

MINUTES OF THE REGULAR COUNCIL MEETING OF THE VILLAGE OF VILNA
IN THE PROVINCE OF ALBERTA, HELD ON TUESDAY, JANUARY 19, 2021
IN THE COUNCIL CHAMBERS OF THE VILLAGE OF VILNA MUNICIPAL OFFICE
5135 – 50TH STREET, VILNA AT 10:00 A.M.

PRESENT: Mayor Leo Chapdelaine
 Deputy Mayor Donald Romanko
 Councillor Roy Dyck
 Earla Wagar, Interim CAO

ABSENT:

GALLERY

1. AGENDA

Additions/Changes

2. DELEGATION

3. MINUTES

a. December 17, 2020

4. BUSINESS ARISING FROM MINUTES

5. REPORTS

6. BUSINESS:

- a. Write off Uncollectable A/R
- b. ACP Grant – Regional Municipal Services Delivery Options
- c. ACP Grant – Regional Recreation Facilities & Services Study
- d. ACP Grant – Regional Fire Services Study
- e. ACP Grant – Regional Road Network Study
- f. Old Municipal Building – Condition
- g. Status of Burned Halmart Building
- h. Solar Panels for Trail Washrooms
- i. Vilna Cares Society

7. BYLAWS AND POLICIES

a. Review Dog Bylaw #446-06

8. FINANCIAL REPORT

| | |
|---|--------------------|
| a. Accounts paid – Dec 11-Dec 21, 2020 | \$48,021.50 |
| i. A/P Dec 11-Dec 31, 2020 (13841-13851) | \$15,107.72 |
| ii. EFT Dec 11-Dec31, 2020 (2020157-2020164) | \$19,287.66 |
| iii. EFT Payroll December, 2020 | \$16,332.68 |

9. CORRESPONDENCE

- a. Peter Julian, MP, New Westminster BC, re: Pharmacare Act
- b. Geoff Bowlby, Stats Canada, re: 2021 Census – May 21, 2021
- c. Corb Lund, re: Alberta Coal Extraction

10. NEXT MEETINGS

11. ADJOURNMENT

ORDER: Mayor Chapdelaine called the meeting to order at 10:00 a.m.

1. AGENDA:

RES: 001-21 Moved by Deputy Mayor Romanko that the Agenda be accepted as amended to include item
 6.f – Old Municipal Building
 6.g – Status of burned Halmart Building
 6.h – Solar Panels for Trail Washrooms
 6.i – Vilna Cares Society.

CARRIED

2. MINUTES

a. Regular Council Meeting December 17, 2020

RES: 002-21

Moved by Mayor Chapdelaine that the minutes of the December 17, 2020 Regular Council Meeting be accepted as presented.

CARRIED

4. BUSINESS ARISING FROM MINUTES:

5. REPORTS:

a. ADMINISTRATION REPORT

TAXES OWING AS AT January 11, 2021

| | | |
|--|--|----------------------|
| | CURRENT (2020) | \$48,359.13 |
| | ARREARS | \$71,300.15 |
| | <u>TOTAL TAXES OWING</u> | <u>\$119,659.28</u> |
| | <u>Interest & Penalties</u> | <u>(\$24,839.99)</u> |
| | Less Village property (Tax Recovery) | (\$24,839.99) |
| | | 94,819.29 |

TAX SALES

- As indicated above, the Village has property that has outstanding taxes of \$24,839.99. The majority of the outstanding taxes is for 1 property, that being the old lumber yard with \$22,082.81 owing. It seems that Public Works has been using the property for storage of materials. We would like Council to consider transferring that property into the name of the Village and have it property fenced. We will have to pay off the outstanding taxes.

CAPITAL PROJECTS

- I haven't had time to review the Grant for the Water Meters. It turns out Waskatenau is looking to upgrade their meter reading software, so we may be able to work with them.*

WATER TREATMENT PLANT RESERVOIR

- All testing levels are normal again.
I've been talking to the Engineers about options for the reservoir. We've talked about draining it and cleaning it and applying a liner or coating. This brings up two questions, firstly, do we need a reservoir of this size or should we be looking at downsizing it somehow, and secondly how do we function for up to a month with the reservoir drained?

The majority of our storage capacity is for fire protection.

GRANTS

- The ACP (Community Partnership Program) again has funds available for regional projects. We have a study done on our infrastructure including water lines, sewer lines, roads, storm sewers, and asphalt. The storm sewer project and the facilities study are nearly completed.
I have submitted an application, as the Managing Partner so do a study on **Regional Municipal Service Delivery Options**. It is hoped that this study will provide some innovative ways of administrating municipalities.
- A third regional ACP grant this year was the installation of our GIS software and inclusion of our assessment data, roads, sidewalks, fire hydrants and valves. There's a lot of work to be done to make it functional. Public Works will be adding service cc valves and other data as it comes up.

PUBLIC WORKS

- *The Christmas lights have come down.*
- *The staff has been cutting their hours through the winter, unless we get snow.*
- *The snow has created work for them, but they seem to staying ahead of it.*

DOGS

- *We seem to be having problems with people not respecting their neighbours, nor the bylaws and appear to be negligent in controlling their dogs.*
- *This is my goal for 2021. I will find a way to get a handle on the dogs in the Village, without having to hire a dog catcher or animal control officer. I think I'll start with letter writing and emails and phone calls.*
- *The other problem I'm having is getting people to register their dogs so I don't have any phone numbers to call.*
- *I might get Public Works to do some door knocking. If a dog answers and I don't have a license for that address I'll start harassing.*
- *The main purpose for the license is the contact number. I wonder if it would be more effective to make sure that every dog gets registered once.. This would be a life of the dog license.*
- *The challenge, of course, will be to get the dog registered as soon as it arrives in town.*
- *I've also been thinking about finding a way to attach the license fee to the utility bill.*
- *Our Dog Bylaw was written in 2006. It has more words than a dictionary and it's almost impossible to enforce.*
- *I've put it on the agenda for review.*
- *Perhaps we can combine the dogs and chickens.*
- *However, if we can't enforce the dogs, how will we enforce the chickens.*

MAYOR CHAPDELAINÉ'S REPORTS**MuniCorr – January 12, 2021**

- The board will be reviewing Policy #20, that governs camping along the trail;
- Meetings will be scheduled for 2nd Tuesday of each month.
- More municipalities have applied to become part of CRASC.
- No significant change is budgeted going into 2021

Next Muni-Corr Meeting December 14, 2020.

DEPUTY MAYOR ROMANKO'S REPORTS**Smoky Lake Seniors Foundation – December 18, 2020**

- Organizational meeting no changes to the Board
- BVNook has one suite available in Manor, 2 2 bedroom and 1 1 bedroom available in rentals.
 - All residents and staff wearing masks.
 - Christmas party was scheduled for January 7.
 - 3 staff on medical leave.
 - Staff does shopping and banking for residents.
 - Waskatenau has 2 suites empty.
- Vilna
 - No visitors in or out, mail and banking done by staff.

- Bake sale very successful.
- New cook and 1 extra casual.
- Staff and visitors wear full PPE.
- Maintenance
 - 7 of 8 self- contained have ducts cleaned, dryer vent in Vilna cleaned.
 - Barn doors installed in Vilna.
 - Cab ordered for new tractor in Vilna.
 - Gazebo has lights and heater installed.
 - New furnaces in R and N houses in Smoky Lake.
 - Gas pressure problem in BVNook Manor waiting for tech to check on foundation.
 - Cedar Manor renovations almost complete.
 - Trying to reduce sanding rate for parking lot.
- CAO
 - 2 cases of COVID in BVN—recovered, visitors discouraged.
 - Insurance up \$5 000.
 - Grievance on going.
 - Received \$11 000 rebate for services.
 - Bonus of \$1.12 per hour given as well as long term bonuses.
 - Finances are good so far.
 - Review of CAO completed.
 - Next meeting Jan. 26

COUNCILLOR DYCK'S REPORTS

- Someone drove into the Pool Hall
 - The damage was not too severe
 - Village's bench was demolished.

RES: 003-21 Moved by Councillor Dyck that the Reports be accepted for information.

CARRIED

6. BUSINESS:

a. Write Off Uncollectable Accounts Receivable Amounts

RES: 004-21 Moved by Mayor Chapdelaine that Council authorize administration to write off outstanding Accounts Receivable for the following accounts to be reflected in the 2020 Year End,

- 1) Friends of the Pool Hall - \$223.62
- 2) Estate of Keith McGinnis - \$1,895.21
- 3) Ari Leskaj - \$763.49.

CARRIED

RES: 005-21 Moved by Mayor Chapdelaine that Council authorize administration to write off outstanding Accounts Receivable for Herman Petersen in the amount of \$983.30 at such time as he enters into a Tax Recovery Three Year Payment Agreement on Rolls# 53 and #164.

CARRIED

b. ACP Grant – Regional Municipal Service Delivery Options

RES: 006-21 Moved by Deputy Mayor Romanko that the Village of Vilna, in partnership with the Town of Smoky Lake, Village of Waskatenau, and Smoky Lake County, participate in the application of the 2021-2022 Alberta Community Partnership (ACP) Grant for the Project Titled: **Regional Municipal Service Delivery Options Study** under the “Intermunicipal Collaboration Framework” Component Grant for the total project cost in the amount of \$200,000.00; and agree to be the Managing Partner under the said application; and further agree to abide by the terms of the Conditional Grant Agreement governing the purpose and use of the grant funds.

CARRIED

c. ACP Grant – Regional Recreation Facilities and Services Study

RES: 007-21 Moved by Councillor Dyck that the Village of Vilna, in partnership with the Town of Smoky Lake, Village of Waskatenau, and Smoky Lake County, participate in the application of the 2021-2022 Alberta Community Partnership (ACP) Grant for the Project Titled: **Regional Municipal Service Delivery Options Study** under the “Intermunicipal Collaboration Framework” Component Grant for the total project cost in the amount of \$200,000.00; and approve the Village of Waskatenau to be the Managing Partner under the said application; and further agree to abide by the terms of the Conditional Grant Agreement governing the purpose and use of the grant funds.

CARRIED

d. ACP Grant – Regional Fire Study

RES: 008-21 Moved by Deputy Mayor Romanko that the Village of Vilna in partnership with the Town of Smoky Lake, Village of Waskatenau, and Smoky Lake County participate in the application of the 2020-2021 Alberta Community Partnership (ACP) Grant for the Project 2021-IC-25 Titled: **Regional Fire Services Study** Project under the “Intermunicipal Collaboration Framework” Component Grant for the total project cost in the amount of \$200,000.00; and approve Smoky Lake County to be the Managing Partner under the said application; and further agree to abide by the terms of the Conditional Grant Agreement governing the purpose and use of the grant funds.

CARRIED

e. ACP Grant – Regional Road Network Study

RES: 009-21 Moved by Mayor Chapdelaine that the Village of Vilna in partnership with the Town of Smoky Lake, Village of Waskatenau, and Smoky Lake County participate in the application of the 2020-2021 Alberta Community Partnership (ACP) Grant for the Project 2021-IC-25 Titled: **Regional Road Network Study** Project under the “Intermunicipal Collaboration Framework” Component Grant for the total project cost in the amount of \$200,000.00; and approve the Town of Smoky Lake to be the Managing Partner under the said application; and further agree to abide by the terms of the Conditional Grant Agreement governing the purpose and use of the grant funds.

CARRIED

f. Old Municipal Building

RES: 010-21 Moved by Councillor Roy Dyck that Administration be directed to look into the costs of demolishing the old Municipal Building located at 5007 – 50 Street and restoring the property.

CARRIED

g. Status of Halmart Property

RES: 011-21 Moved by Mayor Chapdelaine that since the property owner has ingnored orders to have the property cleaned, Administration be directed to have the property located at 5027 & 5031 52 Avenue, cleared of the debris left from the fire in March 2020 and also have the excavation filled and leveled with the costs attached to the property taxes.

CARRIED

h. Trail Washroom Electricity Option

RES: 012-21 Moved by Mayor Chapdelaine that Administration be directed to research the possibility of powering the public washrooms on the Iron Horse Trail with solar panels, as an option to the extravagant electricity bills charged to that building.

CARRIED

i. Vilna Cares Society

RES: 013-21 Moved by Mayor Chapdelaine that Administration set up a Virtual Meeting with the existing Board Members of the Vilna Cares Society and initiate the paperwork necessary for a fund raiser to gain money to cover the cost of repairs for the Seniors Bus.

CARRIED

7. BYLAWS AND POLICIES

a. Bylaw #446-06 –Dog Bylaw

Bylaw #446-06 was reviewed and it was agreed that it be brought forward to the next meeting with amendments that will make it more manageable.

8. FINANCIAL REPORT

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|---|--------------------|
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| ii. EFT Dec 11-Dec31, 2020 (2020157-2020164) | \$19,287.66 |
| iii. EFT Payroll December, 2020 | \$16,332.68 |

RES: 014-21 Moved by Mayor Chapdelaine that the December, 2020 accounts indicating expenditures of \$48,021.50 be accepted for information.

CARRIED

9. CORRESPONDENCE

- a. Peter Julian, MP, New Westminster BC, re: Pharmacare Act
- b. Geoff Bowlby, Stats Canada, re: 2021 Census – May 21, 2021
- c. Corb Lund, re: Alberta Coal Extraction

RES. 015-21 Moved by Deputy Mayor Romanko that the Correspondence identified in the agenda be accepted for information.

CARRIED

10. NEXT MEETINGS

- a. Regular Council Meeting, Tuesday, January 19, 2021 @ 10:00 a.m.
- b. Highway 28/63 Water Commission – January 20, 2021 @ 10:00 a.m. ZOOM
- c. GO EAST – January 25th, 2021
- d. Evergreen Regional Waste – January 27, 2021 @ 10:00 a.m. ZOOM
- e. HUB – January 25, 2021 @ 10:00 a.m. ZOOM
- f. Smoky Lake Foundation – January 26, 2021@ 10:00 a.m.
- g. Regular Council Meeting – February 18, 2021 @ 10:00 a.m.
- h. Regional Fire Meeting – February 24th, 2021 – ZOOM
- i. NLLS – Friday February 26, 2021 – 10:00 a.m. ZOOM
- j. MuniCorr – February 8, 2021 @ 10:00 a.m. ZOOM

RES. 016-21 Moved by Deputy Mayor Romanko that Council Meeting Schedule be adopted.

CARRIED

11. CLOSED SESSION

12. ADJOURNMENT

RES. 017-21 Moved by Mayor Chapdelaine that the meeting adjourned at 11:00 a.m..

CARRIED

Leo Chapdelaine, Mayor

S E A L

Earla Wagar, Interim CAO