

MINUTES OF THE REGULAR COUNCIL MEETING OF THE VILLAGE OF VILNA
 IN THE PROVINCE OF ALBERTA, HELD ON THURSDAY, DECEMBER 17, 2020
 IN THE COUNCIL CHAMBERS OF THE VILLAGE OF VILNA MUNICIPAL OFFICE
 5135 – 50TH STREET, VILNA AT 10:00 A.M.

PRESENT: Mayor Leo Chapdelaine
 Deputy Mayor Donald Romanko
 Councillor Roy Dyck
 Earla Wagar, Interim CAO

ABSENT:

GALLERY Linda & Hank Keller

- 1. AGENDA**
 Additions/Changes
- 2. DELEGATION**
- 3. MINUTES**
 - a. November 19, 2020
- 4. BUSINESS ARISING FROM MINUTES**
- 5. REPORTS**
- 6. BUSINESS:**
 - a. Development Agreement – Roll#95
 - b. Seniors Driveway Program
 - c. ACP Grant – Infrastructure Engineering
 - d. Vilna Municipal Library Budget
 - e. 2021 Budget
 - f. 2021 Water Rate Increase
- 7. BYLAWS AND POLICIES**
 - A. County Fire Bylaw #559-20**
 - B. Cancel Bylaw #486-11**
- 8. FINANCIAL REPORT**
 - a. **Accounts paid – Nov 17 – Dec 10, 2020** **\$73,414.99**
 - i. A/P Nov 17 – Dec 10, 2020 (13823-13840) \$43,004.98
 - ii. EFT Nov 17 – Dec 10, 2020 (2020150-2020149) \$19,287.66
 - iii. EFT Payroll November, 2020 \$14,122.35
- 9. CORRESPONDENCE**
- 10. NEXT MEETINGS**
- 11. CLOSED SESSION**
 - a) Land Sale Hotel
 - b) CAO Review
- 12. ADJOURNMENT**

ORDER: Mayor Chapdelaine called the meeting to order at 10:00 a.m.

1. AGENDA:

RES: 249-20-20 Moved by Deputy Mayor Romanko that the Agenda be accepted as amended to include item 6.g – Letter of Support for the Canada Heritage River System; and Item 11.c – Tax Recovery issue.

CARRIED

2. MINUTES

a. Regular Council Meeting November 19 , 2020

RES: 250-20 Moved by Mayor Chapdelaine that the minutes of the November 19, 2020 Regular Council Meeting be accepted as presented.

CARRIED

4. BUSINESS ARISING FROM MINUTES:

5. REPORTS:

a. ADMINISTRATION REPORT

TAXES OWING AS AT December 11, 2020

	CURRENT (2020)	\$58,479.10
	ARREARS_	\$122,412.76
	<u>TOTAL TAXES OWING</u>	<u>\$180,891.86</u>
	<u>Interest & Penalties</u>	<u></u>
	Less Village property (Tax Recovery)	<u>(\$24,839.99)</u>
	Pending Tax Sale	<u>(\$51,041.04)</u>
		<u>105,010.83</u>

TAX SALES

- We have some interest in the hotel. The potential sale looks positive.

CAPITAL PROJECTS

- *I haven't had time to review the Grant for the Water Meters. It turns out Waskatenau is looking to upgrade their meter reading software, so we may be able to work with them.*

WATER TREATMENT PLANT RESERVOIR

- The Chlorine levels are up again. The issue could have been a combination of events. The Regional Commission was doing some line work and were going to be shutting off the water for a while. We filled our reservoir to capacity to ensure sufficient water for usage and fire protection. By doing that we disturbed the dry concrete in the upper part of the reservoir and caused the calcium and pipe rust to fall into the water.
- Although the Capital NE Commission, is doing repairs to their pipelines right now, but we will not have to increase our storage capacity.
 - Associated Engineering is looking into an upgrade program for the reservoir.

GRANTS

- The Municipal Operating Support Transfer (MOST grant is specific to assisting municipalities who have lost revenues or incurred extra costs during COVID). We have received \$34,365.00. We have spent a fair amount of money purchasing sanitizers, masks, screens, and gloves. I have purchased laptop computers for each of the councillors to ensure that you have the technology to continue to meet virtually.
- The ACP (Community Partnership Program) again has funds available for regional projects. We have a study done on our infrastructure including water lines, sewer lines, roads, storm sewers, and asphalt. The storm sewer project and the facilities study are nearly completed.
- based on the information we receive from all of the studies, we can prepare long term capital budgeting. The ACP program also allows for the engineering to be done including the designing and construction drawings, bringing the potential projects to the shovel ready stage. I am recommending that we pursue this as the next project we are working on. It would be satisfying to know that if Shovel Ready funding comes available again, we will have projects that will qualify. This will also give us a much better understanding of the amount of funding will be necessary for each project.
- MSI Grants will come to an end by March 2022. That means we have one more year to take advantage of the program. We should receive \$120,000.00 in MSI

Capital funding as well as \$50,000.00 from the Gas Tax Fund. This should be enough to complete the paving of 49 Avenue west.

- Alberta Environment has access to assistance but that money is distributed on a priority basis. That's why we need to get a proposal in place for the Water Reservoir. We need to have it put into the que.
- A third regional ACP grant this year was the installation of our GIS software and inclusion of our assessment data, roads, sidewalks, fire hydrants and valves. There's a lot of work to be done to make it functional. Public Works will be adding service cc valves and other data as it comes up.

AMALGAMATION PROPOSAL

- The County has been doing some research into the option of amalgamation with us. Through some of the informal conversations, it seems that there is more probability for some form of collaboration or contracting of services. I don't know if they are prepared to meet with us at this time.

PUBLIC WORKS

- *The staff are reducing their hours at this time, reserving time in case we have snow falls that require street clearing. They delayed moving the first snowfalls off the streets so that a layer of snow could be packed down forming a layer of insulation for the water lines.*
- *The concrete and sidewalk in front of the New Hope Community Church will be scheduled for 1st thing in the spring, and the paving of that area will be completed at that time.*
- *There are a few seniors who have registered for the Seniors Snow Removal program. They have been staying on top of these.*

VILNA CENTENNIAL – 2023

- The Vilna School will be celebrating its 100th anniversary in 2021. The Village will be 100 years old in 2023. The way things are going it may be 2023 before we can safely host a homecoming.

MAYOR CHAPDELAINE'S REPORTS

CRASC Annual Meeting: December 12, 2020

- The assessors have requested a fee increase;
- More municipalities have applied to become part of CRASC.
- No significant change is budgeted going into 2021

Next Muni-Corr Meeting December 14, 2020.

RCDC – December 7TH, 2020

- The 2021 Budget was approved at \$100,000.00.
- With Waskatenau pulling out of RCDC, Vilna's contribution will remain the same.
- Smoky Lake is installing solar panels in front of the Museum.

DEPUTY MAYOR ROMANKO'S REPORTS

NE HUB Meeting Nov. 23, 2020 - zoom

- Financials received government grant of \$50 000.
- A support meeting with government Ministers on Dec. 1 to attempt enhance government grant to what it was. Have to prove value to

government. Only cities being listened to, trying to show value of Northeast. Problem is that government doesn't realize what is going on in rural Alberta and in particular the Northeast.

- Advocating broadband until there is action. Letter of support written for MCSnet.
- Operations working on Agriculture value added, discussion of use of drones and aerospace activity.
- Waste Solutions presented their garbage processing solutions.
- Use of high heat to break down garbage to produce electricity, liquid fuel and hydrogen.
- Next meeting January 25, 2021.

HIGHWAY 28/63 WATER COMMISSION DEC. 16, 2020 ZOOM

- Alberta Transportation still owes \$1.65 million of WFL project.
- WFL project reservoir near completion, fence to be installed in spring.
- Budget presented, maintenance fee the same, water increased to 2.475/cu. Need \$85 000 for capital replacement
- Next meeting January 20., 2021

COUNCILLOR DYCK'S REPORTS

- With Christmas fast approaching it has been noted that thefts have increased. Watch your neighbours property and yours as well. If you see anything questionable, phone the RCMP.
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RES: 251-20 Moved by Mayor Chapdelaine that the Reports be accepted for information.

CARRIED

6. BUSINESS:

a. Development Agreement – Keller/Yurdiga

RES: 252-20 Moved by Deputy Mayor Romanko that Council agree to enter into a Development Agreement between Linda Yurdiga & Hank Keller and the Village of Vilna pertaining to the development of Lot 2, Block 12 in the proposed subdivision of Block 12, Plan 802-0774.

CARRIED

b. Seniors Snow Plowing Program – FCSS Funding

RES: 253-20 Moved by Deputy Mayor Romanko that the Village of Vilna offer the Seniors Driveway program for the winter of 2020/2021, at the same rate of \$50.00 per season per principle residence of one or more senior citizens age 65 and over using Family and Community Support Services funds.

CARRIED

c. 2021 ACP Grant Proposal

RES: 254-20 Moved by Councillor Dyck that the Village of Vilna propose a project through the ACP Grant Program that will advance the information obtained in the infrastructure and facility studies to detailed drawings and cost estimates.

CARRIED

d. Vilna Municipal Library Operating Budget

RES: 255-20 Moved by Deputy Mayor Romanko that the proposed 2021 Operating Budget for the Vilna Municipal Library be accepted as presented.

CARRIED

e. Village of Vilna Interim Budget

RES: 256-20 Moved by Mayor Chapdelaine that the Council of the Village of Vilna approve the 2021 Interim Budget as presented.

CARRIED

f. 2021 Water Rate Increase

RES: 257-20 Moved by Councillor Roy Dyck that Council acknowledge the 2021 water rates, as indicated by the Highway 28/63 Water Commission shall, effective January 1, 2021 be increased to \$2.474/cubic meter.

CARRIED

g. Letter of Support

RES: 258-20 Moved by Mayor Chapdelaine that the Village of Vilna support the nomination by the Alberta Minister of Environment and Parks, Jason Nixon to have the North Saskatchewan River designated part of the Canadian Heritage River System. (CHRS).

CARRIED

7. BYLAWS AND POLICIES

a. Bylaw #559-20 Joint Fire Agreement with Smoky Lake County

RES: 259-20 Moved by Mayor Chapdelaine that first reading be given to Bylaw #559-20 authorizing an agreement between Smoky Lake County and the Village of Vilna whereby the municipalities will share to operational costs for the provision of fire protection services.

CARRIED

RES: 260-20 Moved by Deputy Mayor Romanko that second reading be given to Bylaw 559-20 to enter into an agreement with Smoky Lake County for the joint operation for the provision of fire protection services,.

CARRIED

RES: 261-20 Moved by Councillor Dyck that unanimous consent be given to read Bylaw 550-20 for the third time.

CARRIED

RES: 262-20 Moved by Mayor Chapdelaine that third and final reading be given to Bylaw 559-20 for the purpose to enter into a joint agreement for the provision of Fire Protection Services with Smoky Lake County.

CARRIED

b. Cancel Bylaw 486-11

RES: 263-20 Moved by Mayor Chapdelaine that Bylaw #486-11 be cancelled as Bylaw #557-20 has superseded the re-zoning of this property.

7. CARRIED

8. FINANCIAL REPORT

a. Accounts paid – Nov 17 – Dec 10, 2020	\$73,414.99
i. A/P Nov 17 – Dec 10, 2020 (13823-13840)	\$43,004.98
ii. EFT Nov 17 – Dec 10, 2020 (2020150-2020149)	\$19,287.66
iii. EFT Payroll November, 2020	\$14,122.35

RES: 264-20 Moved by Mayor Chapdelaine that the November December accounts indicating expenditures of \$73,414.99 be accepted for information.

CARRIED

9. CORRESPONDENCE

- a. Municipal Planning Services, re: Christmas Greetings
- b. Michelle Wright, re: RCDC Economic Developers Report.
- c. HUB AGM, re: Virtual Meeting
- d. Michelle Wright, re: CEDO weekly reports

RES. 265-20 Moved by Deputy Mayor Romanko that the Correspondence identified in the agenda be accepted for information.

CARRIED**10. NEXT MEETINGS**

- a. COVID Update -- Tuesdays – 10:00 a.m. - WebEx
- b. Highway 28/63 Water Commission – ZOOM – December 16th @10:00 a.m.
- c. Regular Council Meeting – December 17, 2020 @ 10:00 a.m.
- d. Evergreen Regional Waste – December 17, 2020 @ 10:00 a.m. – St. Paul County
- e. Smoky Lake Seniors Foundation – December 18, 2020 @ 10:00 a.m.
- f. MuniCorr – January 11, 2021 @ 10:00, ZOOM
- g. RCDC – January 15, 2021 - @ 10:00 a.m. ZOOM

RES. 266-20 Moved by Deputy Mayor Romanko that Council Meeting Schedule be adopted.

CARRIED**11. CLOSED SESSION**

RES. 267-20 Moved by Mayor Chapdelaine that at 11:30 a.m. the Council move into Closed Session to discuss:

- a. Tax Recovery issue
- b. Sale of Tax Recovery Property
- c. Interim CAO Employment Review.

CARRIED

RES. 268-20 Moved Deputy Mayor Romanko that Council come out of Closed Session at 11:40 a.m.

CARRIED

- a. Tax Recovery Agreement

RES. 269-20 Moved by Mayor Chapdelaine that Administration be authorized to enter into a three year agreement between Herman Petersen and the Village in order to recover outstanding taxes on Roll#53 and Roll #164, and that Mr. Petersen will relinquish title to Roll #57, however will be able to lease Roll #57 for 3 years at a lease rate of the total amount of the monthly Village utility bills on that account. Further, that a clause be included in the agreements that if any of the lots are sold, that the agreements will be amended to include recovery of the taxes on Roll #57 and the title can be recovered.

CARRIED

- b. Sale of Tax Recovery Property

RES. 270-20 Moved by Deputy Mayor Romanko that the Council of the Village of Vilna will make every effort to maintain Village Status while working with Smoky Lake County through asset sharing and cooperation as well as using regional initiatives as a means to enhance the Village's commercial and residential development and continue to maintain the infrastructure.

CARRIED

RES. 270-20 Moved by Mayor Chapdelaine that the Village of Vilna accept the offer of \$55,000.00 from Paul Miranda for the sale of the property described as Lots 8 & 9, Block 1, Plan 1022CL, referred to as the Vilna Hotel, acknowledging that Mr. Miranda will require 2 to 3 years to complete renovations, through which time the Village will work to maintain Village Status.

CARRIED

- c. Interim CAO Performance Review.

RES. 270-20 Moved by Mayor Chapdelaine that the Employment Review of Interim CAO Earla Wagar was positive and that she be offered a pay raise of \$5.00 per hour effective January 1, 2021.

CARRIED

12. ADJOURNMENT

RES. 271-20

Moved by Mayor Chapdelaine that the meeting adjourned at 11:45 am..

CARRIED

Leo Chapdelaine, Mayor

S E A L

Earla Wagar, Interim CAO