

MINUTES OF THE REGULAR COUNCIL MEETING OF THE VILLAGE OF VILNA

IN THE PROVINCE OF ALBERTA, HELD ON MONDAY, MARCH 23, 2015
IN THE COUNCIL CHAMBERS OF THE VILLAGE OF VILNA MUNICIPAL OFFICE

PRESENT: Mayor Donald Romanko
Deputy Mayor Frank Barry
Councillor Stephen Klassen

Loni Leslie, Chief Administrative Officer
Earla Wagar, Administration

ABSENT: Kevin Smith, Public Works

GALLERY: Angela & Todd Connolly

ORDER: Mayor Romanko called the meeting to order at 7:00 P.M.

1. AGENDA:

Res. 026-15 Councillor Klassen moved the agenda be adopted as presented.

CARRIED

2. DELEGATION:

In the winter of 2014 the owners of 4808 - 52 Avenue, experienced a frozen sewer line. All attempts to snake and steam the blockage were exhausted. The temperatures at the time were extremely cold, but the decision was made to bring in the equipment to dig up the line. Danyluk Landscaping and Bobcat Service was contracted. During the course of this repair, the water line also froze. Total cost for repairs was \$14,077.00 of which the owners were charged the whole bill.

The owners approached Council asking if Council would consider forgiving a portion of the cost. Their argument being that the excavation was started when the weather was extreme, as well as, had the water line not been exposed, it wouldn't have frozen.

Mayor Romanko thanked them for their presentation and indicated that Council would look into the request and made a decision at a later meeting.

3. MINUTES:

a. Regular Meeting, February 23, 2015

Res. 027-15

Moved by Deputy Mayor Barry that the minutes of the Regular Meeting of Council of February 23, 2015 be adopted as presented.

CARRIED

4. BUSINESS ARISING:

5. REPORTS:

ADMINISTRATION REPORT and PUBLIC WORKS REPORT

Presented by CAO Loni Leslie March 23, 2015

- Taxes – Currently in arrears \$130,586.34 not including EFT’s and Village owned property (tax recovery unpaid - \$31,107.13)
- The auditors attended the office for one day and are nearly done the audit. They will attend the next council meeting to present the financial statement.
- The January/February Billing for Utilities were sent out March 11.
- Lift Station – At water week, the trade show netted a number of contacts that can assist us with the pumps etc. at the lift station. One in particular can get us pumps for \$7500. each
- GST payments are almost caught up. Canada Revenue Agency has placed money in our bank, but we do not know yet what for.
- Water week was very beneficial as usual. I attended a number of sessions that will be well used for information. The Friday sessions were very interesting – “Boosting you Utilities Buck” – Regional Systems and “ and “Environmental Law and Liability” regarding new legislation for the Water Act (and regulations/codes of practice), Federal Fisheries Act and the Environmental Protection and Enhancement Act.
- We have been approved to use our MSI Capital for Lift Station upgrades to \$200,000.00. Our quote from Associated Engineering was for \$212,425 (including a \$43,950.

Contingency). There may be some areas that we can save some dollars moving forward.

- The EATC conference in Vermilion was excellent. Transportation issues are common around the province and they had a great session with the Chief of Staff Ronda Goulden, Transportation about it. There was also an open-ended question period with the 3 ministers represented (only the ARD Minister, Verlyn Olson was able to personally attend), Energy, ARD and Education. All of the Ministries were cautious regarding the budget, although it was refreshing to hear that we wouldn't be going back to the mid-90's way of dealing with a shortage of revenue.
- The provincial budget will be announced on Thursday, March 26th and once we know what (if any) operating MSI may be given to us we can prepare the budget final for the next meeting. For now the interim budget keeps us functioning.
- I attended a Financial Seminar in Leduc on Mar 18 which was quite beneficial. A few changes can be incorporated into the budget/tax rate bylaw work upcoming.

PUBLIC WORKS REPORT – Kevin Smith – March 23, 2015

- The radiator on the garbage truck cracked. It is being replaced and will be running for garbage pick up on Wednesday.
- The Water Waste Water Conference in Banff was good. I made a lot of contacts and might have found some analog meter readers to replace our existing readers and install on meters that currently don't have outside readers.
- The Chlorine residual in the regional water line has been fluctuating. The County, as the managing partner, and the engineers are working on it.
- The sewage lift station is holding its own. At the Water Conference I met with pump companies who suggested alternate pump systems.

MAYOR ROMANKO'S REPORT

28/63 Water Commission, March 4, 2015 - Smoky Lake

- Met with representative of Brownlee LLP to discuss the contract with St. Paul County and CRNWC water agreement to provide water to Ashmont and Lottie Lake. Proposed

contract was presented and draft approved. To be presented to St. Paul County.

- Commission Manager reported that final transfer of administration will occur in April, have to change accounting structure.
- Operation Manager reported meeting with Brownlee LLP and Provincial Representative to discuss supply agreements. Purchased laptops for Smoky Operators. They are being programed by Associated Engineering.
- Engineer's report included Phase III inspections, number of issues and deficiencies to be rectified in spring.
- Budget for 2015 presented and approved, water rate increased to \$2.09 per cm retroactive to January, 1, 2015.

Next meeting April 23 in Thorhild.

DEPUTY MAYOR BARRY'S REPORT

Evergreen Waste Management March 11/15

- The auditor presented the audited statement, reviewed it, and answered any questions
- There will be no supplemental requisition this as the Commission showed a small profit
- The commission only needs 2 bylaws - one for the appointment of directors and the Chair, the other deals with tipping fees -seeking help on the latter
- It was suggested we send a letter to our recycler suggesting we change the agreement so it is in line with current practice (made several verbal changes).
- Effective immediately we will go to summer hours -but not open Saturdays until May (we had extended our hours -open earlier and stay open later in order to accommodate loads waiting when arrive).
- The actual number of loads is down.
- Looking further into asbestos disposal issue especially as it brought in about \$100k last year.
- Had to have air monitored and write Code of Practice to deal with asbestos.
- Suggested several dates to meet with Municipal Affairs regarding in cooperation grant.
- Looking into getting someone out to do presentation of plastic recycling.

Regional Emergency Management Meeting March 3/15

- Encourage regional partnerships
- Recommend use of Incident Command System

Disaster Recovery Program

- Restore to basic pre-event level - if cause of disaster extraordinary, insurance not available, not readily available
- It also looks at economic effects on a small area
- The plan is activated by community -2page form signed by Field Officer
- The province agreed to assign case officer to help municipality and individuals.
- Buildings are replaced to current standards- if wish to enhance facilities municipality pays the difference
- In case of wild fire local municipality pays first \$25.00 per capita

CEMP (Community Emergency Management Program)

- Web based application that helps plan ---- cut and paste, answer guide questions, do in whatever order you want.
- DEM controls who sees the information.

First Responders' Radio System

- new radio system for all persons classified as first responders
- provides interoperability between users
- we were provided a list of models and manufacturers
- 95% coverage on roads for mobile units same for portables outdoors in 102 communities.
- Region will have extra radios that will be available for use, also 2 mobile sites that can be set up in emergency.
- There is to be no fee for first responders, other municipal services may have a fee added later.
- The Province to be responsible for future expansion
- There will be a gateway allowing existing systems to tie into system

Alberta's Lakeland Tourism – March 19, 2015

- The meeting was not the agenda that was indicated in the invitation. It was pretty much a waste of time.

COUNCILLOR KLASSEN'S REPORTS

MuniCorr – March, 2015

- A delegation attending from the Highway 28/63 Water Commission explaining their plans to extend the water line from Spedden to Ashmont. Construction is anticipated to take place between July & September.
- A matter was identified where an adjacent farmer installed his own gates rather than using the ones recommended by MuniCorr. It will be resolved without issue.

Aspen View School Board Meeting – Vilna March 12, 2015

The Aspen View School Board held its regular meeting in Vilna in March. Council was invited to attend.

- They discussed the possibility of changing the focus of Vilna School from an academic stream to a Fine Arts stream. This system would have a lesser student/teacher ratio.
- It was indicated that the Vilna School has about a 35-40% transient ratio.
- Based on economics, bussing fees are being considered.

Smoky Lake Foundation Meeting – March, 2015

- The Employee Agreement was reviewed and taken back to the employees for ratification. The final meeting will take place prior to the end of March.
- The family of Jenny Habiak has made a request to have a memorial plaque placed in the entrance of the Vilna Lodge, as Jenny was one of the longest serving employees. This is being considered.

Res 028-15

Moved by Deputy Mayor Barry that the reports be accepted for information.

CARRIED

6. NEW BUSINESS**a) Bonnie Lake Campground Operator RFP**

Administration presented a draft contract for the operation of Bonnie Lake Campground for the season.

Res. 029-15

Moved Deputy Mayor that Administration be directed to seek a one year contract cost proposal from interested parties who wish to operate the Bonnie Lake Campground facility, with proposals being brought to the next Council meeting for contract ratification.

CARRIED

b) County Bulk Water Metering Equipment

Smoky Lake County is disconnecting its raw water sales site. They have offered the Village the equipment to replace our broken coin operated system for treated water.

It was recommended by Council that Administration review the costs anticipated to have the system transferred and the cost of having the credit/debit card system set up.

c) Municipal Government Act Review

A brief discussion was held regarding the suggested changes and the affect these changes would have on Vilna.

7. BYLAWS & POLICIES

a) Bylaw 512-15 Regional Emergency Management Region

The municipalities of the Smoky Lake region have shown an interest in in forming an emergency management region, whereby a Regional Emergency Management Plan will be developed with Smoky Lake County acting as the managing partner.

Res. 030-15

Moved by Deputy Mayor Barry that the proposed Bylaw #512-15 be given 1st reading.

CARRIED

8. FINANCIAL REPORT:

a) Expenditures

Res. 031-15

Moved by Mayor Romanko that the expenditures to March 18, 2015 totaling \$87,002.54 through payment of cheques #12432 – 12447 in the amount of \$75,092.49 and direct deposits and payroll to February 28, 2015, in the amount of \$11,190.05 be accepted for information.

CARRIED

9. CORRESPONDENCE:

- a. Municipal Affairs, re: Federal Small Communities Fund
- b. JMD Group LLP, re: Name change from Joly McCarthy
- c. Alberta Recreation & Parks, re: information letter
- d. Municipal Affairs, re: 2013 MSI balance
- e. AUMA, re: MuniFund's Money Market Fund
- f. Alberta's Lakeland, re: Destination Management Planning
- g. Alberta International & Intergovernmental Relations, re: NW Partners Trade Agreement
- h. Alberta Transportation, re: response to Highway 28 letter
- i. To Seniors Minister, re: Health Centre letter.

Res. 032-15 Moved by Mayor Romanko that the correspondence be accepted for information.

CARRIED

10. "IN CAMERA"

11. NEXT MEETING:

a) Regular Council – April 20, 2015

12. ADJOURNMENT:

Res. 033-14 Mayor Romanko adjourned the meeting at 10:45 p.m.

CARRIED

Donald Romanko,
Mayor

Loni Leslie, CAO