

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE VILLAGE OF VILNA
IN THE PROVINCE OF ALBERTA, HELD ON MONDAY JULY 31, 2017
IN THE COUNCIL CHAMBERS OF THE VILLAGE OF VILNA MUNICIPAL OFFICE AT 7:00 P.M.**

PRESENT: Mayor Donald Romanko
Deputy Mayor Frank Barry
Councillor Roy Dyck, arrived at 8:30 p.m.
Loni Leslie, Chief Administrative Officer

ABSENT: Earla Wagar, Administration Clerk

GALLERY:

ORDER: Mayor Romanko called the meeting to order at 7:00 P.M.

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| <p>1. AGENDA
Additions/Changes</p> <p>2. DELEGATION</p> <p>3. MINUTES
a) Regular Council Meeting – June 19, 2017</p> <p>4. BUSINESS ARISING FROM MINUTES</p> <p>5. REPORTS
a) Administration: Loni Leslie
b) Public Works: Kevin Smith</p> <p>6. Council Reports
BUSINESS:
a) Appointment of Fire Chief
b) Investment in Decorative Street Lights
c) Appoint Returning Officer
d) Disposal of Asset – 1999 Ford ½ ton truck
e) Temporary Closure of 51 Avenue – Hope Community Church
f) Request to Forgive Fire Costs
g) Integration of Emergency Social Services & Emergency Management into single Ministry
h) Emergency Management</p> <p>7. BYLAWS AND POLICIES</p> <p>8. FINANCIAL REPORT
a) Accounts paid to July 20, 2017 \$45,699.85
 a. Cheques 13065 – 13084 \$21,071.16
 b. EFT payments June 16 – July 19, 2017 \$10,184.59
 c. EFT Payroll – June 30, 2017 \$14,444.10</p> <p>9. CORRESPONDENCE</p> <p>10. NEXT MEETING</p> <p>11. “IN CAMERA”</p> <p>12. ADJOURNMENT</p> |
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1. AGENDA

RES: 079-17

Deputy Mayor Barry moved the agenda be accepted with the addition of item 6.h. – Emergency Management.

CARRIED

3. MINUTES

a. June 19, 2017 . Regular Meeting

RES: 080-17 Moved by Councillor Dyck that the minutes of the Regular Council Meeting of June 19, 2017 be accepted as presented. CARRIED

4. BUSINESS ARISING FROM MINUTES:

CAO Loni Leslie reported that ATCO Electric has been removing trees in areas where the trees are obstructing the electricity lines.

5. REPORTS:

ADMINISTRATION REPORT

TAXES OWING AS AT July 31, 2017

Taxes Owing (includes July 1, 2017 penalty)

CURRENT (2017) \$77,401.79

ARREARS (reduced by \$8,908.44) 81,892.68

Interest on all Outstanding Taxes 45,786.44

TOTAL TAXES OWING \$205,080.91

Less Village property (Tax Recovery) (\$56,752.32)

Less Taxes Paid Monthly to December 31, 2017 (EFT's) (\$24,045.21)

Adjusted Total Taxes Owing \$124,283.38

REDUCTION FROM June, 2017 (170,194.79)

Total Utilities Trans to Tax 2017 \$5,547.85

Other Municipal Services unpaid transferred to Taxes in 2017 (Both incl. in above totals) \$0.00

- Utility Notices were mailed on July 17th 2017.
- The power outage July 13th and into the 14th caused a few difficulties with the water pump generator which have been repaired. The lift station generator is manually started and had no trouble dealing with the load. The wind knocked down several trees on private property and one at the park. The outage lasted 11.75 hours in Vilna and area. We were very close to opening a reception centre for feeding people. The emergency generator has been tested at the Cultural Centre and works very well, with plenty of capacity.
- We have received a paving quote for approximately \$30,000.00 for areas on 52nd Ave and on 50th Ave – the other quote came in at \$61,000.00. As there is so much diversity, I will be calling the contractors to clarify their inputs for the quotes.
- The roadway cut at the lodge is finally paved! I will be sending documentation to the AB government regarding the water break and hydrant leaks caused by the contractor while pulling water for their hydro-vac truck.
- There are 5 properties on the Tax Auction Sale list. The date has been set at November 15th, 2017.
- 4 spots for the Elected Officials Education Program Councillor Training have been booked for after next election on December 14 & 15 in Plamondon.
- I attended a meeting with the engineers on July 19th, 2017 to meet with Alberta Transportation as the project is over budget. The indication is that we will need an additional \$187,000.00 to complete the project, which is an increase in the AB Transportation grant of \$140,250.00.
- I have booked vacation from August 17 to 31st.
- The CAO session June 27-29 in Lac La Biche (which included a full day of returning officer training), was very informative. I intend to also attend the St. Paul session

September 6 & 7 when it is hoped that the MGA amendments are finalized and more concrete information can be shared.

- The library is back on track and operating regular hours with volunteers at the current time.
- The Inspections Group is launching a new online system, anticipated to be online by August 1, 2017. The system will give us access to our permits and contractor information.
- There is one demolition development permit application at the current time, the Building inspector has been out to speak to the property owner and discuss the Building permit required.
- The Designated Industrial Assessment (one property plus linear) will soon be in the hands of the Province, department of Municipal Affairs. At the current time, they are requesting assessment information from the Village to upload into their database and planning for transitioning assessment duties for these properties. Our Assessor, Mike Krim is assisting us with the appropriate responses to the government.
- Public Works is currently painting signs and benches.

PUBLIC WORKS REPORT

- We started out the month in good shape, lots of rain, but we are keeping up with the mowing and things are looking good;
- We had a power black-out, and had a few issues, but with the assistance of the CAO everything went well;
- The heavy rains and winds caused a few trees to come down, these were cleaned up with no damage to property;
- The new grass mowers are doing an amazing job, quicker cut times and no down time has made a big difference. Thank you, it really helps us do what is needed.
- Ashmont water system is on line now, which has caused our residual chlorine levels to drop, but the levels are holding consistent. A request has been made to the water commission to turn up the chlorine level to accommodate this drop. It will take about a week for the numbers to balance, but our levels are sufficient and safe.
- Bonnie Lake is doing well. We are getting return campers that praise our camp site and call it their oasis, which we are always happy to hear.
- The Cook Shack is going to need some new shingles or shakes (currently shakes). It would be nice to keep it original, but cost is an issue.

MAYOR ROMANKO'S REPORTS

Highway 28/63 Water Commission, June 22, 2017

- Commission Manager reported
 - Telus discovery is moving forward.
 - Working on extension to Whitefish First Nation. They have Band Council resolution, but still need a resolution from the Commission.
 - Have to agree to supply agreements.
- Engineer discussed process of getting inter basin transfer as Whitefish is in Beaver River region. A Provincial Order in Council is required, it is being prepared.
- Provincial Representative discussed future needs:
 - -need water supply agreement with Whitefish
 - -will they be commission member or customer
 - -consulting engineer needs to be designated
- predesign needed for inter basin transfer (St. Paul will help to get their approval as well).

- letter to Alberta Transportation so engineering fees will be sent to commission
- need to tender for booster at Edward
- Long Lake extension approved in principle, need to look at costs from Newbrook to Long Lake and Athabasca to Long Lake.

Smoky Lake Foundation Meeting, June 29, 2017

- Vilna Lodge renewal for generator on hold.
- Paid out Binder Construction on Phase I of Bar-V-Nook.
- Bar-V-Nook is full
- Self-contained units in Waskatenau and Smoky Lake each have 1 empty.
- Vilna 35/40
- 2 open in Vilna self-contained units.
- Maintenance reported that Fire Alarms are still incomplete, problems with lighting. Going to try to replace with LED.
- Table tops for Vilna to be done by Smoky Lake Colony.
- Phase II problems with ruts collecting water.
- CAO Report
 - Affordable Living announced by Province.
 - Talked about Lodge renewal program.
 - Phase II 40% complete, drywall on site.
- Wellness Strategies and Policies reviewed.
- Received a cheque from the Province for interest we paid, 255 182.50.
- A Smoky Lake Pharmacy proposed that they would provide medication on list to residents of Bar-V-Nook at no cost to residents.

HUB Meeting, June 29, St. Paul

- Projects Listed:
 - Broadband
 - Digital Futures
 - Transportation
 - Marketing and Legislation
 - Hemp Projects
 - Strengthening Brands—investors looking
- 38 communities and 4 other members of HUB
- RABC (Rural Alberta Business Community)
 - Reported on WOW (Wisdom Opportunities Women)—13 events
- Annual meeting included elections of Officers --two new reps including Mayor of Smoky Lake and Mayor of Marwayne.
- Financial Report presented, everything looks good.

DEPUTY MAYOR BARRY REPORTS

Evergreen Waste Management – July 19, 2017

- A discussion of metal recycling, currently we have a contract with Richmond Steel for another year and are looking into some future possibilities;
- A question about recycling of batteries – it turns out that they are being collected from Transfer Sites as well as elsewhere;
- We signed a new contract for leachate hauling with the same company at \$7.00 less per tonne;
- Leachate costs are 2.5 times higher than they were for the same time period last year;
- The first meeting about our approval renewal was held

- Another meeting is scheduled for August at the site
- Leachate options among items discussed
- The Disaster recovery grant has gone forward.

COUNCILLOR DYCK REPORTS

Muni-Corr – July 31, 2017

- A new water line is proposed from Cold Lake to Bonnyville,
- There is a concern over pressure points where the line transitions from 30 inch to 24 inch;
- 90% of the line will be open cut on the north side of the trail;
- Tenders have been submitted, they are hoping to start by fall 2017.

Vilna Citizens-On-Patrol (COP)

- Annual Fund Raising Picnic is scheduled for August 27, 2017
- Meat Raffle tickets are almost completely sold out.

RES: 082-17 Moved by Deputy Mayor Barry that the reports be accepted for information.

CARRIED

6. BUSINESS:

a) Resignation of Fire Chief Russell Fehr and Appointment of Fire Chief

RES: 082-17 Moved by Councillor Dyck that a letter of appreciation be sent to Russell Fehr for his years of dedication to the Vilna Fire Department and his commitment to the community.

CARRIED

RES: 082-17 Moved by Councillor Dyck that Ray Soch be appointed as Fire Chief of the Vilna Volunteer Fire Department, effective immediately.

CARRIED

b) Investment in Decorative Street Lights

In 2016 ATCO Electric purchased the decorative street lights on Main Street, from the Village. They have recently advised that since each pole has two fixtures ATCO has proposed that they include second identification numbers for the 2nd fixtures and therefore correcting the purchase price to include the 2nd identification numbers. They have offered an additional \$12,992.42 to the Village immediately and grouping Site ID's for billing purposes.

RES: 082-17 Moved by Councillor Dyck that the Village accept the offer from ATCO Electric to further invest in the decorative lights in the amount of \$12,992.42, as quoted and progress on the basis that the street lights can be grouped and no further costs to the Village shall be charged for the separate ID's.

CARRIED

c) Appointment of Returning Officer

RES: 082-17 Moved by Deputy Mayor Barry that Chief Administrative Officer Loni Leslie be appointed to be Returning Officer for the 2017 Municipal Elections. CARRIED

d) Disposal of Asset - Sale of 1999 Ford Pick-Up Truck

RES: 082-17 Moved by Mayor Romanko that the Village's 1999 Ford Pick-up truck be sold to Kevin Smith for the amount of \$1,000.00 (GST Included). CARRIED

e) Partial Road Closure – Sunday August 20, 2017

RES: 082-17 Moved by Deputy Mayor Barry that Council approve the partial and temporary closure of 51st Street from the alley south of 51st Avenue to 52nd Avenue on August 20th, 2017, between the hours of 9:00 a.m. and 2:00 p.m., for the purpose of a community event Pancake Breakfast and Jamboree hosted by the New Hope Community Church. CARRIED

f) Forgiveness of Fire Charges – 5016 – 51 Avenue

A house fire in August, 2014 resulted in a fire charge of \$2,220.00, in accordance with Bylaw 496-12.

The owner is requesting forgiveness based on a non-payout of property insurance for the claim. A copy of the insurance denial from the insurer was requested by administration. To date documentation from the insurance company denying the claim has not been provided.

RES: 082-17 Moved by Mayor Romanko that the request from the owner of 5016 – 51 Avenue to forgive the cost of firefighting charged for the fire in August 2014, be tabled until such time as the owner can provide documentation from the Insurer that the firefighting charges were denied. CARRIED

g) Emergency Social Services and Emergency Management Integration into Single Ministry

A resolution by the Council of High River is being proposed to be presented at the November AUMA meeting which would see the provincial departments of Emergency Social Services and Emergency Management integrated into one single Ministry.

RES: 082-17 Moved by Deputy Mayor Barry that:

Whereas the Minister of Municipal Affairs is designated as the Minister responsible for the Emergency Management Act as per the Emergency Management Act, Revised Statutes of Alberta, 2000, Chapter E-6.8, Section 1(h);

Whereas a Director of Emergency Management is appointed by the local authority to prepare and coordinate emergency plans, act as the director of emergency operations on behalf of the emergency management agency, and coordinate all emergency services and other resources used in an emergency (Section 11.2 (2)), including emergency social services plans and resources;

Whereas the provision of Emergency Social Services, defined within the Provincial Emergency Social Services Framework as “the supports that meet the basic essential needs of individuals, households, and communities affected by emergencies”, is an integral part of emergency response because it involves the care of the people affected and cannot be carved out and handled as separate from the overall response;

Whereas the Emergency Social Services is housed in the Ministry of Community Support Services, where the structure of support to local authorities that is currently available through the Alberta Emergency Management Agency is being recreated, duplicating efforts and creating confusion for local authorities in how best to communicate with the province on planning, training, and responding to emergencies in a holistic sense;

Whereas the Alberta Emergency Response Plan defines the Provincial Operations Centre as the entity responsible for the coordination of provincial supports to the local authority during an emergency to ensure a common understanding and prioritization of all requests for assistance, as well as to provide a single coordination point for local authorities to access all provincial ministries;

Whereas during the 2013 Southern Albert Floods and the 2016 Regional Municipality of Wood Buffalo Wildfire, the disconnection of emergency social services into a separate provincial ministry (in the case of the 2016 wildfire this was formalized into a separate coordination centre, known as the Provincial Emergency Social Services Emergency Coordination Centre) created communication challenges, confusion around roles and responsibilities, duplication of effort, and introduced higher administrative burden on the local authority to provide daily updates to two separate provincial entities that were not effectively sharing information;

Now Therefore Be It Resolved that the Alberta Urban Municipalities Association urge the Province of Alberta to consolidate Emergency Social Services and emergency Management into a single government ministry with a single emergency coordination centre to eliminate duplication and enhance coordination of provincial support to local authorities.

CARRIED

h) Emergency Management

Based on the Fort McMurray Wildfire, the recent B.C. Forest fires and the recent power outage, and in the event that a long term evacuation would be required for the Village, what would be the conditions and criteria that would initiate such a step?

It was recommended that Deputy Mayor Barry as the Director of Emergency Services for the Village of Vilna should contact the provincial coordinator for Emergency Management and request his opinion and recommendation for such circumstances.

7. BYLAWS AND POLICIES

8. FINANCIAL REPORT

Accounts paid to – July 20, 2017	\$45,645.85
Accounts paid by Cheques #13065-13084	\$21,017.16
EFT payments from June 16 – July 19, 2017	\$10,184.59
EFT Payroll June, 2017	\$ 14,444.10

RES:087-17

Moved by Mayor Romanko the Financial Report indicating expenditures of \$45,645.85 be accepted for information.

CARRIED

9. CORRESPONDENCE

- a) Vilna Municipal Library Board, re: Minutes from June 22, 2017 Meeting
- b) Hon. Shaye Anderson, Minister of Municipal Affairs, re: Alberta Emergency Svs. Medal
- c) MP Shannon Stubbs, re: CRTC declaration for High Speed Internet
- d) AUMA, Proposal for amalgamation of AUMA and AAMD&C
- e) Alberta Culture & Tourism, Nominations for Stars of Alberta Volunteer Awards
- f) AUMA, Service Rebate - \$384.00

- g) Canadian Free Trade Agreement, re: Procurement Obligations
- h) Municipal Government Board, Smoky Lake County Subdivision Application Appeal
- i) The Inspections Group, Software for Inspection permitting and reporting
- j) Alberta Recreation & Parks, Professional Development Certificate Program
- k) Town of Smoky Lake, Invitation to participate in Heritage Day Parade
- l) Letter to Dean Litke, Alberta Transportation, Grant for Sewage Lift Station
- m) Letter to G. Klauke, Neighbor issue regarding hedge removal

RES:088-17 Moved by Deputy Mayor Barry that the correspondence identified in the agenda be accepted for information. CARRIED

10. "IN CAMERA"

RES:088-17 Moved by Mayor Romanko that Council move "In Camera" at 8:45 p.m. to discuss a legal matter. CARRIED

RES:088-17 Moved by Mayor Romanko that Council move "Out of Camera" at 9:02 p.m. CARRIED

11. NEXT MEETINGS

- a) Council – July 31, 2017 – 7:00 p.m.
- b) September Council Meeting – September 18, 2017 – 1:00 p.m.
- c) Municipal Nomination Day – September 18, 2017 10:00 a.m. to Noon
- d) Joint Municipalities – Waskatenau – September 25, 2017 – 6:00 p.m.
- e) Tax Recovery Sale – November 15, 2017 – 11:00 a.m.
- f) RCDC August 21, 2017 10:00 a.m.
- g) RCDC Public Round Table – October, 2017
- h) Smoky Lake Foundation – September 30, 2017
- i) Highway 28/63 Regional Water Services Commission - Call of the Chair
- j) Muni-Corr -- August 21, 2017 – 8:30 a.m.
- k) Alberta HUB –
- l) Vilna Ag Society –August 14, 2017
- m) Evergreen Regional Waste Commission –

RES. 089-17 Moved by Deputy Mayor Barry that the meeting schedule be accepted for information. CARRIED

12. ADJOURNMENT

RES. 090-17 Moved by Mayor Romanko that the meeting adjourned at 9:15 p.m. CARRIED

Donald Romanko, Mayor

Loni Leslie, CAO