

MINUTES OF THE REGULAR COUNCIL MEETING OF THE VILLAGE OF VILNA IN THE PROVINCE OF ALBERTA, HELD ON MONDAY, MARCH 18, 2019, IN THE COUNCIL CHAMBERS OF THE VILLAGE OF VILNA MUNICIPAL OFFICE AT 5135 – 50<sup>TH</sup> STREET, VILNA AT 7:00 PM

**PRESENT:** Mayor Leo Chapdelaine  
Deputy Mayor Roy Dyck  
Councillor Donald Romanko

Loni Leslie, Chief Administrative Officer

**ABSENT:** Earla Wagar, Administration Clerk

**GALLERY:**

**ORDER:** Mayor Chapdelaine called the meeting to order at 7:00 p.m.

**1. AGENDA:**

<p><b>1. AGENDA</b> Additions/Changes a. 6.d Request to purchase concession shack</p> <p><b>2. DELEGATION</b></p> <p><b>3. MINUTES</b> a. February 19, 2019</p> <p><b>4. BUSINESS ARISING FROM MINUTES</b></p> <p><b>5. REPORTS</b> a. Administration: Loni Leslie b. Council Reports</p> <p><b>6. BUSINESS:</b> a. Fire Engine #451 b. AUMA Resource Communities of Canada c. RCDC – Resignation of EDO</p> <p><b>7. BYLAWS AND POLICIES</b></p> <p><b>8. FINANCIAL REPORT</b> a. <b>Accounts paid to March 14, 2019</b> <b>\$90,580.26</b> i. February 15 – March 14/19 , Cheques 13478-13494 \$56,178.83 ii. EFT Feb. 15 – March 14/19 (2019010-2019029) \$22,157.94 iii. EFT Payroll February, 2019 \$12,243.49</p> <p><b>9. CORRESPONDENCE</b></p> <p><b>10. NEXT MEETING</b></p> <p><b>11. CLOSED SESSION</b></p> <p><b>12. ADJOURNMENT</b></p>
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**RES: 022-19** Moved by Councillor Romanko that the Agenda be adopted as amended to include item 6.d a Request to Purchase the Concession Shack from Bonnie Lake Ball Diamond. CARRIED

**3. MINUTES**

**RES: 023-19** Moved by Deputy Mayor Dyck that the Minutes of the Regular Council Meeting of February 19, 2019 be adopted as presented. CARRIED

**4. BUSINESS ARISING FROM MINUTES: NONE NOTED**

**5. REPORTS:**

**ADMINISTRATION REPORT**

**TAXES OWING AS AT March 18, 2019**

	CURRENT (2019)	\$0.00
	Interest January 1, 2019	\$8,722.29
	ARREARS (Incl. 2018)	\$96,490.69
	Interest owed on all Outstanding Taxes(Including January 1 interest)	\$47,861.31
	<b>TOTAL TAXES OWING</b>	<b>\$144,352.00</b>
	Less Village property (Tax Recovery)	(\$59,139.77)
	Less Tax EFT Payment Credits for 2019 Tax (EFT Credits)	(\$9,730.19)
	<b>Adjusted Total Taxes Owing (net decrease \$16,006.27)</b>	<b>\$75,482.04</b>
	<b>Amounts added to tax roll for December 31, 2018 (Incl. above)</b>	<b>\$1,779.03</b>

Administration's report was presented to Council including:

- 7 accounts are scheduled for shut-off by March 31. One made arrangements today.
- The WCB and T4 reports were completed by the due dates – February 28, 2019.
- Water and wastewater and lagoon reports were also due to Alberta Environment.
- The auditor will return to finalize the audit with Council at the April 9<sup>th</sup> meeting.
- Public Works had the piles of snow removed to reduce flooding as much as possible.
- An announcement last week puts a new plastics recycling facility in Lac La Biche potentially employing 250 people to build it – very good news for our region.
- Along with the rest of the province, we are preparing to have little decisive support from the Provincial Government bureaucracy once the writ is dropped for the election.
- The February newsletter let residents know that along with the Village Disaster Recovery application being approved, private residence applications may also be accepted. The deadline is 90 days from the announcement.
- The report for the grant from the Federation of Canadian Municipalities – Municipal Asset Management Program (\$50,000.00 for the sewer infrastructure assessment, report and long range planning) is due March 25, 2019.
- Alberta Emergency Alert training at Smoky Lake on March 20, 8:30 to 4:30 if interested. Currently two people are trained to issue an emergency alert.
- At the current time, there will be properties on the March 31, 2019 tax recovery listing for Land Titles.
- Had inquiries about Vilna Foods – one with an offer to purchase the building.
- Have a request to purchase the canteen building at Bonnie Lake.
- Bonnie Lake bookings have begun.
- Municipal Affairs Municipal Accountability Program (MAP) review/inspection booked for September 16, 2019 – will observe the Council Meeting and be delegate – inspect in the afternoon. A long list of items to be sent to reviewers ahead of time. Preparation has started.
- Received our 2017/2018 MSI Cap monies - \$329,423.00 – which likely will all be used for sewer lines.
- Plan to attend the St. Paul AEMA workshop March 21, 2019 – includes a Disaster Recovery session.
- Water line – Edward booster station required drain of the reservoir to test low and high pressure pumping this week.
- Whitefish water line construction is soon to be coming through Vilna – Associated Engineering has been in touch to ensure our concerns are discussed.
- Evergreen Waste agreements are onerous – not too sure about “lease” agreement. The operations contract is not particularly friendly.
- Safety Codes Audit is due to the Safety Codes Council by June 30.
- Increase for the Lift station MSI funding was approved.
- The Alberta Water Wastewater Association workshop and seminars March 11-15 was very informative as always, cost-saving measures will assist us this year.
- The government extended MSI funding agreement to 2022 – the document was signed and sent to Minister.

#### **MAYOR CHAPDELAIN'S REPORTS**

##### **Evergreen Waste Management Commission**

- Next meeting scheduled for March 21, 2019 at 10:00 a.m.
- Wood and asphalt shingle shredding equipment will be demonstrated at Landfill Site on March 26<sup>th</sup> at 1:00 p.m.

##### **28/63 Water Commission, March 5, 2019**

- Mallaig extension – SCADA and process programming configurations continuing;
- Whitefish #128 Twinning construction & mobilization is underway,
  - to date 6,625 meters of pipe has been installed with 10,225 meters on the ground waiting to be installed.
  - the reservoir will be located off reserve with location yet to be finalized.
  - Predesign report is approximately 85% complete. Surveying is underway by geotechnical firm. Completion confirmed for latter part of March. Seven holes are planned.
- All grant monies have been received.
- Warspite Booster Station - Two bids have been received with Nova Contractors being the successful bid and contract has been awarded.
- Provincial representative, Mike Yakemchuk is back for an additional 6 month term.

**COUNCILLOR ROMANKO'S REPORTS****Smoky Lake Regional Fire Rescue Committee – February 22, 2019**

- Fire Chief reported on a proposed Summer Fire Rescue Boot Camp for ages 14 to 18. Course to be run by experienced trainers for one week in July. Information to follow.
- RCMP met with Chief regarding procedure dealing with accidents:
  - One person in command
  - No company names or license plates to be put on media
  - Emergency response meeting to be held with police
- Letter to be written to K Division regarding after hours response.
- Looking for old ambulance for special events, equipped but not for transport of injured.
- Pump for 451 will be rebuilt for a cost of \$20 000.
- Old radios to be sold.

**HUB Meeting, February 25<sup>th</sup>, 2019 – St. Paul**

- MLA for Ft. Saskatchewan/ Vegreville gave short report.
- Contract for Manager was reviewed and will be offered, 3 year term.
- Budget Presented:
  - Restricted spending on projects \$418 000
  - Operating Revenue \$170 000
  - Total Expenditures \$183 300
- Small business advisor (RABC) gave report, funding for project to end in June, hope for future. Budget is \$100 000 ---CARES provide \$75 000 +HUB \$25 000.
- DR. Richard Starke presented with plaque for all his service. He gave report of Rural Health Report :
  1. Vibrant Rural Alberta-important
  2. No one solution for all communities
  3. Rural Albertans best understand problems and solutions
  4. Rely on people taking on multiple roles in community
  5. Maximize building and infrastructure
  6. Using population numbers is wrong for rural Alberta (per person grants)
- Reports on Aerospace Technology summarized.
- Agriculture Strategy discussed regarding Hemp as well as recycling twine and plastic grain bags.
- Meeting to continue regarding ATCO and broadband.
- AGM in June

**DEPUTY MAYOR DYCK'S REPORT**

- No report

**RES: 024-19** Moved by Deputy Mayor Dyck that the reports be accepted for information.

CARRIED

**6. BUSINESS:****a. Fire Pumper #451 – Pump Damage**

- During the February 22, 2019 Regional Fire and Rescue Committee Meeting we learned that the pump in Vilna Pumper unit #451 has to be rebuilt. The cause is not absolutely certain, but basically can be narrowed down to heavy use during our flooding in April 2019.
- At the Regional Fire and Rescue Meeting it was also learned that the cost of a rebuild of that pump is approximately \$20,000.00 and that a quote is being obtained. During that conversation the Village representative, CAO and Fire Chief all felt that it would be the right thing for the Village of Vilna to pay for the damages.

**RES: 025-19** Moved by Councillor Romanko that the Village of Vilna do everything necessary to attempt to pay for the damage to Pumper #451 pump due to the Village's use of it during the April 2018 flooding and further that administration be directed to attempt to locate capital or disaster relief funding to cover said cost.

CARRIED

**b. AUMA/Resource Communities of Canada**

The AUMA President is requesting support of all Alberta municipalities for the formation of a Resource Communities of Canada group to unify municipalities (currently specific to Western Canada municipalities and sister associations) in numbers to lobby and engage with upper tiers of government and officials regarding the resource and energy industry.

**RES: 026-19** Moved by Mayor Chapdelaine that:

WHEREAS responsible resource development is essential for the future of Canadian municipalities;

WHEREAS there is a need to coordinate the Canadian municipal voice to:

1. Advocate for a responsible resource industry.
2. Ensure municipal perspectives are being heard on issues impacting resource development.
3. Share factual information regarding resource development interests.

WHEREAS the Alberta Urban Municipalities Association (AUMA) and other municipal associations across Western Canada have created a Resource Communities of Canada Coalition to facilitate a coordinated approach to represent municipal resource development interests across the country;

WHEREAS the Alberta Urban Municipalities Association (AUMA) and other municipal associations across Western Canada are asking municipalities to support the Resource Communities of Canada Coalition;

Now therefore be it resolved that Council approve that the Village of Vilna support in principle the Resource Communities of Canada Coalition.

CARRIED

**c. RCDC – EDO Resignation**

**RES: 027-19** Moved by Deputy Mayor that the resignation of Shaun Green as the Regional Economic Development Officer be accepted as information. CARRIED

**d. Request to Purchase Concession Booth**

A request was received that the Village of Vilna allow the sale of the Bonnie Lake concession shack on the ball diamond side of the campground. The Village has not used the building in many years. The condition is deteriorating and is a potential liability risk in its current condition.

**RES: 028-19** Moved by Mayor Chapdelaine that the Council of the Village of Vilna authorize the sale of the concession building at the Bonnie Lake Campground group area ball diamond site for the amount of \$100.00 on the condition that the building be removed by the purchaser and that the area around and under the site of the building be cleaned and that any hazards be removed and that any damages or liabilities occurring during the removal and clean-up be solely those of the purchaser. CARRIED

**7. BYLAWS AND POLICIES**

**8. FINANCIAL REPORT**

<b>a. Accounts paid to March 14, 2019</b>	<b>\$90,580.26</b>
i. February 15 – March 14/19 , Cheques 13478-13494	\$56,178.83
ii. EFT Feb. 15 – March 14/19 (2019010-2019029)	\$22,157.94
iii. EFT Payroll February, 2019	\$12,243.49

**RES: 029-19** Moved by Deputy Mayor Dyck that the accounts paid to March 14, 2019 in the amount of \$90,580.26 be approved. CARRIED

**9. CORRESPONDENCE**

- a. Alberta Municipal Affairs, re: Disaster Recovery Program
- b. Alberta Municipal Affairs, re: MSI Memorandum of Agreement
- c. Alberta Municipal Affairs, re: MSI Capital Project Amendment Approval
- d. AUMA, re: Municipal Insurance Pool
- e. Alberta Municipal Affairs, re: Municipal Accountability Program Review (Sept. 16/19)
- f. Associated Engineering, re: Spring Runoff Concerns
- g. Aspen View School Board, re: Newsletter
- h. Alberta Counsel, re: Newsletter
- i. Alberta Sports, re: Alberta Masters Games, August 22 – 25, 2019 Rocky Mountain House
- j. Rural Broadband, re: News Report
- k. Vilna Web Page, re: Monthly report
- l. Joint Municipalities, re: Resolutions from January 28/19 meeting
- m. Alberta Hub, re: Regional Economic Development Presentation

**RES.030-19** Moved by Councillor Romanko that the Correspondence identified in the agenda be accepted for information. CARRIED

#### 10. NEXT MEETINGS

- a. Council Meeting.- March 18, 2019 – 7:00 p.m.
- b. Council Meeting – April 15, 2019
- c. Joint Municipalities – Smoky Lake County – April 1, 2019 – 6:00 p.m.
- d. Alberta Emergency Preparedness for Elected Officials– March 20, 2019
- e. Regional Fire & Rescue – April 26 – Smoky Lake County Chambers
- f. Dr. Recruitment & Retention – Call of Chair
- g. Evergreen Regional Waste Management March 21, 2019 and March 26, 2019
- h. RCDC –March 25 – 10:00 a.m.
- i. Smoky Lake Foundation April 8, 2019 - 10:00 a.m.
- j. Muni-Corr – April 8, 2019– 10:00 a.m. St. Paul County Board Room
- k. Vilna Ag Society – April 8, 2019 7:30pm
- l. HUB – AGM June 29, 2019 – 5:30 p.m.
- m. CRASC Board of Directors – April 18, 2019

**RES. 031-19** Moved by Councillor Romanko that the meeting schedule be accepted for information. CARRIED

#### 11. CLOSED SESSION

**RES. 032-19** Moved by Councillor Romanko that the meeting move into Closed Session (FOIPP 16.1) at 8:04p.m. with no public present. CARRIED

**RES. 033-19** Moved by Mayor Chapdelaine that the meeting move out of Closed Session at 8:18 p.m. with no public present. CARRIED

**RES. 034-19** Moved by Mayor Chapdelaine that Council of the Village of Vilna accept the offer in the amount of \$1,500.00 cash with no conditions, for the purchase of the building referred to as Vilna Foods, located at 5016 - 50 Street, described as North 4 feet of Lot 3 and Lot 4 in Block 1, Plan 1022 CL. CARRIED

#### 12. ADJOURNMENT

**RES. 035-19** Moved by Mayor Chapdelaine that the meeting adjourned at 8:17 p.m. CARRIED

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Leo Chapdelaine, Mayor

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Loni Leslie, CAO