

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE VILLAGE OF VILNA**

IN THE PROVINCE OF ALBERTA, HELD ON MONDAY, MARCH 21, 2016  
IN THE COUNCIL CHAMBERS OF THE VILLAGE OF VILNA MUNICIPAL OFFICE

**PRESENT:** Mayor Donald Romanko  
Deputy Mayor Frank Barry  
Councillor Roy Dyck  
  
Loni Leslie, Chief Administrative Officer  
Earla Wagar, Administrative Clerk

**ABSENT:**

**GALLERY:** Alicia Fox, Smoky Lake Signal

**ORDER:** Mayor Romanko called the meeting to order at 7:00 P.M.

**2. AGENDA:****1. AGENDA**

*Additions/Changes*

**2. LAND USE BYLAW AMENDMENT PUBLIC HEARING**

- a) *Present Application*
- b) ***“Change the classification of those portions of Lot 15, Block 5, Plan 162-0010, 5119 – 52 Avenue from Residential Designation (R-1) to Residential Designation (R-2).***
- c) *Application Presentation*
- d) *Questions from Council*
- e) *Call for Presentations from Public*
- f) *Discussion*

**3. CLOSE PUBLIC HEARING****4. DELEGATION****5. MINUTES**

- a) *Regular Council Meeting – February 29, 2016*

**6. BUSINESS ARISING FROM MINUTES****7. REPORTS**

- a) *Administration: Loni Leslie*
- b) *Public Works: Kevin Smith*
- c) *Council Reports*

**8. BUSINESS:**

- a) *Record Retention and Disposal*
- b) *Linear Assessment*
- c) *Rural Transportation Survey*

**9. BYLAWS AND POLICIES**

- a) *Bylaw #520-16 Land Use Bylaw Amendment  
2<sup>nd</sup> & 3<sup>rd</sup> Readings.*

**10. FINANCIAL REPORT**

- a) *Accounts paid to March 15, 2016 - **\$50,556.65***
  - a. *Cheques 12726-12743 - \$36,893.12*
  - b. *EFT payments February 24 to March 10,  
2016 - \$13,663.53*

**11. CORRESPONDENCE**

- a) *Alberta Emergency Management Agency, re: REP Review*
- b) *ATB, re: 2016 Loan Review*
- c) *Aspenview Public School, re: March, 2016 Newsletter*
- d) *Alberta Government, re: Provincial Transit Engagement*
- e) *Alberta Government, re: 2016 Throne Speech*
- f) *RCMP, re: 2015 Statistics Report*
- g) *Alberta Fire Chief's Association, re: Spring Meeting*

**12. NEXT MEETING**

- a) *Regular Council - March 21, 2016*
- b) *MuniCorr – March 21, 2016 – St. Paul 10:00 a.m.*
- c) *Regional Health Advisory Council – March 17, 2016 –  
Smoky Lake 5:00 p.m.*
- d) *April 15, 2016 – Highway 28/63 Water Commission –  
10:00 a.m. Smoky Lake*
- e) *Regular Council – April 18, 2016 – 7:00 p.m*
- f) *Joint Municipalities ... April 29, 2016 – Warspite 10:00  
a.m.*

**13. ADJOURNMENT****Amendments:**

- Item 2.** Defer Land Use Bylaw Amendment Public Hearing to April 18, 2016
- Item 3.** Defer Land Use Bylaw Amendment Public Hearing to April 18, 2016
- Item 9.** Defer Land Use Bylaw Amendment Public Hearing to April 18, 2016
- Item 8.d.** Add Grants-In-Lieu Letter to Municipal Affairs

**Res. 015-16** Deputy Mayor Barry moved the agenda be accepted as amended.

CARRIED

**4. DELEGATION:**

**5. MINUTES:**

a. Regular Meeting, February 29, 2016

**Res. 016-16** Moved by Deputy Mayor Barry that the minutes from the February 29, 2016 Regular Council meeting be accepted as presented.

CARRIED

**6. BUSINESS ARISING:**

**7. REPORTS:**

**ADMINISTRATION REPORT**

**Presented by Loni Leslie, CAO**

TAXES OWING AS AT March 21/16

|  |               |
|--|---------------|
| Arrears Taxes                            | \$123,789.53  |
| Prior Years Taxes Owing                  |               |
| Interest Owing                           | \$56,462.50   |
|  | \$180,252.03  |
| Less Village owned property              | (\$34,113.63) |
| Less Prepaid Taxes 2016                  | (14,341.63)   |
| Total Taxes Owing with Adjustments above | \$131,796.77  |

Total Utilities Transferred to Tax Accounts  
December 31, 2015 included in 2015 taxes  
owing

\$8,432.08

- We have received the 2014/2015 Capital Grants. 2014 – 17,666.00; 2015 MSI Cap - \$176,891.00; and \$815.00 a once only increase to the FCSS program.
- The Health Advisory Committee met on March 17<sup>th</sup> in Smoky Lake. We made a brief presentation, asking for continued support. A motion was made to forward another communication to Alberta Health asking for a decision and support for our proposal.
- We have not heard from Chief Franchuk regarding the detailed information he requires from AHS – we hope that

the Chief will attend a future meeting and explain the First Responders program in more detail.

- The truck-fill pay system turnover of software and equipment is very close to finalized. The County is asking for a formal agreement identifying the donation of the equipment from the County. Loni is dealing with the software provider.
- The financial audit is being completed. Richard Jean will present the completed 2015 Financial Reports to Council at the April 18, 2016 meeting.
- We have been fine tuning the budget and trying to find ways to keep the taxes in line with the previous years in spite of the reduction in the property assessment.
- The next Joint Municipalities meeting is being hosted by Smoky Lake County. The meeting will be held on Friday, April 29<sup>th</sup> at 10am, in Warspite.
- Deputy Mayor Barry has been able to get information regarding our share of the Evergreen Regional Waste deficit for 2015. Our share of the costs is 7.17% or \$1,806.00. As well, we are going to be getting an increase of \$10.00 per tonne for tipping fees, increasing to \$85.00 per tonne, effective May 1, 2016.
- Loni has attended the Water Wastewater Conference (AWWOA). A presentation at the conference indicated that there is new technology that will help in the grinding of the materials that get flushed into the sewer system that don't break down, a 17 point grind wheel. This should be considered when finalizing the tender for the upgrade of our sewage lift station.

#### **PUBLIC WORKS REPORT**

- The winter was spend servicing and maintaining all of the equipment.
- The radiator for the garbage truck was not able to be recored so a new one has been purchased. It will be installed later in the week.
- The backhoe has been taken to JCB to have the brakes repaired. It too should be back later in the week.
- Kevin and Malcolm have been diligent in keeping the water levels under control in the ditches as the spring that progresses.

**MAYOR ROMANKO'S REPORTS*****Highway 28/63 Water Commission, March 3, 2016***

- Draft agreement with St. Paul was presented, only one or two changes needed.
- Telus still gathering information for summary execution in summer.
  
- Alberta Environment has a new drinking water specialist.
- Several crossing agreements have been applied for by companies.
- The work request from Waskatenau for water analysis was presented, no questions.
  
- Request for \$84,000 from province to complete Phase III will be applied for once the final accounting is completed.
  
- Thorhild has provided the missing invoices to the Province.
  
- Charchun Consulting, Land Agents, are working with Inline and Palamarchuk to resolve the rock problem.
- Summary report for Alberta Environment has been satisfied.
- All deficiencies were taken care of.
  
- Next meeting April 15, 2016.

**DEPUTY MAYOR BARRY REPORTS*****Evergreen Waste Management, March, 2016***

March/16

- Audited annual statement presented and discussed;
- Auditor presented some alternatives for dealing with deficit;
- It was agreed to requisition the deficit to the member municipalities. Our share is 7.17% of county requisition;
- The 2016 budget was presented. It includes raising dry waste to \$55.00 from \$45.00;
- The tipage fee will be raised to \$85.00 /tonne effective May 1, 2016;
- Hours have been reduced and personnel have been eliminated in order to meet the deficit;
- Approved U of A study to deal with leachate using 4 different methods (\$15,000.00);

- Disposal of leachate is the second largest expense after wages, (almost the same);
- Discussed some future possibilities for the Commission;
- Some small haulers have indicated that they might be prepared to make a commitment for waste next year when things settle a little more.

### ***Regional Health Authority Council March 17, 2016***

- Earla and I attended the Regional Health Council meeting in Smoky Lake. We reminded them of our situation regarding the lack of x-ray services in Vilna and asked for their continued support and help;
- Smoky Lake new CAO suggested that the council could track how many locals sought medical treatment and where they were treated using postal codes; they were provided a list of Postal Codes that are within the Vilna Health Centre collection area.
- The Provinces recent introduction of a new Rural Transportation study was discussed; there was an indication that Diversified Bus Service may be interested in supplementing a bus system in the region using the busses that they use to transport employees to the North West Redwater Upgrader.
- There is an indication that the economic downturn in the province is resulting in doctors looking at rural Alberta for practice options.
- Cold Lake has recently been connected to the Stollery Hospital through Health Link;
- “Wander Guards” have been installed in both the Radway Continuing Care Centre and Lac La Biche facility;
- Naloxone kits are being made available to assist in the fight against fentanyl overdoses.

### ***Regional Emergency Management Meeting Smoky Lake***

- Discussed some aspects of the Regional Plan;
- Talked about the manning of Emergency Operations Centre;

- Began talking about specific volunteers for each community, or a regional list. It was resolved that a regional list of people from across county be prepared for various positions;
- Trevor has to talk to Cory and council about the use of County staff to fill these roles;
- Discussed a possible scenario in which a fire north west of Vilna was heading toward village if
  - I, as Director of Emergency Response am unavailable;
  - Don and Loni have to leave fire line and return to run Village
- QUESTIONS
  - 1 WHO HAS THE POWER TO DELARE STATE OF EMERGENCY ACCORDING TO OUR BYLAW?
  - 2 WHO CAN ISSUE EMERGENCY ALERT
  -

### ***Emergency Management March 7, 2016***

- Some of information was a repeat of previous sessions;
- Went over basics of Disaster Recovery Plan;
- Municipality does not have to declare State of Emergency to access funds;
- Emergency Social Services comes under Human Service Dept. not AEMA;
- Had a report for a Meteorologist:
  - only major events make the news lots of similar events little effect
  - talk about the various types of weather events
  - can provide detailed info if requested gas well leak air currents next x hours/days
- Medical Services described what they have available for deployment.

**COUNCILLOR DYCK REPORTS*****Vilna & District Agricultural Society March 14, 2016***

- The volunteers are well into the organizing the Cowboy Fest and the Annual Fair.

***Muni-Corr, Trail and COP Program March 21, 2016***

- Funding has been received for the trestle repairs.
- A request has been made to burn 3 piles of wood collected at the west end of the Trail in Vilna; the Fire Department has offered to burn the piles.
- The COPS volunteers have been discussing the possibility of getting involved with Emergency Preparedness, perhaps volunteering to provide security services if required.
- COPS has two fundraiser planned for the season, a Meat Raffle currently in progress and the Family Fun Day in the summer.

**Res 017-16**

Moved by Deputy Mayor Barry that the reports be accepted for information.

CARRIED

Mayor Romanko called a brief recess at 8:15 p.m. reconvening at 8:20 p.m.

**8. NEW BUSINESS****a) Record Retention and Disposal****Res 018-16**

Moved by Deputy Mayor Barry that the attached list of records which were disposed of on March 9, 2016, in accordance with guidelines identified in Bylaw 464-08, be accepted for information and retained with the municipal minutes.

CARRIED

**b) Assessment & Taxation Review**

Administration reviewed with Council, the current 2015 assessments for 2016 tax year, detailing how the assessments impact the required funding identified in the budget.



The Assessment process was explained including Linear Assessments, Taxable Assessments and Exempt from Taxation Assessments.

### **c) Rural Transportation Study**

The Province has initiated an information gathering questionnaire. It appears the intent is to be able to address transportation issues that impact each of the urban and rural communities.

Council and Administration reviewed the questionnaire and provided input toward the workbook.

### **d) Grants-In-Lieu letter**

AUMA has initiated a letter of concern pertaining to the province's decision to eliminate the payment of Grants-In-Lieu for Social Housing properties.

#### **Res 019-16**

Moved by Councillor Dyck that Council forward a letter to the Minister of Seniors and Housing as well as to MLA David Hanson expressing the Council's concern that the Village will be required to increase taxes by 4.36% in order to cover the withdrawn Grants-In-Lieu for the Social Housing facilities in Vilna.

**CARRIED**

## **7. BYLAWS AND POLICIES:**

## **8. FINANCIAL REPORT:**

### **a) Expenditures**

#### **Res. 020-16**

Moved by Councillor Dyck that the expenditures from February 25, 2016 to March 15, 2016 totaling \$50,556.65 through payment of cheques #12726 - 12743 in the amount of \$36,893.12 and direct deposits and payroll to March 10, 2016 in the amount of \$13,663.53 be accepted for information.

**CARRIED**

## **9. CORRESPONDENCE:**

- Alberta Emergency Management Agency, re: REP Review
- ATB, re: 2016 Loan Review

- Aspenview Public School, re: March, 2016 Newsletter
- Alberta Government, re: Provincial Transit Engagement
- Alberta Government, re: 2016 Throne Speech
- RCMP, re: 2015 Statistics Report
- Alberta Fire Chief's Association, re: Spring Meeting

**Res. 021-16** Moved by Councillor Dyck that the correspondence be accepted for information.  
CARRIED

**10. "IN CAMERA"**

**11. NEXT MEETING:**

- a) Highway 28/63 Water Commission – April 15, 2016 10:00 a.m.  
Smoky Lake
- b) RCDC – April 18, 2016 – 9:30 a.m.
- c) Regular Council – April 18, 2016 – 7:00 p.m
- d) HUB – April 22, 2016 (Vegreville Round Table)
- e) Joint Municipalities - April 29, 2016 – Warspite 10:00 a.m.

**12. ADJOURNMENT:**

**Res. 022-16** Mayor Romanko adjourned the meeting at 9:25 p.m.

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Donald Romanko, Mayor

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Loni Leslie, CAO