 031-21 Moved by Deputy Mayor Romanko that Council move out of Closed Session at 1:35 p.m.

CARRIED

RES. 032-21 Moved by Deputy Mayor Romanko that the January 1st tax penalties that were applied to the arrears taxes for Roll #181 be reversed only to the amount that would be affected on the \$3,000.00 tax write off that was agreed to during the Human Rights tribunal in October, 2020.

CARRIED

12.ADJOURNMENT

RES. 033-21 Moved by Mayor Chapdelaine that the meeting adjourned at 1:40 p.m.

CARRIED

Leo Chapdelaine, Mayor

S E A L

Earla Wagar, Interim CAO