

MINUTES OF THE REGULAR COUNCIL MEETING OF THE VILLAGE OF VILNA

IN THE PROVINCE OF ALBERTA, HELD ON TUESDAY, MAY 17, 2016
 IN THE COUNCIL CHAMBERS OF THE VILLAGE OF VILNA MUNICIPAL OFFICE

PRESENT: Mayor Donald Romanko
 Deputy Mayor Frank Barry
 Councillor Roy Dyck
 Loni Leslie, Chief Administrative Officer
 Earla Wagar, Administrative Clerk

ORDER: Mayor Romanko called the meeting to order at 9:00 A.M.

- | |
|--|
| <ol style="list-style-type: none"> 1. AGENDA Additions/Changes 2. DELEGATION 3. MINUTES a) Regular Council Meeting – April 18, 2016 4. BUSINESS ARISING FROM MINUTES 5. REPORTS a) Administration: Loni Leslie b) Public Works: Kevin Smith c) Council Reports d) Report on Ft. McMurray Fire EOC, Smoky Lake (Addition to Agenda) 6. BUSINESS: a) Adopt Final 2016 Budget b) Support Letter for Infinity Energy 7. BYLAWS AND POLICIES a) Bylaw #521-16 – Maintenance Levy 2016 b) Bylaw \$522-16 – 2016 Tax Rate Bylaw 8. FINANCIAL REPORT a) Accounts paid to April 6, 2016 - \$71,367.84 b) Cheques 12771-12801 - \$56,532.54 c) EFT payments April 5, 2016 – April 30, 2016 - \$12,835.30 9. CORRESPONDENCE a) Alberta Municipal Affairs, re: Ministers Award of Excellence b) Smoky Lake Region, re: Notes from Round Table meetings c) Alberta Municipal Affairs, re: Safety Code Exemptions d) Alberta Seniors & Housing, re: Aging In Place planning e) Shannon Stubbs, M.P., re: Letter of Introduction f) News Release, re: Resignation of Alberta Health Services CEO g) Smoky Lake Foundation, re: Requisition and Financial Report h) Municipal Affairs, re: Ministers tour schedule i) ATCO, re: Notice to change lights to LED j) ATCO, re: Invitation k) Ukrainian Village, re: Tours l) Victoria Home Guard, re: Event Schedule m) Alberta Minister of Senior & Housing, re: Grants In Lieu n) Brad Pickering, re: Provincial Board Amalgamation o) Response Letter to Alberta Health, re: X-Ray p) Letter of Support, re: Infinity Petroleum 10. NEXT MEETING a) Regular Council, May 16, 2016 – 7:00 p.m. b) Smoky Lake Foundation, May 18, 2016 – 9:00 a.m. c) Health Advisory Council, St. Paul, May 19, 2016 d) Municipal Government Act, Ministers Tour Lac La Biche June 2, 2016 e) Regular Council, June 20, 2016 f) HUB AGM, June 22, 2016 5:30 g) Set Summer Schedule 11. ADJOURNMENT |
|--|

Res. 032-16

Deputy Mayor Barry moved the agenda be accepted as amended to include a report on the Emergency Evacuation Centre in Smoky Lake in support of the evacuees from the Fort McMurray fire.

CARRIED

2. DELEGATION:**3. MINUTES:**

- a. Regular Meeting, April 18, 2016

Res. 033-16

Moved by Councillor Dyck that the minutes from the April 18, 2016 Regular Council meeting be accepted as presented.

CARRIED

4. BUSINESS ARISING:**5. REPORTS:****ADMINISTRATION REPORT & PUBLIC WORKS REPORT****Presented by Loni Leslie, CAO**

- Taxes owing are reduced again this month:

| | |
|--|---------------------|
| TAXES OWING AS AT May 12/16 | |
| Arrears Taxes | 117,265.59 |
| Prior Years Taxes Owing | |
| Interest Owing | \$55,588.91 |
| | <u>\$172,854.50</u> |
| Less Village owned property | (\$34,113.63) |
| Less Prepaid Taxes 2016 | (16,660.72) |
| Total Taxes Owing with Adjustments above | <u>\$122,080.15</u> |
| | |
| Total Utilities Trans to Tax Accounts | \$8,432.08 |
| Other Receivables Trans to Tax in 2016 | \$2,707.70 |

- I have not received the payment for the permit mentioned in my previous report. As you know the work has already been done, but without the permit and not to the standard of the permit requirements. The change to public land will likely have to be un-done and we will give the requestor the opportunity to do that himself. Otherwise, we will have to do the work and charge it back.
- The budget is ready for your perusal and approval. It is very very tight this year and we have cut back where we can.
- We are still awaiting word from Alberta Transportation regarding the lift station upgrades. If this funding is approved, we can use our MSI for other much needed projects.
- The Transportation consultation meeting between the Department and region representatives was interesting. I'm not sure they understand the needs of a group of small communities, however. We will have to continue to search out opportunities to have input.
- The Continuing Care session held by the Institute for Continuing Care Education and Research (ICER) in Lac La Biche was also extremely informative and the input given by members of council, administration, foundations, health care providers etc. seemed to have been well taken. The group is interested in meeting again to discuss our regional needs and issues. A meeting of this kind will have to be funded by the group this time, though.
- The backhoe is repaired. Shipping and repairs were approximately \$5,800.00 total. The equipment has been out working on grass etc. Also the back alleys are being worked on now that the tractor is repaired.

- The first meeting of the Regional Fire and Rescue Committee meeting was held and Frank and I attended. Manuals were provided for each committee member, the CAO and the Fire Chief. Our Chief has been provided his copy.

MAYOR ROMANKO'S REPORTS

- Met with TD Bank to arrange to have the Vilna Housing Development Corporation bank account closed.

DEPUTY MAYOR BARRY REPORTS

Public Transportation Meeting April 21/16

- Representatives from across region, from Smoky Lake to the Saskatchewan border and Lac la Biche to Minburn met to discuss the Provinces inquiry into Rural Transportation.
- Discussed various aspects of the transportation problem and the fact that there is none and little in way of private bussing;
- Discussed social health and environmental issues associated with
 - Ability to visit family living elsewhere
 - Ability to go to out of town medical appointments /get tests, X-rays etc.
 - Less pollution less traffic on road
- Privately raised issue of x-ray and lab with AHS person Loni followed up by sending her info package

Alberta Hub April 22/16

- Concerned raised about broadband Internet. Supernet's contract up in 2 years then what?
 - Increased usage due to live streaming etc. putting existing system under great stress
- Stress the need to develop an Assessment Management Plan to become requirement to get Federal Gas Tax rebate next couple of years
- When doing a joint project with another municipality have to know what each wants to get out of it and be clear about it
- Colin Piquette is the Chair of the NDP Rural Caucus
- Roundtable issues - 5MLAs, Minister Bilous, and Deputy Minister of Transportation attended
 - Redistribution of seats
 - Economy
 - Grants-in-lieu
 - Our X-ray lab machines
 - Criteria for highway renewal
- Any amalgamation of municipalities will be voluntary not forced. It was done in Manitoba and has not been successful.
- Talked with MLA Colin Piquette in private about Health Centre. He indicated that they are still looking into it, but are suggesting we will not be successful because the study done does not indicate sufficient numbers to warrant the equipment. He indicated that he had not yet seen the study, but would report to us at such time.

Evergreen Conference Call April 25/16

- Agree to give Trevita the contract to haul leachate until March 17, 2016;
- The suggestion to hire Harvey F (former CAO St. Paul) to help with part of plan, was tabled;

- The reduction in revenues has caused the Commission to exceed its debt limit, an application to the Minister to increase the limit has been made because income down;
- May 3rd meeting was postponed and postponed further discussions because not all members were represented, and to give staff time to assemble information.

Continuing Care Meeting April 27/16

- Put on by research group whose mandate is to improve continuing care
- Continuing care is not just for seniors but for anyone who needs help ----it is an integrated range of services to support the health and well-being of others
- Good discussion of various issues involved
- Report to come out end of June; it was suggested that we should do something with the findings in the report and not just let it be a study that sits on shelf ----- agree we should meet in fall to discuss the findings (Sept).

Fire Rescue Committee

- Met to discuss proposal made over year ago
- Can see all kinds of problems with this
- Tracking response times --- affect insurance premiums for residents
- Working on some sort of checklist for doctors to use in saying someone can return to duty after hospital visit ----- also working on a policy dealing with this have had 5 claims for fire injuries 4 by same person in relatively short period of time
- Talking about some sort of test/determinant to decide if persons can be used at fire/emergency scene(problem someone shows up and tell him can't be here because not meet criteria
- Set meeting for Sept.

Smoky Lake Evacuation Centre

- The Evacuation Centre has been open for two weeks since the Fort McMurray fire evacuation. To date they have accommodated
 - *Approximately 180 evacuees. They are open between 8:00 a.m. and 10:00 p.m.; Supplies are available to provide for basic needs;*
 - *2 meals each day are provided for evacuees.*

COUNCILLOR DYCK REPORTS

- The RCMP is hosting an Open House on May 18, 2016 at the Smoky Lake detachment.

Res 034-16

Moved by Mayor Romanko that the reports be accepted for information.

CARRIED

Mayor Romanko called a brief recess at 9:45 a.m. reconvening at 9:55 a.m.

6. NEW BUSINESS

a) 2016 Operating and Capital Budget

Administration presented the 2016 Budget to Council for ratification. The elimination of the Grants-In-Lieu for the Alberta Social Housing properties has caused a reduction in the amount of work that can be accomplished in the fiscal year. The province has reduced the MSI Operating Grant to \$38,862.00 for 2016. It was recommended that the tax rates increase to allow for these reductions as well as providing for cost increases. It is anticipated that the Province will approved the grant that will allow for the upgrade of the sewage lift station, accounting for \$325,000.00 in Capital Costs.

Res. 035-15 Moved by Deputy Mayor Barry that the 2016 Operating Budget be approved as presented, showing total operating expenditure of \$803,134.00 and total revenues of \$786,912.00 with \$343,097.00 being collected through taxes; and Capital expenditure of \$325,000.00 for the Sewer Lift Station with funding being provided through grants.
CARRIED

b) Letter of Support for Infinity Energy

At the last Joint Municipalities meeting, Charles Iggluden from Infinity Petroleum Energy Resources Inc. made a presentation describing his proposal to build a bio-fuel plant in the Industrial Heartland area.

Res 036-16 Moved by Deputy Mayor Barry that a letter of support for the development of a Bio-Diesel Refinery in the Industrial Heartland Area, recognizing the Provinces commitment to reduce the carbon footprint, be forwarded to Infinity Petroleum Energy Resources.
CARRIED

7. BYLAWS AND POLICIES:

a) Bylaw 521-16 Maintenance Levy

Administration presented a proposal that would increase the Annual Frontage Levy for the 2016 tax year from \$1.50 per front foot to \$2.00 per front foot. This will generate \$7,455.50 more revenue.

Res 037-16 Moved by Councillor Dyck that 1st Reading be given to Bylaw #521-16.
CARRIED

Res 038-16 Moved by Deputy Mayor Barry that 2nd Reading be given to Bylaw #521-16.
CARRIED

Res 039-16 Moved by Mayor Romanko that unanimous consent be given to hold 3rd reading to Bylaw #521-16 at this meeting.
CARRIED

Res 040-16 Moved by Deputy Mayor Barry than 3rd and final Reading by given to Bylaw #521-16.
CARRIED

b) Bylaw 522-16 2016 Tax Levy

Bylaw 522-16 authorizes the levying of taxes to generate sufficient funds to operate the Village for 2016.

Res 041-16 Moved by Deputy Mayor Barry that 1st Reading be given to Bylaw #522-16.
CARRIED

Res 042-16 Moved by Councillor Dyck that 2nd Reading be given to Bylaw #522-16.
CARRIED

Res 043-16 Moved by Mayor Romanko that unanimous consent be given to read Bylaw 522-16 for a 3rd time at this meeting.
CARRIED

Res 044-16 Moved by Deputy Mayor Barry than 3rd and final Reading by given to Bylaw #521-16.
CARRIED

8. FINANCIAL REPORT:**a) Expenditures****Res. 045-16**

Moved by Councillor Dyck that the expenditures from April 7, 2015 to May 10, 2016 totaling \$71,367.84 through payment of cheques #12771 – 12801 in the amount of \$56,532.54 and direct deposits and payroll to April 30, 2016 in the amount of \$12,835.30 be accepted for information.

CARRIED

9. CORRESPONDENCE:

- a) Alberta Municipal Affairs, re: Ministers Award of Excellence
- b) Smoky Lake Region, re: Notes from Round Table meetings
- c) Alberta Municipal Affairs, re: Safety Code Exemptions
- d) Alberta Seniors & Housing, re: Aging In Place planning
- e) Shannon Stubbs, M.P., re: Letter of Introduction
- f) News Release, re: Resignation of Alberta Health Services CEO
- g) Smoky Lake Foundation, re: Requisition and Financial Report
- h) Municipal Affairs, re: Ministers tour schedule
- i) ATCO, re: Notice to change lights to LED
- j) ATCO, re: Invitation
- k) Ukrainian Village, re: Tours
- l) Victoria Home Guard, re: Event Schedule
- m) Alberta Minister of Senior & Housing, re: Grants In Lieu
- n) Brad Pickering, re: Provincial Board Amalgamation
- o) Response Letter to Alberta Health, re: X-Ray
- p) Letter of Support, re: Infinity Petroleum

Res. 046-16

Moved by Councillor Dyck that the correspondence be accepted for information.

CARRIED

10. NEXT MEETING:

- a) Smoky Lake Foundation, May 18, 2016 – 9:00 a.m.
- b) Health Advisory Council, St. Paul, May 19, 2016
- c) Municipal Government Act, Ministers Tour Lac La Biche June 2, 2016
- d) Regular Council, June 20, 2016
- e) HUB AGM, June 22, 2016 5:30
- f) Set Summer Schedule

11. ADJOURNMENT:**Res. 047-16**

Mayor Romanko adjourned the meeting at 10:45 a.m.

Donald Romanko, Mayor

Loni Leslie, CAO