

MINUTES OF THE REGULAR COUNCIL MEETING OF THE VILLAGE OF VILNA

IN THE PROVINCE OF ALBERTA, HELD ON MONDAY, JANUARY 26, 2015
IN THE COUNCIL CHAMBERS OF THE VILLAGE OF VILNA MUNICIPAL OFFICE

PRESENT: Mayor Donald Romanko
Deputy Mayor Frank Barry
Councillor Stephen Klassen

Loni Leslie, Chief Administrative Officer

ABSENT: Kevin Smith, Public Works
Earla Wagar, Administration

GALLERY:

ORDER: Mayor Romanko called the meeting to order at 6:05 P.M.

1. AGENDA:

Res. 001-15 Deputy Mayor Barry moved the agenda be adopted as presented.

CARRIED

2. DELEGATION:

3. MINUTES:

- a. Regular Meeting, December 15, 2014

Res. 002-15 Moved by Councillor Klassen that the minutes of the Regular Meeting of Council of December 15, 2014 be adopted as presented.

CARRIED

4. BUSINESS ARISING:

5. REPORTS:

ADMINISTRATION REPORT and PUBLIC WORKS REPORT

Presented by CAO Loni Leslie January 26, 2015

- Taxes – As of January 1, 2015 all tax accounts are in arrears status. The amount owing to the Village for taxes is now \$160,331.18 which includes \$15,002.32 of utilities transferred to the tax accounts and \$17,451.88 interest January 1, 2015 with \$8,629.39 arrears collected since December 15th, 2014. These totals do not include January EFT payments of approximately \$4,200.00 collected monthly. One more letter will be sent to all accounts in arrears before registering the tax recovery list for this year.
- December 17th we had a conference call with AHS. This was a touch-base call. AHS advised that they were going to conduct a comprehensive cost estimate for installation of the X-Ray specific to our Health Centre. I have been informed that this is underway at the facility already.
- The November December Billing for Utilities was sent out January 15th.
- Lift Station – We have received the cost estimate for upgrade/repair of the Lift station. We will address this information during Business,
- The Administrators met on January 14th as requested by the Joint Municipalities, regarding Fire Services. We put together a draft for Terms of Reference as requested. We also discussed some outstanding issues regarding the Action Plan and combined services.

- The budget this year will present problems unless we receive some MSI Operating funding. I put in a call to Municipal Affairs, no response today.
- The lift station doors were not closing properly for a long while now. Kevin has placed locks and hasps on today.
- I am dealing with some issues regarding the Water Treatment Plant. I will need to speak to the Water Commission/County staff before reporting to Council.
- Kevin tells me he will be trying to lift the ice from roads. When done, he will sand the streets.
- I have committed to attending meetings Jan 29 (HUB AGM, Vegreville), Feb 2 – Inter-municipal Developments Plans (Smoky Lake – All of us – no time set yet), March 2 - Joint Muni, March 4-5 (Ports to Plains – Really not sure I can make this one yet), March 9-12 Water Week, March 18 (Gov't Finance Officers Assoc/Municipal Affairs-Leduc). So far that is it, so February should be relatively quiet hopefully.
- I would like to send something to Earla's home on behalf of Council to let us know we are thinking of her since her father's passing on Saturday. She will be coming to cover for me Thursday January 29th from 1-4 only.

MAYOR ROMANKO'S REPORT

No report for this period.

DEPUTY MAYOR BARRY'S REPORT

No report for this –period.

COUNCILLOR KLASSEN'S REPORTS

Evergreen Meeting December 18, 2014

- The board looked over three bids for the purpose of purchasing a new compactor. After review it was moved to defer the purchase of a new compactor to the 2016 budget.
- Ramona gave a breakdown of the cost of the cell construction of building municipal solid waste cells 5 & 6 and inert waste cells 6 & 7. The overall cost is \$2,456,937.82.
- Waste intake is up from last year due to Waste Management hauling from Lac La Biche and the asbestos we have been receiving from BFI out of Edmonton. Hours of operation have been changed to 7:00 am until 5:30 pm. Quik Pick has dropped off 2 front end bins for cardboard. There is no charge for the bins and they are emptying them every week.
- Next meeting January 8, 2015

Evergreen Meeting January 8, 2015

- There is \$764,000 left over after the cell construction and it was discussed as to what should be done with the excess funds. It was moved that the discussion be deferred until the next meeting.
- K & K Recycling Services hasn't been out in a while to bale the metal waste and Ramona called to see what's up. The market has fallen out of the bottom and they were waiting to see if it comes back up before continuing. They gave Ramona 3 options and the board chose the first option, which was to have them come in and bale the metal and remove it at no charge. We normally would receive a small amount for the metal but this at least clears the area as more keeps coming in. The other 2 options included finding someone else or waiting until the market reversed itself.

- Steve Upham received confirmation from the government that Evergreen has been awarded \$50,000 for the creation of a business plan.
- The balance sheet from January 1 to December 31, 2014 showed a shortfall of \$82,300.
- Next meeting February 11, 2015 (downstairs)

Muni-Corr Meeting January 12, 2015

- A meeting between Marianne, Marvin and Sheila Thompson with Minister Kubinec and MLA Genia Leskiw proved to be unsuccessful. Although Genia was excited about the Beaver Hill Trestle rebuild, she could make no promises but informed the group that this project would have a high priority with her.
- The memorandum of agreement with Johnston Construction has been signed and is currently under review with the MD of Bonnyville.
- We received \$105,983 from the National Trails Coalition. The balance of the grant will be forwarded upon completion of the project.
- A proposal from MCSNet was received in regards to them running a fiber optic cable the length of the trail. It was seen as very lowball and therefore rejected by the board. A letter will be sent to MCSNet to request them to attend a board meeting to discuss this further.
- Marvin reported that he received an estimate on new Texas gates. It would cost roughly \$1,600 per gate for the building of them plus another \$1,000 for the installation.
- A few members met with the Mayor of Lac La Biche as they are quite interested in looking at a possible extension of the iron horse trail to their area. There are many talks going on with the Athabasca region as well.
- Next meeting March 9, 2015

Smoky Lake Foundation Meeting January 19, 2015

- A business plan was presented and passed with a few minor adjustments. This is something that was needed to be done in order to comply with government regulations. The last business plan was created in 2004.
- Vilna Lodge has 24 out of 28 rooms occupied. The Villa has 11 out of 12. There were 4 discharges for the lodge and 1 for the Villa. There are a few minor repairs needed at the Lodge. They require new dishes and cutlery and quote for linen will be in for next meeting.
- Bar V Nook has 39 occupants with 1 admission and 1 discharge. A casual employee quit but a previous casual employee has been rehired. No concerns reported at this time.
- February 4 & 6 dates have been set for negotiations with CUPE. Kerry has been added to the committee for the negotiations. It was also moved that Denis Halyk be hired as a Labour Management Consultant – Bargaining.
- Kathleen McLean, Senior Interior Design with Alberta Infrastructure was on hand to show the furnishings for the new addition to Bar V Nook.
- It was also moved and passed that the Foundation become members of CPS and eCPS for ordering food and supplies. This would not change what we ordered but give a better discount.
- A grand opening of the Bar V nook extension was tentatively set for September. Tours of the new facility for the board members will be scheduled in April.
- Judy will do scheduling of the para-transit bus.
- A few items were discussed in executive session. Motions that came out of the discussions were a) to send a letter to the Village of

Waskatenau pointing out the conflict of interest of their appointed member to the board and recommending their attendance be more regular, b) to look into an incentive program for Christmas bonuses for staff .

- Next meeting February 18, 2015

Res 003-15

Moved by Mayor Romanko that the reports be accepted for information.
CARRIED

6. NEW BUSINESS

a) 2015 Interim Budget

Res. 004-15

Moved by Councillor Klassen that an update to the 2015 Interim Budget be deferred until the 2014 Audit is completed.

CARRIED

b) Sewer Lift Station Upgrade

The pumps at the Sewer Lift Station have been malfunctioning for some time. Associated Engineers have been contacted and asked to put forward a recommendation and cost estimate for upgrading the lift station.

Gene Sobolewski of Associated Engineers has submitted a report and two recommendations. He has indicated that the Lift Station required immediate attention as neither pump is functioning properly.

The project does meet the criteria for a Water Waste Water Grant, however, Lift Stations are not in the first priority category for grant funding.

Res. 005-15

Deputy Mayor Barry moved that Administration be directed to pursue the upgrade to the Sewage Lift Station.

CARRIED

c) ATCO Electric Non-Invested Poles

As previously discussed, ATCO has put forward an option forward whereby the Village would sell to ATCO the 14 municipally owned power poles. They would then be considered ATCO-Invested poles. ATCO agrees to pay \$907.20 per pole (\$12, 700.80). The Village would no longer bear the responsibility to repair or maintain the poles. This would increase the Village's costs by \$21.80 per month (\$305.20).

Res. 006-15

Moved by Councillor Klassen that Administration be directed to advise ATCO Electric that the Village of Vilna will accept their offer to change the status of the 14 municipally owned poles to ATCO Invested poles and make the agreed upon financial adjustments.

CARRIED

d) RCDC Wellness Subcommittee

As discussed at the December 1st, 2014 Joint Municipalities meeting, a recommendation was made that the respective participating municipalities approve the Community Wellness Committee as a Sub-Committee under RCDC, as an implementation under the Recreation Master Plan. This will fulfill the "Wellness" objective of the RCDC committee as indicated in the final terms of reference.

Res. 007-15

Moved by Mayor Romanko that Council of the Village of Vilna accept the recommendation of the Regional Community Development Committee to form a Community Wellness Committee as a Sub-Committee in order to implement the Recreation Master Plan.

CARRIED

Mayor Romanko called for a brief break at 6:50 p.m. reconvening at 7:00 p.m.

7. BYLAWS & POLICIES

a) Bylaw 511-15 Protocol For Regional Co-operation

The Regional Community Development Committee has suggested that each municipality agree to establish parameters as a guide to address organizational actions and individuals behavior for agreed Regional Strategic Topics, Joint Capital Projects and Shared Services.

- Res. 008-15** Moved by Deputy Mayor Barry that 1st reading be given to Bylaw 511-15. CARRIED
- Res. 009-15** Moved by Councillor Klassen that 2nd reading be given to Bylaw 511-15. CARRIED
- Res. 010-15** Moved by Mayor Romanko that unanimous consent be given to the 3rd and final reading of Bylaw 511-15. CARRIED
- Res. 011-15** Moved by Deputy Mayor Barry that 3rd reading be given to Bylaw 511-15. CARRIED

8. FINANCIAL REPORT:

a) Expenditures

- Res. 012-15** Moved by Mayor Romanko that the expenditures totaling \$125,039.29 through payment of cheques #12380 - 12409 in the amount of \$96,628.84; and direct deposits and payroll to December 31, 2014, in the amount of \$28,410.45 be accepted for information. CARRIED

9. CORRESPONDENCE:

- a. Brian Storseth, MP, re: Federal Summer Employment Program
- b. Alberta Health Services, re: EMS
- c. Municipal Planning Services, re: Christmas Letter
- d. HELP International, re: Shelterbelt Trees
- e. Ports-to-Plains, re: Membership
- f. ATCO Electric, re: Termination of Meter Reading Contract

- Res. 013-15** Moved by Mayor Romanko that the correspondence be accepted for information. CARRIED

10. "IN CAMERA"

- Res. 014-15** Moved by Deputy Mayor Barry that at 7:10 p.m. Council move "In-Camera" to discuss one legal and one labour issue. CARRIED
- Res. 015-15** Moved by Councillor Klassen that Council move "Out of Camera" at 7:50 p.m. CARRIED
- Res. 016-15** Moved by Councillor Klassen that the Village pay the lowest quoted Auto Body shop for the repairs for the damage done by the Village

equipment to a vehicle damaged by the Village backhoe while clearing the driveway..

CARRIED

11. NEXT MEETING:

- a) Regular Council - February 23, 2015

12. ADJOURNMENT:

Res. 017-14 Mayor Romanko adjourned the meeting at 8:00 p.m.

CARRIED

Donald Romanko, Mayor

Loni Leslie, CAO