

MINUTES OF THE REGULAR COUNCIL MEETING OF THE VILLAGE OF VILNA

IN THE PROVINCE OF ALBERTA, HELD ON MONDAY MAY 19, 2014
IN THE COUNCIL CHAMBERS OF THE VILLAGE OF VILNA MUNICIPAL OFFICE

PRESENT: Mayor Donald Romanko
Deputy Mayor Frank Barry
Councillor Stephen Klassen

Loni Leslie, Chief Administrative Officer
Earla Wagar, Administration

ABSENT: Kevin Smith, Public Works

GALLERY: Mark Watson, Smoky Lake Signal

ORDER: Mayor Romanko called the meeting to order at 7:05 P.M.

1. AGENDA:

Additions to the Agenda:

- 6.c. Adoption of 2014 Budget
- 7.a. Maintenance Tax Bylaw
- 7.b. 2014 Tax Rate Bylaw

Res. 049-14 Deputy Mayor Barry moved the agenda be adopted as amended.

CARRIED

2. DELEGATION:

3. MINUTES:

- a. Regular Council Meeting – April 21, 2014

Res. 050-14 Moved by Councillor Klassen that the minutes of the Regular Meeting of Council of April 21, 2014 adopted.

CARRIED

4. BUSINESS ARISING:

- a. X-Ray machine for Vilna Health Centre

Deputy Mayor Barry reported a call had been placed to Premier Hancock's office. They had suggested that a letter be forwarded to the Premier outlining the issue of the lack of x-ray services as well as the frustration of the lack of response from Alberta Health. The letter was prepared and sent.

5. REPORTS:

**ADMINISTRATION REPORT and PUBLIC WORKS REPORT
Presented by Loni Leslie**

- Taxes: Total Taxes owing to the Village currently are \$122,211.58 (current and arrears), plus the \$30,892.83 for the Tax Recovery property transferred to the Village but not sold totaling 153,104.41.
- The GST audit has resulted in the need to redo two annual GST returns and registration for GST as previously reported to you. I am working with the GST Auditor to straighten out an item which he denied in the amount of approximately \$12,000.00 to deal with the GST paid for the Firehall fire in 2011.
- We have still not received the AHS response to MLA Saskiw's letter. I have been a pest about that, and have also requested a copy of the MLA's letter to Alberta Health (which I have also not received). We have a letter prepared to go to the Premier to ask for help to get the answer we need.

- As you know, the regional water is now connected to our distribution system. Our license was approved through Alberta Environment. The changeover went very smoothly due to the chemical makeup of our previous water supply, which allowed us reduced usage of the regional water which would have cost anywhere from \$2500 to \$5000 to fill the reservoir. The downside is that it will take some time for the colour to dissipate from the water. As it is used, the colour will disappear. We are appreciative of the assistance we received from the Commission (Ken and Joyce) and from Ryan Wirsz from Associated Engineering. We have already been told that the line will be shut down for 15 hours to do a tie-in at Redwater.
- A Safety Codes audit will be held at the County offices (we are regional with the QMP and the Safety Codes Officer) July 10th and 11th. I will be required to attend at least one of these days. Inspections group also will attend.
- We have received quotes for road repair on 49th Avenue as well as the repave of 50 Street between 49th Avenue and 50th Avenue. We are awaiting a quote for 49th Street. I've estimated the total project to cost approximately \$250,000.00. We will have sufficient grant funding to cover this work.
- Smoky Lake Foundation has responded positively to my request to re-work the requisition numbers to 2 decimal points, which has saved us \$2,500.92. We will await a refund from the Foundation.
- The meetings that we are attending regarding the Health Centre are having a positive (for us) effect. Although we still do not have an answer, our situation is being heard at many levels and garnering more support for our cause.
- We have some funds which were donated to the Village for promotional items. I have found a relatively inexpensive can cooler which is carried in pink and (as per Frank's suggestion) can purchase 200 with Wild Pink Yonder/Village of Vilna, which we can sell at the Fair for a profit to donate to the campaign coming in August. Any other ideas are greatly appreciated. Perhaps we could purchase some other items to sell also.
- The potential owner of the bottle depot is awaiting approval of the license from the regulator.
- I attended the RCDC meeting on May 6 2014 on behalf of Council and have prepared a report.
- We are still waiting for our 2011, 2012 and 2013 MSI Operating funding. The 2011 extension agreement from the Minister has been received, so the 2011 and 2012 funds should be released shortly.
- We are still preparing to purge records (pre-2007) which no longer require retention (Bylaw#464-08). A list will be provided to Council and a motion will be required to approve the destruction of the records.
- The Boat Shop purchaser who was to make a presentation to Council this meeting will not be making a presentation this month, but I do anticipate that it will be before September when they anticipate opening their store.
- The campground looks wonderful. If you have a chance, go have a look around at what Allan and Debbie have done. The dock was put in by Kevin and the garbage bin is there, the highway sign (Alberta Transportation) is not up yet however.
- We received an approximation of what installing a flow meter will cost for the water plant distribution line. We are probably looking at about \$125,000.00 so it will have to wait unfortunately.
- The Vitalize Conference is being held in Calgary June 5-7.

PUBLIC WORKS REPORT, Kevin Smith

- We're are now on the Regional Water. We are currently working on balancing the chlorine level. It will take some time to get used to the reservoir refill rate.
- 49th Avenue from east boundary to 50th Street, 50th Street from 49th Avenue to 50th Avenue, and 49th Street from 49th Avenue to 49A Avenue are scheduled for resurfacing.
 - We will use our own equipment wherever possible to keep costs down.
 - Paving company is prepared to pave private driveways while here.

- Will be purchasing some sealing oil to repair asphalt cracks.
- All hydrants have been flushed.
- We're ready to release the sewage lagoon as soon as we get confirmation that the beaver dams have been blown.
- We're starting to get equipment ready for grass mowing, should be prepared to start mowing in the next week.
- Repairs to the wooden sidewalks should be completed later this week.
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MAYOR ROMANKO'S REPORT

- **Smoky Lake Foundation, April 23**
- Discussion with Maintenance Supervisor regarding needs for updates for Vilna Lodge and Bar V Nook under the Lodge renewal program grants.
- Amended the requisition formula.
- Resignation of Maintenance person in Smoky Lake, are to advertise with certain conditions.
- Additional mortgage draw is now available for new addition.
- Next meeting will be held in Waskatenau on May 21.

Regional Physician Recruitment and Retention Committee, April 30

- Casey Caron elected chair, vice chair Randy Orichowski
- Discussion included many items which previous chair did not allow including:
 - Local municipalities paying for overtime because of delay of Locum
 - Vilna X ray
 - Lack of Physiotherapist in Smoky Lake
- Report from Dr. Johnson Fatokun regarding activities in Smoky Lake Hospital including his dream of reducing health care problems by changing life long habits, move to try and make Hospital a center of excellence(bringing specialists) and his trying to bring in a partner at no cost to the municipalities.
- Discussion with regard to changing the scope of the Recruitment Retention Committee to include all forms of health and the possibility of bringing in Recreation Master Plan under this committee. A draft may be presented at the next Joint Municipalities Meeting.

Foundation Meetings May 12 and 14

- Three groups have been interviewed regarding the replacement of CEO. It was decided at a previous meeting to try get a larger group to take over the daily operations rather than trying to obtain a single person.
 - Connecting Care, Sturgeon Foundation and Heartland Foundation.
- Final decision will be made at the next Board meeting on May 21.

DEPUTY MAYOR BARRY'S REPORTS

Buffalo Lake Meeting April 30/14

- County, town, us and Wask represented and most their council and Admin
- 855 try to get it on the priority list
- good time because of leadership race and upcoming election
- try to create coalition with other municipalities along 855
- sell plan to build up 855 to industry because govt. listen more to them than us
- Bio-diesel project
- nothing being done in province to produce
- still looking Wask. Area -- traffic a problem along 831
- have signed letters of intent with some producers already
- our role is to bring producers into contact with plant
- 2 big gaps in project -- trucking and labour force to man plant -- will provide training
- talk about holding periodic meetings to discuss common issues and concerns

Council on Aging Region 2 Meeting - Glendon

- the Council is a volunteer agency whose mandate is to advocate for seniors to the govt.
- Genia Leskiw, Shane Saskiw and Wildrose Health critic in attendance
- Pres. Anderson has met with Minister Quest and expressed seniors' concerns
- number of seniors will increase by 5% this year
- Senior Healthcare Advocate position created to help seniors navigate thru the red tape - reports to Minister
- 583 people waiting in acute care beds waiting to get into Long Term Care
- move to switch people from Long Term to Continuing Care - can charge more
- there is a need to adjust the income level for many seniors programs
- Cold Lake made a presentation on behalf on reasonable accommodation
- Elk Point made presentation ---shortage of nurses
- Lac la Biche mildew in bath room - been sealed for 2 years - new tub sitting there for 2 years, paid for by auxiliary

COUNCILLOR KLASSEN'S REPORTS

Evergreen Regional Waste Management May 8, 2014

- The first item on the agenda was discussion on salaries however this was quickly tabled until the next budget.
- Next was the awarding of the contract for the development of MSW (Municipal Solid Waste) Cells 5-6 and Inert Cells 6-7. Omni-McCann Consultants were utilized for the tendering process and together with a delegation from Evergreen they went through nine submitted bids. After verifying references it was recommended to Evergreen that the contract be awarded to Morgan Construction & Environmental Ltd. Who came in as the lowest bid at \$2,378,326. The Board made this motion and passed it with little discussion.
- The next motion was made to pass bylaw No. 13 which would allow the board to incur indebtedness in the amount of \$2,500,000 for the purpose of construction of the new cells. This motion was passed unanimously.
- The next item was an offer received from the Town of Barrhead to purchase the track loader for \$45,000 + GST. A motion was passed to send a counter offer of \$55,000 back to the Town of Barrhead.
- The Treasurer's report was next on the agenda; it showed an increase from the previous month. More loads are being hauled due to "spring cleaning" time throughout the region. It was noted that some items were not indicated on the report as they should have been so the report was tabled until the next meeting to allow for the adjustments to be made.
- The regional site report had one major topic regarding the necessity of hiring a summer student. The summer months are the busiest and the site needs the help most at that time. It was brought up that in order to pay for this student, one of the current employees would be laid off for a couple months over the winter when things really slow down. After discussion around the table it was decided to leave this matter in the hands of management.
- The last item was brought up by Councilor Cholak that Special Meetings of Evergreen are not included in reimbursement from the County of Smoky Lake. A motion was passed that Evergreen reimburse directors \$150 plus incurred expenses directly for attending as a delegate to a special meeting.
- Next meeting scheduled for June 12 @ 10 a.m.

North East Muni-Corr Special Meeting April 30, 2014

- This meeting was basically to go over all the sidings Muni-Corr owns and see what possibilities of sales or future development was possible. The meeting was quite detailed and showed maps of all the areas that include sidings. The only ones discussed as possible sellable pieces were in Cold Lake. A motion was passed to have these properties appraised;
- The large piece in Smoky Lake County was deemed as something we wanted to keep and look at possible ideas for development into something that would generate income;
- Vilna has four decent sized sidings. An assessment will also be done on these.

Northeast Muni-Corr Regular Meeting May 12, 2014

- The first item was an update on the Beaver River trestle. It was noted that the only municipalities that have not yet decided on donating were the

Town of Bonnyville, MD of Bonnyville (\$45,000 approved by council but awaiting cheque), and the County of Smoky Lake. All other municipalities have agreed and sent the amount requested.

- A motion was also passed to set up a committee to pursue corporate sponsorship.
- Smoky Lake County was asking for approval of changing an access to the Edwand transfer station, which is located on Muni-Corr property. The current access has the truck backing onto a road that has a hill and poses a danger to traffic. Motion was passed to allow the county to move the access to another road alongside the transfer station.
- Next a motion was passed which would have Muni-Corr strategic planning sessions every two years with performance reviews of the Administrative Coordinator in offsetting years.
- Discussion then moved to issues involving a past sale of a siding in Bellis. The lawyer handling the sale contacted Muni-Corr to inform us of a mistake that had been made. The agreement to purchase was for only one siding but the lawyer admittedly made a mistake and all three sidings were transferred into the name of the purchaser. Since this sale, the owners have sold one of the sidings to Smoky Lake County for the amount of \$40,000. A motion was passed to seek to regain the title of one siding and the money that was gained from the sale of the other.
- Another motion passed was to inquire from a lawyer about contaminated properties adjacent to land for sale and the obligations of the owners of such contaminated parcels. This was to see if owners of contaminated parcels of land could be forced to clean by adjacent landowners. One parcel within St. Paul is next to such a parcel.
- The term deposit is up for renewal and after a short discussion it was decided to put the money into a 1 year GIC at .9% interest, redeemable after 30 days. We know this money will be needed for the trestle repairs and it was felt that this was the best option in order to have it when needed.
- A few access requests were looked at and approved. The quad ride for directors to see first-hand the sidings and trails was set for July 14 meeting at the County of St Paul yard at 8:00 a.m.
- Next meeting June 16, 2014

Vilna Ag Society Meeting May 12, 2014

- This was a very quick meeting with most items tabled as many members attended the casino fundraiser in Ft McMurray the previous weekend.
- One item discussed was the repairs for the arena roof. Charlie had spoken with a contractor and after an assessment being done the estimated cost of repair was \$18,500. It was also noted that these repairs could last only two to three years before an entire roof replacement would be needed at a cost of around \$150,000.
- An update from the fair committee and the Cowboy Fest committee showed that everything is going well.
- The Fair committee chair has asked me to work with her on promotional and sponsorship materials for the fair. We will be also looking at creating a new logo for the Ag Society as it appears that the old one does not exist in electronic form.
- The next item was the caretaker position. It was decided to offer the hall portion to one applicant from Spedden and the arena portion to another applicant from Vilna. The hall portion would be year round position while the arena position would be a seasonal one.
- Next meeting June 9, 2014

Vilna Library Meeting May 15, 2014

- The Library Manager's report had numerous items of discussion. First was a reminder of the upcoming NLLS Conference this September in Elk Point. Some of the sessions include board training.
- Next a motion was made and passed to raise fees to \$15 for single and/or family and \$10 for seniors. These rates are still some of the lowest within NLLS.
- COPs are having a fundraiser on Aug 31 and the library will be selling books as a fundraiser. Because it's not expected to be a good money maker the money raised will be donated.
- Through the "adopt a book" program, the library received 15 books. The winter reading program saw nine winners from the Vilna Library. Pictures of the winners are posted within the library.

- One of the employees husband passed away and a motion was passed to donate \$200 to STARS on their behalf. Also it was decided that a \$100 gift card would be purchased as a thank you gift for the student worker who has helped out quite a bit at the Library.
- FCSS is looking to offer a home support program for elderly and/or disabled persons. This will put a worker in their home for 1-2 hours per week to help with regular housekeeping duties such as laundry, dusting and other cleaning duties. With this help, it is hoped to help these persons to be able to stay in their homes longer. The proposed rate of pay for the worker is \$16 per hour. The charges to the customer is proposed as follows:

INCOME The (based on line 150 of income tax)	RATE
• \$13,200 & under	• \$8.00 per hour
• \$13,201 - \$22,500	• \$10.00 per hour
• \$22,501 - \$35,900	• \$15.00 per hour
• \$35,901 - \$41,000	• \$22.00 per hour
• \$41,001 and up	• \$25.00 per hour

These rates will be re-evaluated on a regular basis. This also requires a motion but it was tabled until the next meeting for further review by the board.

- Lastly, Alberta Culture Days is scheduled for Sept 26 & 27. The Library will be looking to take part in some way. A few ideas were discussed and again will be talked more about at the next meeting.
- Next meeting scheduled for June 19 @ 7:30 p.m.

Res 051-14 Moved by Deputy Mayor Barry that the reports be accepted for information.

CARRIED

6. NEW BUSINESS

a) Appoint Assessment Review Board

Municipalities are required, under the Municipal Government Act, to appoint members to sit on an Assessment Review Board who have taken the necessary training for these boards.

LARB - Local Assessment Review Board will hear complaints about residential property with 3 or less dwelling units, farm land, or matters shown on a tax notice (other than a property tax notice).

CARB – Composite Assessment Review Board will hear complaints about residential properties with 4 or more dwelling units or non-residential property.

As a member of the Capital Region Assessment Services Commission we have the opportunity to appoint our Board Members from a pool of Board Members who have taken the required training.

Res 052-14

Moved by Deputy Mayor Barry that in keeping with Bylaw 479-10, Assessment Review Board, the Council of the Village of Vilna hereby appoints Frank Atkinson, Darlene Chartrand, Stew Hennig, Richard Knowles, Ray Ralph, and Trevor Thain for a term ending December 31, 2014 as member of the Assessment Review Board that may from time to time be required to hear assessment related complaints as permitted in the Municipal Government Act, RSA, 2000, c. M-26.

CARRIED

b) Vilna Fire Department Purchase of Unit #411

Smoky Lake County has decided to discontinue insuring unit 411 which was purchased by the Vilna Firefighters Association (VFA) some years ago. The VFA have requested that the Village carry the insurance and commercial licensing of the vehicle in order that they can keep the unit. They will reimburse the Village for the entire cost of the insurance which is \$550.96 for a year. They were quoted \$12,000.00, but due to our municipal status, insuring an emergency vehicle is tremendously less expensive.

Res. 053-14 Moved by Mayor Romanko that the Village of Vilna include the Vilna Fire Department Unit #411 in our automotive insurance policy.

CARRIED

5. 2014 Budget

Res. 054-14 Moved by Mayor Romanko that the 2014 Combined Operating and Capital Budget be approved.

CARRIED

6. Street Paving

Res. 055-14 Moved by Deputy Mayor Barry that administration proceed with paving 49th Avenue from east boundary to 50th Street, 50th Street from 49th Avenue to 50th Avenue, and 49th Street from 49th Avenue to 49A Avenue.

CARRIED

8. BYLAWS & POLICIES

a) Bylaw #507-14 Maintenance Tax Bylaw

Res. 056-14 Moved by Deputy Mayor Barry that Bylaw 507-14 2014 Maintenance Tax Bylaw be read for the 1st time.

CARRIED

Res. 057-14 Moved by Councillor Klassen that Bylaw 507-14 2014 Maintenance Tax Bylaw be read for the 2nd time.

CARRIED

Res. 058-14 Moved by Mayor Romanko that Unanimous Consent be given to read Bylaw 507-14 Maintenance Tax 2014 for the third time.

CARRIED

Res. 059-14 Moved by Mayor Romanko that Bylaw 507-14 2014 Maintenance Tax Bylaw be read for the 3rd time.

CARRIED

b) Bylaw #506 - 14 2014 Tax Rate Bylaw

Res. 060-14 Moved by Councillor Klassen that Bylaw #506-14 2014 Tax Rate bylaw be read for the 1st time.

CARRIED

Res. 061-14 Moved by Deputy Mayor Barry that Bylaw 506-14 2014 2014 Tax Rate Bylaw be read for the 2nd time.

CARRIED

Res. 062-14 Moved by Mayor Romanko that Unanimous Consent be given to read Bylaw 506-14, 2014 Tax Rate Bylaw for the third time.

CARRIED

Res. 063-14 Moved by Mayor Romanko that Bylaw 506-14 2014, 2014 Tax Rate Bylaw be read for the 3rd time.

CARRIED

Council took a brief break at 8:45 p.m. and reconvened at 8:50 p.m.

9. FINANCIAL REPORT:

a) Expenditures

Res. 064-14 Moved by Mayor Romanko that payment of cheques #12143 - 12173 in the amount of \$59,801.01 and direct deposits and payroll for the month of April in the amount of \$17,776.88 be accepted for information.

CARRIED

10. CORRESPONDENCE:

- a. R. Holeton Law Office - Appeal
- b. Smoky Lake County Golf Tournament
- c. Alberta Culture - Alberta Culture Days 2014 September 26-28, 2014

- d. Eastlink – Discontinuation of service for Vilna
- e. Smoky Lake Foundation – Advice of Requisition recalculation
- f. Smoky Lake Foundation – New Requisition amounts
- g. Alberta Municipal Affairs, re: Flood Reconstruction Act
- h. Northern Lights Library System, re: Annual Conference
- i. Letter sent to St. Paul County re Water Meters
- j. Letter sent to Premier Hancock – Vilna Health Centre

Res. 065-14 Moved by Deputy Mayor Barry that the correspondence be accepted for information. CARRIED

11. “In Camera”

Res. 066-14 Moved by Mayor Romanko that Council move ‘In-Camera’ at 9:05 p.m. CARRIED

Res. 067-14 Moved by Mayor Romanko that Council move “Out-Of-Camera” at 9:20 p.m. CARRIED

12. NEXT MEETING:

Res. 067-14 Moved by Councillor Klassen that the meeting schedule be amended for June, July and August, as follows:

- a) Joint Municipalities Meeting, Monday, June 16th, 2014 at 6:00pm in Smoky Lake.
- b) Regular Council Meeting, Tuesday, June 17th, 2014 at 7:00 p.m.
- c) Summer Regular Meeting, Monday, July 28, 2014 at 7:00 p.m.

CARRIED

13. ADJOURNMENT:

Res. 068-14 Mayor Romanko adjourned the meeting at 9:30 p.m.

Donald Romanko, Mayor

SEAL

Loni Leslie, CAO