

MINUTES OF THE REGULAR COUNCIL MEETING OF THE VILLAGE OF VILNA
IN THE PROVINCE OF ALBERTA, HELD ON THURSDAY, APRIL 16, 2020
IN THE COUNCIL CHAMBERS OF THE VILLAGE OF VILNA MUNICIPAL OFFICE
AT 5135 – 50TH STREET, VILNA AT 10:00 A.M.

PRESENT: Mayor Leo Chapdelaine
 Deputy Mayor Donald Romanko
 Councillor Roy Dyck
 Debbie Hackman, CAO
 Earla Wagar, Administration Clerk

ABSENT:

GALLERY

ORDER: Mayor Chapdelaine called the meeting to order at 10:05 a.m.

1. AGENDA

Additions/Changes

2. DELEGATION

3. MINUTES

a. Regular Council Meeting – March 16, 2020

4. BUSINESS ARISING FROM MINUTES

5. REPORTS

a. Administration
 b. Council Reports

6. BUSINESS:

a. Bonnie Lake Campground
 b. AUMA Energy Aggregation
 c. COVID-19 Alberta Transportation Order
 d. COVID-19 – Municipal Extensions
 e. **COVID-19 Actions – Tax Payments**
 f. **COVID-19 – Utility Payments**

7. BYLAWS AND POLICIES

a. **Bylaw #552-20 – Backyard Hens**
 b. **Bylaw #553-20 - RCDC Terms of Reference**
 c. **Bylaw #554-20 Amendment to Land Use Bylaw**

8. FINANCIAL REPORT

a. Accounts paid Feb. 11-Mar 11, 2020	\$92,219.23
i. A/P Mar. 11– Apr. 14, 2020 (13694- 13709)	\$57,457.78
ii. EFT Mar. 11 – Apr. 14, 2020 (2020030- 2020040)	\$21,261.70
iii. EFT Payroll March, 2020	\$13,499.75

11. CLOSED SESSION

12. ADJOURNMENT

1. AGENDA:

RES: 071-20 Moved by Deputy Mayor Romanko that the Agenda be accepted as presented.

CARRIED

2. DELEGATION:

3. MINUTES

a. March 16, 2020 – Regular Council Meeting

RES: 072-20 Moved by Mayor Chapdelaine that the minutes of the Regular meeting of Council held on March 16th, 2020 be accepted as presented.

CARRIED

4. BUSINESS ARISING FROM MINUTES:

5. REPORTS:

ADMINISTRATION REPORT

Administration’s report was presented to Council including:

TAXES OWING AS AT FEBRUARY 1, 2020

CURRENT (2020)	(\$15,120.23)
ARREARS (>2018)	\$69,256.55
2019 OUTSTANDING	\$43,543.43
<u>TOTAL TAXES OWING</u>	<u>\$97,679.75</u>
Less Village property (Tax Recovery)	<u>(\$28,097.43)</u>
<u>Adjusted Total Taxes Owing (reduced by \$3,682.68)</u>	
	<u>115,968.43</u>

- We still haven’t resolved the problem of the high water consumption. I can’t believe we haven’t identified the issue. I spoke to Mitch Le Jeune from Associated Engineering. He indicated that there is a meter that can be purchased or leased that connects to the outside of the outflow pipe and reads the volume by ultrasound. We are looking into getting something like this.
- Utility Accounts – The outstanding utilities balance is growing. There are 5 properties that should be on the shut off list, and about 5 or 6 that should be transferred to taxes. These will be transferred prior to tax levy in May.
- Effective March 31st, The Tax sale process has been slowed down a bit. They have moved the notification registration date to October. We had 10 properties on the notification list, however, I believe this will be reduced by 5 based on a call I got last week. We still can have the sale of the properties that we on last year’s list. I would recommend waiting until July or August to safely host an auction.
- The Auditors will have the audited financial returns to be presented at the May meeting. .
- PW repaired the bucket on the backhoe, it had worn through.
- The brakes were replaced on the pick-up truck.
- PW had to replace a fire hydrant on 51 Ave and 49 Street this week. It was leaking, but now enough to account for the water loss.
- They are respecting the 2 meter distancing regulation. Only one person in the pick up at a time. At the transfer station, we have initiated a barrier. The attendant remains in the shelter and records the attendance but no one is asked to sign the document. And no one can enter the shelter.
- With the COVID-19 concern we have been operating the office on an as-need basis. Earla is in the office 4 days a week and Debbie is working from home, coming in once a week to get more documents.

MAYOR CHAPDELAIN’S REPORTSM

Municipal Leaders Townhall Meeting

- Virtual Meeting with municipal leaders to discuss COVID-19

Evergreen Regional Waste Commission

- Shifted to winter hours during COVID – 8 to 5 Mon – Fri. Closed Sat.
- Next meeting will be online on May 14th, 2020

AUMA Virtual Meeting

- Discussed option of deferring utility payments for 90 days without penalty

- Asked that Province consider deferring Police Funding until 2021
- Discussed province's proposal to defer Education Property Tax for businesses
- Discussed campground concerns
- Advised that municipalities prohibit garage sales until further notice.

DEPUTY MAYOR ROMANKO'S REPORTS

Smoky Lake Senior's Foundation

- *Meetings have been postponed*
- *Not allowing ANY access to facilities except for staff and service providers.*

COUNCILLOR DYCK'S REPORT

- *All meetings had been postponed.*

RES- 073-20 Moved by Deputy Mayor Romanko that the reports be accepted for information.

CARRIED

6. BUSINESS:

a. **Bonnie Lake Campground**

RES: 074-20 Moved by Deputy Mayor Romanko that administration could consider opening the campground for the May long weekend, subject to meeting all Alberta Health Services regulations, and that the Village's liability insurance providers will cover the Village.

CARRIED

b. **AUMA Energy Aggregation**

RES: 075-20 Moved by Mayor Chapdelaine that the Village of Vilna confirms that they wish to have Alberta Municipal Services Commission procure electricity on behalf of the Village through an aggregated public procurement.

CARRIED

c. **Alberta Transportation Ministerial Order**

RES: 076-20 Moved by Councillor Dyck that for the duration of the COVID-19 pandemic, and as long as the need exists for trucks to travel through the Village, the temporary changes made by Alberta Transportation regarding commercial carriers shall be respected and supported.

CARRIED

d. **Ministerial Order – Municipal Time Extensions**

RES: 077-20 Moved by Mayor Chapdelaine that should Council chose to conduct electronic meetings, that a system be set up whereby the public can hear the meeting as it is occurring, and that anyone entitled to make a submission, before, during or after the meeting may do so by email or by any means that Council deems appropriate, and that all guidelines and regulations are adhered to.

CARRIED

e. **Ministerial Order – Education Property Tax**

RES: 78-20 Moved by Mayor Chapdelaine that as an effort to lessen the impact of COVID-19 pandemic on the property owners in the Village, a combined municipal and education property tax deferral be implemented for all tax payers with all taxes due and payable on July 31st, 2020 with penalties added on August 1st, 2020.

CARRIED

f. **Ministerial Order – Utility Charges**

RES: 079-20 Moved by Deputy Mayor Romanko that as an effort to lessen the impact of the COVID-19 pandemic that deferral of arrears for utilities can be considered if the service client is willing to make deferral payment arrangements, with the understanding that if they default on the payment arrangement, or if they fail to make deferral arrangements, the service shall be disconnected after June 19th, 2020, and remain off until the account is paid in full.

CARRIED

7. BYLAWS AND POLICIES

a. Bylaw #552-20 Backyard Hens

RES: 080-20 Moved by Mayor Chapdelaine that 1st reading be given to Bylaw #552-20, being a Bylaw to permit the raising of hens within the Village and to regulate or prohibit a system of licenses, permits and approvals.

CARRIED

b. Bylaw #553-20 Regional Community Development Committee

RES: 081-20 Moved by Deputy Mayor Romanko that 1st reading be given to Bylaw #553-20, titled the Regional Community Development Committee Bylaw.

CARRIED

RES: 082-20 Moved by Mayor Chapdelaine that 2nd reading be given to Bylaw 553-20 titled the Regional Community Development Committee Bylaw.

CARRIED

RES: 083-20 Moved by Councillor Dyck that unanimous consent be given to have Bylaw #553-20 read for a third time at this Council meeting.

CARRIED UNANIMOUSLY

RES: 084-20 Moved Mayor Chapdelaine that 3rd and final reading be given to Bylaw 553-19 titled the Regional Community Development Committee Bylaw.

CARRIED

8. FINANCIAL REPORT

a.	Accounts paid Feb. 11-Mar 11, 2020	\$92,219.23
i.	A/P Mar. 11- Apr. 14, 2020 (13694- 13709)	\$57,457.78
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iii.	EFT Payroll March, 2020	\$13,499.75

RES: 085-20 Moved by Mayor Chapdelaine that the accounts paid to April 14, 2020 in the amount of \$92,219.23 be accepted for information.

CARRIED

Mayor Chapdelaine called for a brief recess at 11:15, reconvening at 11:20 a.m.

9. CORRESPONDENCE

- a. Minister of Municipal Affairs, RE: ACP Stormwater Grant
- b. MPE Engineering, RE: ACT Stormwater Project
- c. RCDC, RE: Minutes from ACP Grants Meeting
- d. Alberta Emergency Management, RE: Spring Runoff Projections
- e. Alberta Seniors & Housing, RE: Newsletter
- f. Aspen View Public Schools, RE: Newsletter
- g. The Inspections Group., RE: COVID Protocols
- h. AUMA, RE; Survey Results
- i. AUMA, RE: Amendments of the Emergency Measurements Act
- j. Alberta Government, re: COVID Ministerial Orders Summary
- k. Smoky Lake Chamber of Commerce, RE: COVID-19 Business Impact

RES. 086-20 Moved by Councillor Dyck that the Correspondence identified in the agenda be accepted for information.

CARRIED

10. NEXT MEETINGS

- a. Council Meeting – April 16th, 2020 – 10:00 a.m.
- b. Council Meeting – May 21st, 2020 – 10:00 a.m.
- c. Regional Fire Meeting, Call of Chair
- d. Joint Municipalities – Vilna –
- e. Highway 28/63 Water Commission –
- f. Dr. Recruitment & Retention –
- g. Evergreen Regional Waste Management – May 14, 2020 – 9:00 a.m.
- h. RCDC –
- i. Smoky Lake Foundation –
- j. Muni-Corr 10:00 a.m. St. Paul County Board Room
- k. Vilna Ag Society- - 7:30pm
- l. HUB –CRASC – Call of Chair
- m. Inter-municipal Collaboration Framework,
- n. NLLS –May 23, 2020 – 10:00 a.m.

RES. 087-20 Moved by Councillor Dyck that the meeting schedule be accepted for information.

CARRIED

11. CLOSED SESSION

RES.088-20 Moved by Mayor Chapdelaine that the meeting move into Closed Session, at 11:35 a.m. for the purpose of discussing Land Matters and a Utility Concern.

CARRIED

RES.089-20 Moved by Deputy Mayor Romanko that the meeting move out of Closed Session at 11:45 a.m.

CARRIED

RES.090-20 Moved by Deputy Mayor Romanko that Administration counter offer with an asking price of \$7,500.00 with a requirement of the sale to include lot consolidation with the property owners current property, access to the site be restricted to only through the purchasers existing property and that the purchase property be rezoned to match the purchaser existing property.

CARRIED

RES.091-20 Moved by Councillor Dyck that the utility service that appears to be an issue, continue to be monitored.

CARRIED

12. ADJOURNMENT

RES. 091-20 Moved by Mayor Chapdelaine that the meeting adjourned at 11:55 a.m.

CARRIED

Leo Chapdelaine, Mayor

S E A L

Debra Hackman, CAO